



## Academic Senate

# Student Advisory Committee (SAC) Minutes

September 6, 2023

The Academic Senate Student Advisory Committee (SAC) met via face-to-face and WebEx on September 6, 2023, 12:10 pm – 1:00 pm.

**Members present:** Alex Azima (Physics Professor), Chris Richards (eLearning), Ronda Miller (Dean of Student Affairs), Joann Silsby (CIT professor), Louise Rabidoux (Counseling), Fran Krempasky (Library), Greg Lattig (Athletics), Elizabeth Clifford- Chair (Tutoring Services in Learning Commons), Student Members Daniel Arnold, Andrea Sanchez (Student Senator) and Alayna Wikle (Student Staff Library)

**Unable to attend:** Ashlee Podleski (Coordinator – Adult Resource Center), Armando Arevalo (Academic Success Coach Manager), Student Members Alayna Wikle (Student Staff Library)

The 09/06/23 SAC Committee highlights are as follows. Minutes provided and compiled by Elizabeth Clifford.

### Welcome and clarification on meetings

The schedule for meetings for the 2023-2024 academic year is 8/23, 9/6, 9/20, 10/4, 10/18, 11/1, 11/15, 11/29, 12/13, 1/10, 1/24, 2/7, 2/21, 3/20, 4/3, 4/17, 5/1 from 12:10-1. Meetings will be both on Webex and face-to-face. We will be meeting in GB 3234.

### Reports:

Student Resource Page – Fran Krempasky

Summary attached.

Web usability survey showed the site is user-friendly and easy to use. The subcommittee is meeting next week to finalize additions such as how to get a StarCard and resources for food insecurity. Paul Palmer stated that a couple of Disability Club members had trouble accessing information. Louise Rabidoux helped find RSOs on the page which is linked under Student Life. Additional RSOs will be added as their paperwork for the year is submitted and processed.

Student Senator Report – Andrea Sanchez      No updates this meeting.

### Other students:

Daniel Arnold stated TLC was very helpful. He has a laptop and hotspot which makes doing coursework much easier. Paul Palmer discussed the Disability Club.

Student Athletics – Greg Lattig

Student Athlete's Council will be starting soon. Events have started. The DMAC students help produce livestream so events can be viewed virtually.

#### Student Affairs- Ronda Miller

Campus Crawl is today, going well with giveaways and food. Ronda will be having pop-up events this year to give students another opportunity to have their voices heard. The timeline has not been established and the locations will vary to give students the opportunity to meet her and share their concerns with her as the Dean of Student Affairs.

#### e-Learning- Chris Richards

Chris demonstrated how e-learning provides information for students for D2L text and email notifications. Next week there will be 1 minute videos on viewing grades and feedback. September 18<sup>th</sup> will feature helpful tools in D2L. Sept 25<sup>th</sup> will cover how to export Apple files to Microsoft Office. There is also a live session. Alex shared that he has had students who upload HDIC files. Chris explained how they can change the settings on their iPhones. Students can also link their LCC Gmail account to allow D2L to access their Google Drive for submitting files.

#### Center for Student Support- Louise Rabidoux

This is a busy time as students return to campus. Students are able to self-refer and schedule an appointment directly from the LCC website. Current themes are suicide prevention awareness and mental health. Jim Owens is recording a podcast on mental health topics including interviewing counselors and other mental health professionals about key issues for students. This will be broadcast on WLNZ and LCC Connect when it is complete. The probable timeline is October.

Louise also explained the BIT process and how valuable centralized collection of concerns is to getting students help and support.

#### Learning Commons- Elizabeth Clifford

We have increased student use throughout our extended open hours.

#### Textbook Affordability - Alex Azima

##### Discussion:

Alex approached Division staff but believes they did not understand what we were asking and we anticipate they may have concerns about how a program would work. Joann stated she would like to mention this at her next department meeting. She went through a new version of the text and only the font of some headings had changed. Alex stated that Physics has chosen to stay with the 2<sup>nd</sup> edition even though the publisher is on the 6<sup>th</sup> edition to save students money. One issue is faculty using tests that come from a vendor. Small changes in a new text may be reflected in test questions.

Overall question: How do we make faculty think about the cost of texts for students?

Joann mentioned that some students may not come to campus to access materials in the library. Andrea asked if it would help if students asked their professors if they had older editions or copies that students could use. Fran asked if we could gain traction if presented in Academic Senate. Instructors could be asked to send extra copies to the library. Recently publishers have locked down material much more than years ago. It is difficult or impossible to get an electronic copy available for all students.

Summary: time for a ground revolution to get instructors to dump the textbooks in favor of OER options. Attached follow up email. We will try to get an agenda item.

Respectfully submitted,  
Elizabeth Clifford, Chairperson

# Student Advisory Committee (SAC) Recommendations to the Academic Senate Regarding Textbooks

As the costs of higher education rise, making college education unaffordable for many students, LCC faculty can help mitigate some of the costs. Specifically, LCC faculty can help make an education at LCC more affordable by reducing the costs of textbooks in one or more of the following ways:

- Switching from traditional textbooks entirely or partially to Open Educational Resources
- Requiring older editions of textbooks, rather than the more expensive newer editions
- Purchasing several *additional* copies of textbooks to put on reserve in the Library for those who cannot afford textbooks or those who are not able to obtain them in a timely manner
- Donating old desk copies of textbooks and encouraging students to donate their textbooks after semesters are over, to be stocked on shelves or in kiosks in the departments, making them accessible to future students

In addition to addressing the rising costs of textbooks, switching to Open Educational Resources (OERs) will make available the required textbooks on the first day of classes, avoiding the shortages of costly textbooks experienced by many students in recent semesters. This issue has become more serious in recent semesters, sometimes preventing students from participating in class for several weeks.

The committee respectfully recommends that our colleagues consider and discuss the above recommendations, as well as any other related ideas, during Department and Program meetings, and then to follow up with appropriate action plans.

## SAC Student Resources Web Page Summary

September 5, 2023

**Summary/Timeline** for the [Student Resources web page](https://www.lcc.edu/services/) (https://www.lcc.edu/services/)

- **Spring 2021:** Student Senators said it was difficult to find LCC resources and services they needed on LCC's website, especially when we moved online. It was difficult to find resources for food, housing, academic services, and 24/7 help services.
- **Summer 2021 :** A Student Resources Subcommittee was formed in SAC to create a new LCC "Services & Resources" web page.
  - Goal: Keep topics and descriptions concise and to the point. Add user-friendly graphics.
  - Add topics students were having trouble locating on the page.
- **October 2021:** A prototype web page was developed by the Student Resources Subcommittee.
- **February 2022:** The prototype was revised with input from students, SAC, & LCC Service areas through February 2022.
  - SAC sought input from student service areas for the page. Areas included were ODI, Library, Learning Commons, Success Coaches, Help Desk staff, LCC West, and Student Service areas.
- **March 2022:** Fran met with Bruce Mackley, Director of Marketing, and Nick Myers, lead web designer. Final prototype sent to Nick Myers & website demo completed May 2022.
- **July 2022:** Presentation to Senate on Student Resources web page.
- **August 24, 2022** the Student Resources page is live!
- **November 2022 -** Revisions are ongoing and are based on website analytics, student feedback, and usability testing.
- **July 2023 –** Subcommittee performed usability testing with LCC students on the Student Resources page. Revision to the page expected end of September 2023.

### Website Audience, Purpose & Goals

- **Learn** – To connect students (and staff) with the resources, services, and individualized support they need.
- **Discover** – To create and share content that is useful, necessary, and useable.
- **Interact** – To allow students to get direct assistance with service areas. To submit direct feedback about services they could not locate on the page.

### What is SAC trying to achieve with the Student Resources page content?

- Direct students to LCC's resources and services.

### What do our users want and need from our content?

- Easily locate LCC services and resources.
- Find an immediate point of contact for services or resources they need.

### The Analytics : The page is being used!

- **From November 1, 2022 to February 15, 2023**
  - **Visits** = 2,623 an increase of 1,080 from November analytics
  - **Unique Visitors** = 2,214 an increase of 833
  - **Returning Visitors** = 730 an increase of 295
  - **Topics Most Clicked on** = Academic Resources, Student Support Resources, Additional Resources, Scholarships & Grants, and Mental Health

SAC Subcommittee on Student Resources (Fran Krempasky, Ashlee Podleski, and Joann Silsby) welcome your comments and suggestions on the page.