



**AGENDA & NOTES**

*Name of Committee or Team:* Senate Engagement Committee

Team Members Present: Lisa Whiting Dobson, Sarah Garcia-Linz, Kelli Herm, Jeff Janowick, Eliza Lee, Jon TenBrink, Scott Poe, Brittany Barber, Susan Hardie, Jessica Hester

Date: October 20, 2023

Time: 11am-12 pm

Room: WebEx

Agenda Item	Notes/Discussion	Next Steps
Approval of the agenda		
Approval of minutes	9/22 Minutes were not approved	
Engagement Committee Recruitment update	Welcome to new members	Will continue recruiting members
Academic Senate Election Promotion Plan	<p>Call for nominations in January; elections in late February/early March</p> <ul style="list-style-type: none"> <li>• Seats open include CMA, CEWD, ENGL, HHS (2), Learning Commons, MCS, Business, Science, SSH, Technical Careers (2), At-Large</li> <li>• Personal approach seen as important; each member will reach to areas               <ul style="list-style-type: none"> <li>○ Some areas will have senators running for re-election</li> </ul> </li> <li>• Will develop a flyer for PD days/January</li> <li>• Develop a communication that emphasizes what Senate has done</li> </ul>	<ul style="list-style-type: none"> <li>• CMA: Jon and Susan</li> <li>• CEWD: Jon</li> <li>• ENGL: Jeff</li> <li>• HHS: Brittany</li> <li>• Learning Commons: Kelli</li> <li>• MCS: Eliza</li> <li>• Business: Sarah</li> <li>• Science: Eliza</li> <li>• SSH: Jeff/Jessica</li> <li>• Tech Careers: Scott</li> </ul> <p>Sarah and Eliza will work on communication highlighting Senate accomplishments</p> <p>Sarah will look into flyer</p>
Discussion of options for Marketing, Mentorship, and Orientation	<ul style="list-style-type: none"> <li>• Marketing               <ul style="list-style-type: none"> <li>○ Video team: still working; video folks are busy</li> <li>○ Presentation at Spring PD Days/Announcements during start of semester meeting—not discussed.</li> </ul> </li> <li>• Mentoring</li> </ul>	<ul style="list-style-type: none"> <li>• Mentorship: Kelli will check with Chuck Page; Sarah will check with Laura Bishop               <ul style="list-style-type: none"> <li>○ Did not determine who will reach out to mentors to see if</li> </ul> </li> </ul>



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	<ul style="list-style-type: none"> <li>○ Reach out to new Senators and see how it is going (most new Senators are on the committee)</li> <li>○ Reach out to mentors and see if they have checked in with new senators</li> <li>○ Carve out space for new senators at next meeting (of the engagement committee?)</li> <li>○ Discussion of barriers to participation for new senators               <ul style="list-style-type: none"> <li>▪ Lack of familiarity with Robert's Rules leads to uncertainty about how to contribute (Friday meeting hard to follow in relation to charter discussions)</li> <li>▪ Tone sometimes makes some unwilling to engage</li> <li>▪ It takes a while to figure out what is going on and how to contribute</li> </ul> </li> <li>● Orientation               <ul style="list-style-type: none"> <li>○ No updates at this time</li> </ul> </li> </ul>	<p>they have checked in, but majority of new senators are on the committee (or have mentors on the committee).</p>
Additional Items/Future agenda items	<ul style="list-style-type: none"> <li>● Need to recruit chair and additional members for Budget Committee</li> <li>● Need to look at Engagement Committee charter and update purpose/charge as needed</li> <li>● Communication with constituents</li> </ul>	