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| **Technology Across the Curriculum Committee Agenda** | **10/14/2022****11:00am-12:00pm****WebEx**  |
| *Members*: Justin Barnaby, Katheryn Chiapelli, Robyn Corey, Co-Chair Bruce Farris, Co-Chair Bill Garlick, Andy George, Kellee Goff, John Hendzel, Jennifer Hilker, Dan Holt, Susan Jepsen, Megan Lin, Jim Luke, Robin McGuire, Chris Richards, Kathy Robinson, Paul Schwartz, Marc Smyth, Joann Silsby, John Szilagyi |
| Agenda Review/New Agenda Items  |
| **Welcome new members Robyn Corey, Robin McGuire** | Bill/Bruce |
| **Webcam for classrooms Updates*** Confirmation that webcams have been approved for HEERF dollars to be spent on this initiative.
* Purchasing process has been started and will flow through rollout as it goes on.
* Security hardware to secure these devices will also be purchased.
 | Marc Smyth |
| **Follow-up on conference room omni directional microphones*** AV services has put forward a recommendation for smaller conference rooms paces. Marc provided a video demo of potential hardware recommendation.
* Initial feedback seems that this would be a good thing.
* Would this require anything fancy? As long as it is simple, it seems like something we could do.
* What are the thoughts on device traveling out of the designated spaces?
	+ We could explore securing the devices in the conference rooms
	+ Many rooms are not publicly available and could be less of a concern.
* If we are interested, we would acquire a device to run it through the initial paces and do a proof of concept test. Understand what size room and number of people would this make the most sense for.
* Would be great for smaller conference rooms.
* We are comfortable with the Panasonic brand and would have a potential long term presence.
* Approved by TAC for initial discovery and proof of concept.
* Would test this out at a future TAC meeting so everyone could see it.

**References brought up in discussion*** <https://na.panasonic.com/us/PressIT360>
 | Marc Smyth |
| **Classroom ventilation** Has there been any update on HEPA filtration for our classrooms and offices?* Bill will reach out to Tim Martz for comments on this
	+ For immune-compromised staff, helpful/handy to have air monitoring equipment in spaces to understand what is happening in real time. CO2 monitors.
	+ Corsey Rosenfell boxes (Professor at UC Irvine). DIY filtering solution for classroom spaces

**References brought up in discussion*** <https://aghealth.ucdavis.edu/news/corsi-rosenthal-box-diy-box-fan-air-filter-covid-19-and-wildfire-smoke>
 | Dan Holt |
| **Open Learning Lab Online Homework update*** Did follow-up with eLearning to give a heads up of potential future solutions moving this direction.
* Bruce also got some answers from the developer and a solution. Was able to work through the issue.
* Bruce has his solutions
 | Bruce Farris |
| **Update on the HyFlex training*** Completed the first cohort of HyFlex training.
* Four week course in D2L
* Conducted the training with mixed modality (online and in seat).
* Overall training was great, many things were learned during this process and will be incorporated into future trainings.
	+ Tips and Tricks will be developed
	+ Continuous improvement will happen as faculty get more familiar.
* About half of the faculty who were already using the technology participated and was able to share feedback and their firsthand experience.
* Next cohort will start up October 26th.
* Classroom instruction documentation is in process of being updated and will be deployed in classrooms.
	+ Will make efforts to ensure digital versions are made available.
	+ Have explored with Marketing
* Question: If you want to have 3 ways of attending, how does interactive engagement work for students who participate asynchronously? How might we put those elements in for students who watch later?
	+ Encouraged to record the classroom sessions.
	+ Have the discussions in class, include the ORT students. Technology can help facilitate in-seat and online.
	+ Have topics set aside for D2L online discussion engagements. This is for everyone that happens outside of class.
* Emphasis on course design needing to be intentionally developed for the HyFlex modality. Likely cannot rely on taking existing course materials and throwing it up and being successful.
	+ Consider designing the course for asynchronous modality and then work towards the face to face component.
	+ The reverse order has the potential to hold back the potential of what the experience might be.
	+ Think through the activities being designed and whom they benefit or why they work best for. Accessibility benefits to this design.
* All courses have moved to having online components over the past couple years. Students will be doing asynchronous learning and there is great benefit to intentional focus on asynchronous delivery.
 | Megan Lin |
| **Other*** Dynamic forms information currently leaves out edge as a browser, any reason for that or can that be looked at?
	+ Bill will pass that along to team for review.
 | All |
| Task Log Review |
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| Technology Usability and Training |
| * Second cohort of HyFlex training begins October 26th 6pm-8pm for 4 weeks. <https://www.lcc.edu/cte/workshops/hyflex-training.html>
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| Next Meeting and Call for Agenda Items |
| Next Meeting: 11/11, 11-12, Webex |