



Approval to Seek Sponsorships

Requestor Information

Name: _____	Date: _____
Email: _____	Phone: _____

Sponsorship Details

1. The sponsorships will be given in support of the following activity:

2. Provide details of what sponsors will receive in return:

3. Is there a cash or in-kind value received by the sponsor?

Yes

No

If yes, describe:

4. Does the sponsorship obligate the College in any way?

Yes

No

If yes, describe:

5. When will you be soliciting sponsorships?

6. Please attach a list of potential sponsors and all materials that will be used when seeking sponsorships.



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Approvals

Lansing Community College approves of the sponsorship solicitation and the sponsorship conditions.

Electronic Signature of Dept. Chair/Director

Electronic Signature of Dean/ELT Member

The Lansing Community College Foundation accepts the sponsorship and the sponsorship conditions.

**Cathy Zell, Executive Director
LCC Foundation**



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Lansing Community College is committed to providing equal employment opportunities and equal education for all persons regardless of race, color, sex, age, religion, national origin, creed, ancestry, height, weight, sexual orientation, gender identity, gender expression, disability, familial status, marital status, military status, veteran's status, or other status as protected by law, or genetic information that is unrelated to the person's ability to perform the duties of a particular job or position or that is unrelated to the person's ability to participate in educational programs, courses, services or activities offered by the college.

The following individuals have been designated to handle inquiries regarding the nondiscrimination policies: Equal Opportunity Officer, Washington Court Place, 309 N. Washington Square Lansing, MI 48933, 517-483-1730; Employee Coordinator 504/ADA, Administration Building, 610 N. Capitol Ave. Lansing, MI 48933, 517-483-1875; Student Coordinator 504/ADA, Gannon Building, 411 N. Grand Ave. Lansing, MI 48933, 517-483-1885; Sarah Velez, Human Resource Manager/Title IX Coordinator, Administration Building, 610 N. Capitol Ave. Lansing, MI 48933, 517-483-1874; Christine Thompson, Student Title IX Coordinator, Gannon Building, 411 N. Grand Ave. Lansing, MI 48933, 517-483-1261."