



Academic Senate

Student Advisory Committee (SAC) Minutes

September 20, 2023

The Academic Senate Student Advisory Committee (SAC) met via face-to-face and WebEx on September 20, 2023, 12:10 pm – 1:00 pm.

Members present: Ashlee Podleski (Coordinator – Adult Resource Center), Chris Richards (eLearning), Ronda Miller (Dean of Student Affairs), Joann Silsby (CIT professor), , Fran Krempasky (Library), Greg Lattig (Athletics), Elizabeth Clifford- Chair (Tutoring Services in Learning Commons), Tracy Nothnagel (Senate President), Student Members Austin Suddieth

Unable to attend: Alex Azima (Physics faculty), Andrea Sanchez (Student Senator)

The 09/20/23 SAC Committee highlights are as follows. Minutes provided and compiled by Elizabeth Clifford.

The schedule for meetings for the 2023-2024 academic year is ~~8/23, 9/6, 9/20~~, 10/4, 10/18, 11/1, 11/15, 11/29, 12/13, 1/10, 1/24, 2/7, 2/21, 3/20, 4/3, 4/17, 5/1 from 12:10-1. Meetings will be both on Webex and face-to-face. We will be meeting in GB 3234.

Discussion of Senate Agenda Item for Friday – Textbook Recommendation

Discussion of Charter Revisions; Wrote purpose statement, revised membership information.

Discussion of how to recruit students. The committee agreed to have two evening meetings this semester on October 18th and November 15th at 7pm on Webex to try to reach more evening students.

Reports:

Fran Krempasky- the Library is offering computer help sessions 1st and 3rd Thursdays.

Chris Richards – eLearning will be sharing additional D2L tools each month through outreach to students. There is a September 26th event coming up to help students with Google integration and other strategies.

Fran Krempasky – Student Resource Page; The subcommittee met yesterday to discuss usability testing and changes and additions from analytics.

Greg Lattig – Student Athletes; The students are beginning to show external stressors of friends and relationships and keeping up with assignments. Coaches are promoting Math Noir, Writing Center and Learning Commons along with team study tables.

Joann Silsby- Tech Careers; IT Speed Networking Event coming up on October 27th from 1-2:30. Students have the opportunity to meet many businesses for prospective internships and employment.

Respectfully submitted,
Elizabeth Clifford, Chairperson

Charter for the Student Advisory Committee of the Academic Senate

PURPOSE

This standing committee provides input of student voices and experiences to the Academic Senate.

CHARGE OF THE COMMITTEE

- Provide input to the Academic Senate on decisions that impact students.
- Advise the Academic Senate regarding the effect of the college's operations and policies on students.
- Establish effective strategies for collecting representative information on the student learning experience at LCC.
- Analyze and share this information with the subcommittees of the academic senate as well as the academic senate at large.
- Interact directly with student populations.
- Collaborate with Academic Senate Standing Committees to address issues that impact students.
- Collaborate with Office of Diversity and Inclusion, Academic Success Coaches, Student Affairs, eLearning, and the Director of Student Life.
- Regularly report to the Academic Senate on progress, retain committee approved meeting minutes, and maintain a representative membership.
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MEMBERSHIP

The Chair must be an Academic Senator who is also a member of the faculty.

A Vice-Chair, if needed, will be appointed under the director of the Executive Committee from amongst the membership of the committee.

A minimum of 2 Academic Senators.

Minimum of 6 other college personnel

Minimum of 8 students from the areas listed below

All students are welcome. We strive to have representation across the college; students from diverse academic programs and demographics will be invited. Student members from each of the following areas:

<ul style="list-style-type: none"> ○ Arts & Sciences ○ Health & Human Services ○ Technical Careers ○ Veteran's Affairs ○ CCLC - Cesar Chavez Learning Center
<p>Ex-officio Members</p> <ul style="list-style-type: none"> ○ Academic Senate President per Senate Bylaws ○ Representation from Office of Diversity and Inclusion ○ Athletic Director ○ Director of Student Life ○ Dean of Student Affairs
<p>A member should not miss more than 2 meetings a semester</p>
<p>MEMBER AND CHAIR SELECTION</p>
<p>Will be appointed under the direction of the Executive Committee</p>
<p>TERM</p>
<ul style="list-style-type: none"> • A term of one year for students (renewable for one additional year) • No term limits for faculty and staff.
<p>ROTATION</p>
<ul style="list-style-type: none"> •
<p>CHARTER APPROVAL</p>
<p>CHARTER APPROVED 9-20-23 in committee, Senate approval needed</p>