

## AGENDA & NOTES

*Name of Committee or Team:* Senate Engagement Committee

*Team Members Present:* Lisa Whiting Dobson, Sarah Garcia-Linz, Jeff Janowick, Brittany Barber, Susan Hardie, Jessica Hester, Karen Tommasulo, Kelli Herm

*Date:* January 12, 2024

*Time:* 10:30-11:30 am

*Room:* WebEx

Agenda Item	Notes/Discussion	Next Steps
Approval of the agenda	approved	
Approval of minutes	12/1/23 minutes were approved.	
Committee Goals	<p>Champions volunteered for each committee goal:</p> <ul style="list-style-type: none"> <li>• All Academic Senate Committee vacancies are full. <ul style="list-style-type: none"> <li>○ Eliza Lee and Lisa Whiting Dobson</li> </ul> </li> <li>• There are at least two candidates running for each Academic Senate Vacancy <ul style="list-style-type: none"> <li>○ Sarah Garcia-Linz and Eliza Lee</li> </ul> </li> <li>• Academic Senate Promotional Video(s) are complete. <ul style="list-style-type: none"> <li>○ Sarah Garcia-Linz, Lisa Whiting Dobson, Kelli Herm</li> </ul> </li> <li>• Student Academic Senator Vacancies are full. <ul style="list-style-type: none"> <li>○ Sarah Garcia-Linz and Eliza Lee</li> </ul> </li> <li>• Increase Student Representation on the Academic Senate Student Advisory Committee. <ul style="list-style-type: none"> <li>○ Kelli Herm</li> </ul> </li> <li>• Improve First Year Senators orientation and engagement experience. <ul style="list-style-type: none"> <li>○ Brittany Barber, Jessica Hester, Susan Hardie</li> </ul> </li> <li>• Increase communication regarding Academic Senate with Adjunct Faculty. <ul style="list-style-type: none"> <li>○ Karen Tommasulo and Lisa Whiting Dobson</li> </ul> </li> <li>• Promote Suggestion Box feature on Academic Senate website. <ul style="list-style-type: none"> <li>○ This seems reflected on the current Academic Senate website under "Contact us".</li> </ul> </li> <li>• Increase leadership training and experiences for Academic Senators. <ul style="list-style-type: none"> <li>○ Jeff Janowick and Jon Ten Brink</li> </ul> </li> </ul>	Provide updates as needed
Budget Committee Chair Recruitment update	<ul style="list-style-type: none"> <li>• Marvin Argersinger accepted position</li> </ul>	
CASL membership recruitment	<ul style="list-style-type: none"> <li>• Karen Tommasulo has contacted administration to discuss Business Operations representative; Lisa Whiting Dobson seeking clarification from CASL about what skills are needed.</li> </ul>	Awaiting response from CASL

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Engagement Committee representation	<ul style="list-style-type: none"> <li>• Need representation from CEWD and ODI</li> </ul>	<ul style="list-style-type: none"> <li>• Lisa Whiting Dobson will reach out to each area</li> </ul>
Curriculum Committee representation	<ul style="list-style-type: none"> <li>• Need representative from CEWD and potentially one other area</li> <li>• Do we need to establish a process for committees to request additional members?</li> </ul>	<ul style="list-style-type: none"> <li>• Eliza Lee will contact for clarification</li> </ul>
Academic Senate Election Promotion Plan	<ul style="list-style-type: none"> <li>• Sarah Garcia-Linz worked with Marketing to share electronic flyer promoting election <ul style="list-style-type: none"> <li>○ Suggested modest updates to language</li> <li>○ Will try to have some for Jan 26 in-person meeting</li> <li>○ Will share with areas that have elections</li> <li>○ Karen Tommasulo will talk to Cassie about possibilities for sharing</li> </ul> </li> <li>• Sarah Garcia-Linz shared update about tabling at PA Days</li> <li>• Eliza Lee shared updates about her process for informing areas</li> <li>• Personal asks are often more effective than broadcast message</li> <li>• Recommended changing announcement to say “self-nomination is <b>encouraged</b>” (instead of “allowed”)</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Will order more for Jan 26 meeting; will share with areas electronically</li> </ul>
Discussion of options for Marketing, Mentorship, and Orientation	<ul style="list-style-type: none"> <li>• Clear process for compensation for adjuncts serving on committees needs to be established</li> <li>• Update on meeting with Media Services about Senate Promotional Video <ul style="list-style-type: none"> <li>○ Sarah Garcia-Linz, Lisa Whiting Dobson and Kelli Herm met with Media Services</li> <li>○ Have a plan to record video</li> <li>○ Need dynamic speakers to share short perspectives</li> <li>○ Will be a short video; can do more than one if needed</li> </ul> </li> </ul>	<p>Eliza Lee will discuss with Executive Committee</p>
Student Senators	<ul style="list-style-type: none"> <li>• Students have been recommended; Eliza Lee will discuss with Executive Committee</li> <li>• Discussion of scholarship or other benefits to student senators referred to Executive Committee</li> </ul>	<p>Eliza Lee will discuss with Executive Committee</p>
Additional Items/Future agenda items		

<b>Agenda Item</b>	<b>Notes/Discussion</b>	<b>Next Steps</b>

Adopted 1/26/24