

AGENDA & NOTES

Name of Committee or Team: Senate Engagement Committee

Team Members Present: Lisa Whiting Dobson, Sarah Garcia-Linz, Kelli Herm, Jeff Janowick, Scott Poe, Brittany Barber, Susan Hardie, Jessica Hester, Karen Tommasulo

Date: November 17, 2023

Time: 11:00-11:30 am

Room: Admin Board Room

Agenda Item	Notes/Discussion	Next Steps
Approval of the agenda	approved	
Approval of minutes	11/3 minutes will be approved via online review	Please review minutes on WebEx
Engagement Committee Recruitment update	Not currently needed. Replacement for Nancy Dietrich is being discussed.	
Budget Committee Chair Recruitment update	Will contact specific individuals to see if willing to chair. Personal ask more effective than general call for interest. One person declined; another is considering.	Lisa will update on 12/1
CASL membership recruitment	<ul style="list-style-type: none"> • Karen will contact administration to discuss Business Operations representative • Sarah will discuss with Student Affairs. One suggestion was Testing Services. • Lisa contacted CASL to determine skill set and focus needed 	
Academic Senate Election Promotion Plan	<ul style="list-style-type: none"> • Election discussion postponed to 12/1 meeting <ul style="list-style-type: none"> ○ Sarah will post content for flyer in WebEx. Please review ASAP. 	<ul style="list-style-type: none"> • Reminder: talk to prospective Senators as agreed in previous meeting • Review flyer content in WebEx ASAP
Student Senators	<ul style="list-style-type: none"> • Discussed recruiting student senators and representative to SAC <ul style="list-style-type: none"> ○ Possibility of working with Student Life to establish as RSO? ○ Lisa has prospective Student Senator and will refer to Executive Committee. 	Nothing at this time
Discussion of options for Marketing, Mentorship, and Orientation	<ul style="list-style-type: none"> • Marketing <ul style="list-style-type: none"> ○ Video team: Media Services took footage at 11/17 Academic Senate meeting ○ Lisa and subcommittee will meet with Media Services 12/8 to discuss next steps ○ Sarah and Eliza drafted email with talking points for senators to share at January start of semester meetings 	Video team will meet with Media Services 12/8 to discuss next steps.

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	<ul style="list-style-type: none"> • Mentoring <ul style="list-style-type: none"> ○ Encouragement seems to working. Will revisit in spring • Orientation <ul style="list-style-type: none"> ○ No updates at this time 	
Committee goals	<ul style="list-style-type: none"> • Postponed most of discussion to 12/1 meeting • Briefly considered possible goals: <ul style="list-style-type: none"> ○ No committee vacancies ○ No empty election slots for Senate ○ Multiple candidates for as many slots as possible ○ Complete video ○ Increase student participation in SAC ○ Increased adjunct awareness 	Review before 12/1 meeting
Additional Items/Future agenda items	<ul style="list-style-type: none"> • Need to look at Engagement Committee charter and update purpose/charge as needed <ul style="list-style-type: none"> ○ Develop goals for each charge? • Need to consider committee goals for academic year • Discussed need for faculty leadership and strategies for encouraging. 	<ul style="list-style-type: none"> • Members should review charter for 12/1 meeting • Members should review proposed goals and consider what success would look like. • Consider potential goals for each charge

Adopted 12/1/23