

## AGENDA & NOTES

*Name of Committee or Team:* Senate Engagement Committee

Team Members Present: Lisa Whiting Dobson, Sarah Garcia-Linz, Kelli Herm, Jeff Janowick, Eliza Lee, Jon TenBrink, Scott Poe, Brittany Barber, Susan Hardie, Jessica Hester, Karen Tommasulo

Date: November 3, 2023

Time: 11:00-11:45 am

Room: WebEx

Agenda Item	Notes/Discussion	Next Steps
Approval of the agenda	approved	
Approval of minutes	9/22 and 10/20 Minutes approved	Sarah agreed to send to Penny to post on committee/Senate website
Engagement Committee Recruitment update	Happy with membership and engagement; will welcome new members if there is interest.	Will welcome new members
Budget Committee Chair Recruitment update	Will contact specific individuals to see if willing to chair. Personal ask more effective than general call for interest.	Lisa will contact potential chairs and will update on 11/17
Academic Senate Election Promotion Plan	<p>Reviewed plan. Lisa promoted during Senate update, including asking Senators to identify and ask potential candidates to run for open seats. Members committed to following up with outreach to individuals in their assigned areas.</p> <p>Also discussed student senators. Considered option of providing scholarship or internship to student senators. Referred to Executive Committee to consider whether this is SAC or Engagement Committee issue.</p>	<p>Members will contact potential candidates (or talk to colleagues about who might be potential candidates)</p> <ul style="list-style-type: none"> <li>• CMA: Jon and Susan</li> <li>• CEWD: Jon</li> <li>• ENGL: Jeff</li> <li>• HHS: Brittany</li> <li>• Learning Commons: Kelli</li> <li>• MCS: Eliza</li> <li>• Business: Sarah</li> <li>• Science: Eliza</li> <li>• SSH: Jeff/Jessica</li> <li>• Tech Careers: Scott</li> </ul> <p>Eliza will bring suggestions about student senators to Executive Committee to determine if SAC or Engagement Committee issue and how to relay suggestions/ideas.</p>

Agenda Item	Notes/Discussion	Next Steps
Discussion of options for Marketing, Mentorship, and Orientation	<ul style="list-style-type: none"> <li>• Marketing <ul style="list-style-type: none"> <li>○ Video team: still working Media Services responded but not available immediately. Committee will meet to prepare for meeting with videographers.</li> <li>○ Lisa encouraged Senators to add logo to emails during Senate update. Sarah will draft email as follow-up encouragement.</li> </ul> </li> <li>• Mentoring <ul style="list-style-type: none"> <li>○ Lisa encouraged Senators to introduce selves to new senators at upcoming 11/17 in-person meeting. Also encouraged senators to introduce to other senators they don't know.</li> </ul> </li> <li>• Orientation <ul style="list-style-type: none"> <li>○ No updates at this time</li> </ul> </li> </ul>	<p>Video team will meet to prepare for meeting with Media Services.</p> <p>Sarah will draft email about logos to follow up with Senators.</p>
Additional Items/Future agenda items	<ul style="list-style-type: none"> <li>• Need to look at Engagement Committee charter and update purpose/charge as needed</li> <li>• Need to consider committee goals for academic year</li> <li>• Discussed need for faculty leadership and strategies for encouraging.</li> </ul>	<ul style="list-style-type: none"> <li>• Members should review charter for 11/17 meeting</li> <li>• Members should consider what success would look like for the committee. Examples of achievements we could use to indicate success.</li> </ul>

Adopted 12/1/23