



## Academic Senate

# Student Advisory Committee (SAC) Minutes

August 23, 2023

The Academic Senate Student Advisory Committee (SAC) met via face-to-face and WebEx on August 23, 2023, 12:10 pm – 1:00 pm.

**Members present:** Alex Azima (Physics Professor), Chris Richards (eLearning), Ronda Miller (Dean of Student Affairs), Ashlee Podleski (Coordinator – Adult Resource Center), Armando Arevalo (Academic Success Coach Manager), Elizabeth Clifford- Chair (Tutoring Services in Learning Commons), Student Members Daniel Arnold, Andrea Sanchez (Student Senator) and Alayna Wikle (Student Staff Library)

**Unable to attend:** Joann Silsby (CIT professor), Chris Smelker (HHS professor), Louise Rabidoux (Counseling), Fran Krempasky (Library), Bill Garlick (Athletics); Student Members Paul Palmer, Baron Pham, Danni Bott, Caleb Caballero, Alyssa Snelson, Amalia Gonzales.

The 08/23/23 SAC Committee highlights are as follows. Minutes provided and compiled by Elizabeth Clifford.

### Welcome and clarification on meetings

The schedule for meetings for the 2023-2024 academic year is 8/23, 9/6, 9/20, 10/4, 10/18, 11/1, 11/15, 11/29, 12/13, 1/10, 1/24, 2/7, 2/21, 3/20, 4/3, 4/17, 5/1 from 12:10-1. Meetings will be both on Webex and face-to-face. We met in the CCLC Equity Center and although it is a beautiful space, the sound was problematic. We will be looking for a better meeting space with sound capacity for the room.

Elizabeth Clifford – apologies to the group, I thought the email [LCC-AS-Student-Advisory-Committee@star.lcc.edu](mailto:LCC-AS-Student-Advisory-Committee@star.lcc.edu) was a list serve for the group and sent the meeting schedule out August 9<sup>th</sup>. It is not. I will use everyone's individual emails moving forward and appreciate everyone who could come on short notice.

We will discuss how to share the responsibility of taking minutes at the next meeting.

CCLC leadership would like modifications in the committee charter so that both Access and CCLC are not listed for student representatives because Access is the umbrella program of all CCLC programs (Lucero, Men About Progress, WISE). The Director of Centre for Engaged Inclusion should not be listed because her role is staff-focused but as positions are filled, the CCLC will try to send a representative.

Students in the Leadership Academy were invited through Patti Ayers although none attended. Ashlee Podleski explained that the Leadership Academy is a scholarship program that requires students to participate in the Judicial Board, attend a board meeting, and learn leadership skills.

### Student Senator Report – Andrea Sanchez

Andrea would like to see more input from students by getting the Student Advisory Committee publicized. Andrea works at the Sparrow Mobile Health Clinic and would like to see the clinic visit LCC to offer health care to students who do not have access. Dean Ronda Miller has followed up on an email Andrea sent her weeks ago and already has an appointment to meet with the leadership of the Sparrow Mobile Health Clinic on September 18<sup>th</sup> to explore this opportunity.

Student Resource Page – We very much appreciate all the hard work from Fran Krempasky and Joann Silsby. They conducted a survey to get feedback from students. Ronda Miller recommended getting the information on the food pantry onto the resource page. The pantry is open on Mondays on Main campus and every day at Livingston, West and Aviation. Elizabeth Clifford mentioned that Learning Commons has sandwiches available for students from a donation through the national Food Donation Network.

### Textbook Accessibility – Alex Azima listed 4 ideas to pursue

- 1) Initiate a textbook-sharing program with kiosks in strategic locations
- 2) Work with faculty to identify acceptable prior editions of the textbooks when possible
- 3) Encourage faculty to adopt/adapt/develop OER's.
- 4) Seek grant funding to purchase textbooks.

### Discussion:

-Dean Miller mentioned that students can check out some textbooks in the library.

-Alayna Wikle clarified that the library only has two copies of newer editions and students are limited to a 2-hour or 48-hour check-out. Another high cost for students is the access codes for homework systems. With First Day Inclusive Access, students still have to pay for the code but have two weeks of free access. Some instructors may not clarify if and how students could opt out of purchasing the code.

-Armando Arevalo explained that there is a very limited fund for students who have a 2.0 and are registered for at least 6 credits through their Academic Success Coaches. The fund is limited in how much each student can receive and how many students it can serve.

-Alex Azima stated that OER is the easiest answer but not all faculty are quite there for OER yet. He takes a student inventory at the beginning of the semester and will add struggling with textbook costs to the survey. The question is how to reach faculty. They could be encouraged not to require the newest addition.

-Chris Richards- eLearning could do system-wide announcements, however, one of the most effective ways to get a message to faculty is to go through the Division support staff. Also, this could be an agenda item in department meetings, however, many part-time faculty do not attend department meetings.

-Andrea Sanchez asked if a book drive is possible. This was followed by a discussion about the complex logistics of staff, storage space, and locations. Overall, the consensus was that class by class would be easier to make older editions available than college-wide.

-Daniel Arnold emailed to follow up on the discussion that he found an older textbook on Public Speaking on a bookshelf in the CCLC and it was helpful to review before classes started.

Follow-up steps: Alex Azima will craft an email to divisions/departments to see how they respond.

### Area updates:

Learning Commons; Elizabeth Clifford

Tutoring now has extended weekend hours and is open M-Th 8am-8pm, Friday 12-4, Saturday 8am-4 pm and Sunday 12 pm – 8 pm.

Academic Success Coaches; Armando Arevalo

There are two new coaches starting on Monday. If students are in need of a bus pass, they should contact their coach. Some coaches are creating video recipes for students with items that are available from the food pantry.

Adult Resource Center; Ashlee Podleski

Campus Crawl September 6<sup>th</sup> and 7<sup>th</sup>. All services in Gannon will be open and serving different snacks and beverages. Students will be given a map of all the areas to visit and scan their Starcard to be entered in a drawing.

September 14<sup>th</sup> representatives from MI Works and the State of MI will be in the Adult Resource Center to share resources with students.

e-Learning; Chris Richards

Academic Success Coaches and Learning Commons tutors are bringing many students over for help with D2L. It has been a very productive start to the semester. They have many resources for students to prevent D2L from being a barrier to success including How To Guides, 1-minute videos, self-paced D2L learning, and e-Learning live sessions.

Alayna Wikle asked about the requirements for being a Student Senator. Elizabeth Clifford will email Eliza Lee about Alayna's interest in the open Student Senator position.

Respectfully submitted,  
Elizabeth Clifford, Chairperson