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| **LCC Technology Across the Curriculum (TAC)** | **1/22/2021****9:30-11:00 AM****WebEx** |
| **Link to TAC Committee web page:** [TAC Committee](https://internal.lcc.edu/provost/senate/standing-committees/tac.aspx) |
| Attendees: Co-Chair Kevin Bubb, Co-Chair Bruce Farris, Bill Garlick, John Hendzel, Jennifer Hilker, Dan Holt, Megan Lin, Paul Schwartz, Joann Silsby, Marc Smyth, Mike TuellAbsent: Tom Field, Andy George, Jim Luke, Carrie Miller, John Szilagyi, Brenda Young |
| **Meeting Notes** |
| **Agenda Review / New Agenda Items*** Kevin Bubb welcomed Joann Silsby as a new member of the Committee.
* Dan Holt asked when student pictures will be available in WebEx meetings. John Hendzel replied that this is planned by the end of the Spring semester.
* Bruce Farris asked if there was a way for students on a waitlist to get access to the class’s D2L. Discussion followed describing the pros and cons related to such a change. It was determined that this would be treated on a case-by-case basis.
* Paul Schwartz shared that classroom recordings are subject to the Course Delivery Records retention policy which is 3 years. Recordings should be stored in Kaltura.
* Bruce Farris passed on an issue raised by Leslie Johnson regarding Open Learning Lab emails being blocked by Ironport. A Help Desk ticket had been submitted and John Hendzel stated he believed the issue has been resolved.
* This is Kevin Bubb’s last TAC Committee meeting. He thanked Bruce and the rest of the group for their participation on this important committee. A replacement co-chair will be determined in the future by the new CIO and the Academic Senate.
* Next Meeting
	+ Due to a conflict with the Strategic Planning February Fridays meetings the Committee’s February meeting is cancelled.
 | Standing Item |
| **Task Log Review*** No outstanding items.
 | Standing Item |
| **Technology Usability and Training*** See discussion items above.
 | Standing Item |
| **Next Meeting*** March 19, 2021, 9:30-11:00am, WebEx
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