



## Meeting Notes

**Name of Committee or Team:** Curriculum Committee

**Support Documents Link:** [CC Meeting Information 2024.10.23](#)

**Recording link:** [Webex Recording](#)

- **Committee Members Present via WebEx:** Dan Rafail, Laurie Bishop, Ian Leighton, Lori Conn, Tamara McDiarmid, Michael Pemberton, Rafeeq McGiveron, Matthew Boeve, Mark Kelland, Courtney Geisel, Ami Ewald, Adam Richardson
- **Resource Members Present via WebEx:** Kelly Ellis, Jackie Womble, Nicole Olszowy, Laurie Kinne, Shannon Dunivon, Josie Sebastian, Jaime Grant
- **Guest(s):** Tim Kelley, Zach Macomber, Melinda Hernandez
- **Scribe:** Mary Ellen Laatsch

**Date:** October 23, 2024

**Time:** 2:10-4:10 pm

**Room:** WebEx

Agenda Item	Tentative Time	Discussion	Next Steps
Approval of the October 23, 2024 Agenda (Courtney)	2:10-2:15	Adding CHDV 215	Approved with the addition of CHDV 215 to the Course Revisions section.
Approval of minutes from CC meeting on October 7, 2024 (All)	2:15-2:20	No revisions noted during the meeting but Penny may have received some directly.	Approved with any revisions that Penny received.
Approval of CC consent agenda (All) <b>Course Expedited Revisions Approved by Director of Assessment and CC Reviewed:</b> ACCG 101 – Accounting Info for Management ACCG 210 – Principles of Financial Accg ACCG 211 – Principles of Managerial Accg ACCG 215 – Financial Data Analytics ACCG 220 – Intermediate Accounting ACCG 221 – Intermediate Accounting II	2:20-2:35	<ul style="list-style-type: none"> <li>• Removals from consent agenda: None</li> <li>• Objections: None</li> </ul>	All approved without objection.

Agenda Item	Tentative Time	Discussion	Next Steps
ACCG 230 – Cost/Managerial I ACCG 240 – Federal Income Tax I ACCG 241 – Federal Income Tax II ACCG 260 – Accounting Systems ACCG 271 – Principles of Finance ACCG 280 - Governmental Accounting ACCG 290 – Auditing ARTS 162 – Type Communications BUSN 201 – International Business BUSN 250 – Personal Finance BUSN 285 – Business Admin Internship CHDV 111 - Child Guidance/Communication CHDV 220 - Preschool Curriculum Approach CHDV 284 - Early Childhood Practicum CHEM 262 – Quantitative Analysis COMM 130 – Fund of Public Speaking COMM 200 – Small Group Communication COMM 240 – Interpersonal Communication COMM 260 – Nonverbal Communication DENT 144 - PreClinic Dental Hyg Practice DENT 148 – Dental Radiology DMAC 234 – Studio Production Techniques GEOG 221 to 206 – Physical Geography MATH 098 – Support for MATH 120 MATH 115 – Technical Mathematics MUSC 193 – Music Theory I MUSC 194 – Music Theory II NURS 211 - Intro to Nursing Practice NURS 222 - Childbearing Families THEA 110 – Introduction to Theatre THEA 141 – Acting I Contemporary THEA 143 – Stage Voice for the Actor THEA 150 – Acting for the Camera THEA 225 – Building a Character			

Agenda Item	Tentative Time	Discussion	Next Steps
CC + CASL Work Group Update Learning Outcomes (Mark K.)	2:35 – 2:45	Mark asked eLearning to create a second master course. They've created it and he will be making updates to it. He is meeting with CASL on Tuesday to align the assessments with the outcomes.	
5-Star Ticket / Curriculum Committee Webpage Update Minutes on webpage	n/a	n/a	n/a
<b>Items for Review</b>			
<b>New Courses:</b> • n/a	n/a	n/a	n/a
<b>Course Revisions:</b> <ul style="list-style-type: none"> <li>• EDUC 226 – return from 10/9/24 meeting</li> <li>• BIOL 120 –Environmental Science</li> <li>• BIOL 125 - Intro Biology (for Non-Majors)</li> <li>• BIOL 201 - Human Anatomy</li> <li>• BIOL 210 - Natural Resource Conservation</li> <li>• BIOL 270 - Human Genetics</li> <li>• CHDV 215 -</li> <li>• CHEM 152 - General Chemistry Lecture II</li> <li>• CHEM 161 - General Chemistry Lab I</li> <li>• CHEM 182 - Introductory Organic Chemistry</li> <li>• CHEM 192 – Intro Organic Chem Lab</li> <li>• CHEM 272 - Organic Chemistry Laboratory</li> <li>• ENGL 099 – Integrated Reading Writing II</li> <li>• ISCI 121 - Physical Science Concepts</li> <li>• LEGL 125 - Legal Research and Writing I</li> </ul>	2:45-3:35	<ul style="list-style-type: none"> <li>• Removals from consent agenda: MATH 119 and STAT 170</li> <li>• Objections: None</li> </ul> <p>MATH 119 Nicole explained that the request for data came across as though the Committee did not trust the faculty. Rafeeq commented that he asked for data because of the impact of the change and as a member of the committee, he wants to see it to ensure that he is making a good decision. Mark added that it was not an indication of mistrust. One of the things he would like to see is how much of a difference the grade change makes.</p> <p>LEGL 125 Mark said he spoke with the Provost and she agrees that “policy” needs to be removed. There will be further discussion with the Provost about what the appropriate term is to replace policy. Unless an accreditor requires policy, this will apply to accredited programs also. Shannon noted that within FA Office, they are also moving away from using the term policy as well.</p>	<p>MATH 119 and STAT 170 are posted to the next meeting due to the data request.</p> <p>All other courses were approved without objection.</p>

Agenda Item	Tentative Time	Discussion	Next Steps
<ul style="list-style-type: none"> <li>MATH 119 - Math-Applications for Living</li> <li>MATH 120 - College Algebra</li> <li>MATH 141 - Calculus with Applications</li> <li>MATH 260 - Linear Algebra</li> <li>PHYS 221 - Introductory Physics I</li> <li>STAT 170 - Introduction to Statistics</li> </ul>			
<b>Expedited Revisions:</b> ECON 120	3:35 – 3:40	Laurie Kinne displayed an example of a layout that could help reduce the number of evaluation methods and the large ranges. Mark explained that he did that within his program reviewing all of the syllabi for the course and determining the ranges based upon what is actually being used. Laurie and Zach will work on revisions and bring it back to the next meeting.	Postponed to the next meeting.
<b>New Programs of Study</b> <ul style="list-style-type: none"> <li>n/a</li> </ul>	n/a	n/a	n/a
<b>Program of Study Discontinuation:</b> <ul style="list-style-type: none"> <li>n/a</li> </ul>	n/a	n/a	n/a
<b>Expedited Program of Study Title Changes:</b> <ul style="list-style-type: none"> <li>n/a</li> </ul>	n/a	n/a	n/a
<b>General Ed-Applied / MTA Course Proposal:</b> <ul style="list-style-type: none"> <li></li> </ul>	n/a	n/a	n/a
<b>CIMT Course Revisions:</b> (Any courses on CIMT Course Revision .pdf document that are highlighted in blue are pending cc course reviews and are NOT listed here.) <ul style="list-style-type: none"> <li>ACCG 220</li> <li>ACCG 230</li> <li>ACCG 260</li> <li>ANTH 272</li> <li>BIOL 210</li> </ul>	3:40-3:50	<ul style="list-style-type: none"> <li><b>ANTH 272</b> – F,Sp,Su</li> <li><b>BIOL 210</b> – F,Sp,Su</li> <li><b>MATH 095</b> - Prerequisite Course: Minimum 2.0 in (MATH 105 or MATH 106) or a Math Placement Score indicated below. Placement Score: Reading Level 5 and [(BSM1/CPT Arithmetic 85-120 or BSM2/CPT Algebra 40-76 or ACM1/Accuplacer Arithmetic 250-300 or ACM2/QRAS 225-259) or (HS GPA 2.5 within 10 years)].</li> <li><b>MGMT 335</b> - F,Sp</li> </ul>	MATH 095 was postponed to the next meeting.  All other course revisions were approved without objection.

Agenda Item	Tentative Time	Discussion	Next Steps
<ul style="list-style-type: none"> <li>• BUSN 285</li> <li>• CHDV 122</li> <li>• CHDV 123</li> <li>• CHDV 124</li> <li>• CHDV 129</li> <li>• CHDV 132</li> <li>• CHDV 135</li> <li>• CHDV 215</li> <li>• CHDV 220</li> <li>• CHDV 222</li> <li>• CHDV 230</li> <li>• CHDV 284</li> <li>• ENGL 127</li> <li>• MGMT 300</li> <li>• MGMT 332-Ethics for Managers &amp; Leaders (was Ethics: Assumpt for the Future)</li> <li>• MGMT 335</li> <li>• MGMT 345-Strategic Management (was Context and Transformation)</li> <li>• MGMT 337</li> <li>• MUSC 134</li> <li>• MUSC 168</li> <li>• NURS 200</li> </ul>		<ul style="list-style-type: none"> <li>• <b>ACCG 100</b> Practical Accounting Non-Major – Cancel, no longer offered</li> <li>• <b>INSU 260</b> Life/Health Insur Licensing – Cancel, consistently under enrolled</li> <li>• <b>INSU 270</b> Property/Casualty Insur Licens - Cancel, consistently under enrolled</li> <li>• <b>MUSC 134</b> - <del>F, Su</del></li> <li>• <b>MUSC 168</b> - <del>F, Sp</del></li> <li>• <b>CHDV 111</b> - Prerequisite Course: <del>Minimum 2.5 in CHDV 100 or concurrently. None</del></li> <li>• <b>CHDV 122</b> – <del>F, Sp</del></li> <li>• <b>CHDV 123</b> – <del>F, Sp</del></li> <li>• <b>CHDV 124</b> – <del>F, Sp</del> and <del>Recommended: Experience in Early Childhood Education and Care.</del></li> <li>• <b>CHDV 129</b> – <del>F, Sp, Su</del></li> <li>• <b>CHDV 132</b> – <del>F, Sp, Su</del></li> <li>• <b>CHDV 135</b> – <del>F, Sp</del></li> <li>• <b>CHDV 215</b> – <del>F, Sp, Su</del> and Prerequisite Courses: Minimum 2.5 in <del>{(CHDV 100 and CHDV 101 and (CHDV 111) within 5 years)}</del>.</li> <li>• <b>CHDV 220</b> – <del>F, Sp</del> and Prerequisite Courses: Minimum 2.5 in <del>{(CHDV 100 and CHDV 101 and (CHDV 111) within 5 years)}</del>.</li> <li>• <b>CHDV 222</b> - <del>F, Sp</del></li> <li>• <b>CHDV 230</b> - <del>F, Sp, Su</del></li> <li>• <b>CHDV 284</b> - <del>F, Sp</del> and Prerequisite Courses: Minimum 2.5 in <del>{(CHDV 215 (previously CHDV 221) and CHDV 220)} and {CHDV 225 (previously CHDV 112) or concurrently}</del></li> <li>• <b>BUSN 285</b> - F, Sp, Su</li> <li>• <b>ACCG 220</b> - Prerequisite Courses: Minimum 2.0 in (ACCG <del>210 211</del>) and minimum 2.0 in (ACCG 215 or</li> </ul>	

Agenda Item	Tentative Time	Discussion	Next Steps
		<p>concurrently)  Placement Score: Reading Level 5</p> <ul style="list-style-type: none"> <li>• <b>MGMT 300</b> - <del>F, Sp</del></li> <li>• <b>MGMT 332</b> - Ethics for Managers &amp; Leaders was Ethics: Assumpt for the Future, and <del>F, Sp</del></li> <li>• <b>MGMT 345</b> - Strategic Management was Context and Transformation</li> <li>• <b>ACCG 230</b> - Prerequisite Courses: Minimum 2.0 in ACCG 211 and minimum 2.0 in (ACCG 215 or concurrently)  Placement Scores: Reading Level 5</li> <li>• <b>ACCG 260</b> - Prerequisite Courses: Minimum 2.0 in ACCG 211 and ACCG 220.  Placement Score: Reading Level 5</li> <li>• <b>NURS 200</b> - <del>Sp</del>, Su</li> <li>• <b>MGMT 337</b> - Strategic Human Resource Mgmt was Advanced Human Resource Mgmt</li> <li>• <b>ENGL 127</b> - Prerequisites Course: None  Placement Scores: Reading Level 5 and Writing Level 6  <del>or (Reading Level 4 and Writing Level 4 and ENGL 099 concurrently) or (Reading Level 5 and Writing Level 4 and NCAS 102 concurrently).</del></li> </ul>	
<b>Grade Requirement for Recommended Courses</b>	3:50-4:00	When a course is recommended, should there be a grade requirement associated with it? The Academic Senate suggested that the CC discuss a motion and then take it back to the Senate.	Add to the agenda for the next meeting.
<b>Adding Data Requests to the <a href="#">CC SOP/Workflow</a></b>	4:00-4:10	The Provost suggested that the SOPs and workflows note that the CC may request data to support the request.	Rafeeq will ask Penny to schedule a meeting with Chairs and Mark to discuss it. Anyone else that wants to join, let them know. Will add to the agenda for the next meeting for an update.

Agenda Item	Tentative Time	Discussion	Next Steps
<p><b>Agenda Items for Future Meeting:</b></p> <p><b>Next Meeting:</b> November 6, 2024 – 2:10-4:10 pm</p> <p>Any questions or future meeting items, please email <a href="mailto:LCC-CC-CC_Chair@star.lcc.edu">LCC-CC-CC_Chair@star.lcc.edu</a></p>	4:10	<p>Course description lengths (Mark)</p> <p>Grade Requirement for Recommended Courses (Courtney)</p> <p>Adding Data Requests to the CC SOP/workflows (Rafeeq)</p> <p>Course Revisions: bringing back MATH 119 and STAT 170</p> <p>CIMT Course Revisions document: MATH 095</p>	n/a

Meeting adjourned at

4:10

WebEx Chat Information:

Polling Results:

n/a