



## AGENDA & NOTES

Name of Committee or Team: **Curriculum Committee**

Support Documents Link: [CC Meeting Information 2023.11.08](#)

Recording link: <https://lccedu.webex.com/lccedu/ldr.php?RCID=0f8d058d310d0c4cc25c0fdfcbf257bc> (unedited)

- **Committee Members Present via WebEx:** Courtney Geisel, Rafeeq McGiveron, James Allen, Mark Kelland, Matthew Boeve, Tamara McDiarmid, Laurie Bishop, Tracy Nothnagel, Heather Bunce, Ami Ewald, Eric Bennett, Dan Rafail
- **Resource Members Present via WebEx:** Ann Selleck, Jackie Womble, Nicole Olszowy, Josie Sebastian, Laurie Kinne, Mary Ellen Laatsch, Kelly Ellis, Jaime Grant
- **Guest(s):** Jeremy Davis
- **Scribe:** Penny Tucker

Date: November 8, 2023

Time: 2:30 – 4:30 pm

Room: WebEx

Agenda Item	Tentative Time	Discussion	Next Steps
Approval of the November 8, 2023 Agenda (Courtney G.)	<del>2:30-2:35</del> 2:30-2:31	<ul style="list-style-type: none"> <li>• Changes: none</li> <li>• Objections: none</li> <li>• Approved without objection</li> </ul>	Approved without objection
Approval of minutes from CC meeting on October 25, 2023 <i>(All)</i>	<del>2:35-2:40</del> 2:31-2:32	Amendments made: <ul style="list-style-type: none"> <li>• Added under ANTH 271: Rafeeq: HLC and MTA rules are way too high a bar, plenty of smaller issues that still are appropriate to address.</li> <li>• Under CIMT Course Revisions MUSC 255, clarification: Laurie: what is being sought from reviewing the LO's, and if the program is not removing any, then what? If a review of the LO's AND a rationale was needed or if a rationale alone would suffice.</li> <li>• Regarding attendance: "Guest" should be "Guests"</li> <li>• Under ANTH 271, I moved to "lay on the table." Technically, there is no such thing as a motion to "table" in Robert's Rules of Order, and the motion to "table" from other parliamentary</li> </ul>	Approved with amendments without objection

Agenda Item	Tentative Time	Discussion	Next Steps
		<p>authorities, such as the AIP Standard Code, means the same as the Robert’s Rules motion to “postpone indefinitely.”</p> <ul style="list-style-type: none"> <li>• Under ANTH 275 – again, motion to “lay on the table”</li> <li>• Under ARTS 267 – the final motion to approve has my name listed as “Mar”</li> <li>• Under CIMT revisions – I made the motion to approve minus the 3 courses... My name should be listed for consistency with other motions in the minutes.</li> <li>• Changes: none</li> <li>• Objections: none</li> <li>• Approved without objection</li> </ul>	
Statement by the Academic Senate President (Tracy N.)	<del>2:40-2:45</del> 2:32-2:35	<ul style="list-style-type: none"> <li>• President Nothnagel just wanted to express concern of the tension in meetings and in communications outside of the meetings. Would like to suggest for all to be a little kinder and here for all the common purpose of helping LCC be better. In CC, we debate, have differences in opinions, but value open and productive communication to help CC achieve our goals. Talk to others with respect and practice active listening.</li> </ul>	n/a
Discussion of Charter, Scope, and Responsibilities of the Curriculum Committee (Courtney G.) (Incorporate expedited suggestion by J. Allen)	<del>2:45-3:00</del> 2:35-2:55	<ul style="list-style-type: none"> <li>• Open the floor to discussion</li> <li>• James A.: when expedited course revisions are completed and the programs, dean review and approve. Why the CC would even review.</li> <li>• Tamara McDiarmid explained historical information about expedited revised course proposals.</li> <li>• Rafeeq McGiveron discussed the charter points</li> <li>• Tracy N further discussed about expedited revised course proposals and streamlining meetings.</li> <li>• James A addressed the suggestions about MKTG title change</li> <li>• Mark K clarified it was a question, not required about MKTG. Questions/thoughts are offered by CC members to provide discussion with the programs.</li> <li>• Rafeeq: title is something that CC reviews.</li> </ul>	Discussions will remain open for any future inquiries

Agenda Item	Tentative Time	Discussion	Next Steps
		<ul style="list-style-type: none"> <li>• Ami Ewald, CC just wants to make it better, having additional eyes on information helps strengthen the programs courses. Maintaining those standards as stated in the first charge of Charter.</li> </ul>	
<p>Approval of CC consent agenda (All)</p> <p><b>Course Expedited Revisions Approved by Director of Assessment and CC Reviewed:</b></p> <ul style="list-style-type: none"> <li>• n/a</li> </ul>	<p><del>3:00</del> 2:55</p>	<ul style="list-style-type: none"> <li>• n/a</li> </ul>	n/a
<p>CC + CASL Work Group Update Learning Outcomes (Courtney G.)</p>	<p><del>3:00-3:10</del> 2:55-3:01</p>	<ul style="list-style-type: none"> <li>• Several CASL members have expressed interest in forming a subcommittee with CC to discuss evaluation and methods. Those CASL members are: Heidi Jordan, Danielle Savory, Tim Deines, Rafeeq McGiveron, Tracy Nothnagel, Brenda Brown</li> <li>• Mark K: CASL had a great discussion regarding this matter and during AAOM.</li> <li>• Subcommittee have already been established.</li> <li>• Volunteers from CC interested in participating in subgroup: Mark Kelland, Mary Ellen Laatsch, Heather Bunce, Tracy Nothnagel, Laurie Bishop</li> </ul>	<p>A meeting for the sub-committee between CC and CASL will be scheduled with interested members.</p> <p>Those interested, should contact Courtney G.</p>
<p>CC &amp; Degree Works Update (Zachary Foster)</p>	<p><del>3:10-3:15</del> 3:01</p>	<ul style="list-style-type: none"> <li>• Not in attendance, no updates</li> </ul>	Forwarded to next meeting.
<p>5-Star Ticket / Curriculum Committee Webpage Update Minutes on webpage (Penny T)</p>	<p><del>3:15-3:20</del> 3:01-3:02</p>	<ul style="list-style-type: none"> <li>• <a href="#">Guidebook</a>, and <a href="#">LMS video</a> - Updates Pending</li> <li>• No updates yet on LMS Video</li> <li>• Guidebook almost completed</li> <li>• Meeting minutes and Report to Senate are updated on the CC webpage.</li> </ul>	No updates, follow up at next meeting.

Agenda Item	Tentative Time	Discussion	Next Steps
CEWD Member Update (Rafeeq)	<del>3:20-3:25</del> 3:02	<ul style="list-style-type: none"> <li>Nothing updated from Nancy D at this time., still pending</li> </ul>	New CEWD member still pending
<b>Items for Review</b>			
<b>New Courses:</b> <ul style="list-style-type: none"> <li>n/a</li> </ul>	<del>3:30</del> 3:02	n/a	n/a
<b>Course Revisions:</b> <ul style="list-style-type: none"> <li>CHEM 120-Gen Organic &amp; Biological Chem</li> <li>CHEM 151-General Chemistry Lecture I</li> <li>CHEM 125-Basic Chemistry</li> <li>CHEM 161-General Chemistry Lab I</li> <li>CHEM 251-Organic Chemistry Lecture I</li> <li>CHEM 252-Organic Chemistry Lecture II</li> <li>CHEM 272-Organic Chemistry Laboratory</li> <li>EDUC 280-Teacher Education Practicum</li> <li>BIOL 125-Introductory Biology</li> <li>BIOL 121-Biol Foundation for Physiology</li> <li>BIOL 202-Human Physiology</li> <li>BIOL 203-Microbiology</li> </ul>	<del>3:30-4:00</del> 3:02-3:50	<p>CHEM 120:</p> <ul style="list-style-type: none"> <li>Revised outcomes to be in compliance with the recommendations for fewer, and more comprehensive outcomes.</li> <li>Nicole advised that outcomes are reviewed against the top 8 transfer schools during review process</li> <li>Mark moves to approve as amended, Dan R. seconds</li> <li>Discussion: none</li> <li>Objection: none</li> <li>Approved without objection</li> </ul> <p>CHEM 151:</p> <ul style="list-style-type: none"> <li>Revised outcomes to be in compliance with the recommendations for fewer, and more comprehensive outcomes.</li> <li>Heather moves to approve as amended, Mark seconds</li> <li>Discussion: none</li> <li>Objection: none</li> <li>Approved without objection</li> </ul> <p>CHEM 125:</p> <ul style="list-style-type: none"> <li>Revised outcomes to be in compliance with the recommendations for fewer, and more comprehensive outcomes.</li> <li>Updates to LOs and Eval/Methods</li> <li>Mark moves to approve as amended, Matt B seconds</li> </ul>	<p>Approved without objection:</p> <ul style="list-style-type: none"> <li>CHEM 120-Gen Organic &amp; Biological Chem</li> <li>CHEM 151-General Chemistry Lecture I</li> <li>CHEM 125-Basic Chemistry</li> <li>CHEM 161-General Chemistry Lab I</li> <li>CHEM 251-Organic Chemistry Lecture I</li> <li>CHEM 252-Organic Chemistry Lecture II</li> <li>CHEM 272-Organic</li> </ul>

Agenda Item	Tentative Time	Discussion	Next Steps
<ul style="list-style-type: none"> <li>• BIOL 204-Microbiology Laboratory</li> <li>• BIOL 210-Natural Resource Conservation</li> <li>• BIOL 270-Human Genetics</li> <li>• PHYS 252-Physics II with Calculus</li> <li>• PHYS 251-Physics I with Calculus</li> <li>• ISCI 121-Physical Science Concepts</li> <li>• MUSC 134-Sound Reinforcement</li> <li>• CHDV 129-Caring for Youngest Learners</li> <li>• ENGL 127-Business Writing</li> </ul>		<ul style="list-style-type: none"> <li>• Discussion: none</li> <li>• Objection: none</li> <li>• Approved without objection</li> </ul> <p>CHEM 161:</p> <ul style="list-style-type: none"> <li>• Revised outcomes to be in compliance with the recommendations for fewer, and more comprehensive outcomes.</li> <li>• Heather moves to approved as amended, Mark seconded</li> <li>• Discussion: none</li> <li>• Objection: none</li> <li>• Approved without objection</li> </ul> <p>CHEM 251:</p> <ul style="list-style-type: none"> <li>• Update to course description</li> <li>• Update to learning outcomes</li> <li>• Mark moves to approved as amended, Matt B seconds</li> <li>• Discussion: none</li> <li>• Objection: none</li> <li>• Approved without objection</li> </ul> <p>CHEM 252:</p> <ul style="list-style-type: none"> <li>• Change to course description</li> <li>• Changes to learning outcomes</li> <li>• Heather moves to approve as amended, Rafeeq seconds</li> <li>• Discussion: none</li> <li>• Objection: none</li> <li>• Approved without objection</li> </ul> <p>CHEM 272:</p> <ul style="list-style-type: none"> <li>• Updates to learning outcomes</li> <li>• Update to evaluation/method updates</li> <li>• Heather moves to approve as amended, Matt B seconds</li> <li>• Discussion: none</li> <li>• Objection: none</li> </ul>	<p>Chemistry Laboratory</p> <ul style="list-style-type: none"> <li>• EDUC 280-Teacher Education Practicum</li> <li>• BIOL 125-Introductory Biology</li> <li>• BIOL 121-Biol Foundation for Physiology</li> <li>• BIOL 202-Human Physiology</li> <li>• BIOL 203-Microbiology</li> <li>• BIOL 204-Microbiology Laboratory</li> <li>• BIOL 210-Natural Resource Conservation</li> <li>• BIOL 270-Human Genetics</li> <li>• PHYS 252-Physics II with Calculus</li> </ul>

Agenda Item	Tentative Time	Discussion	Next Steps
		<ul style="list-style-type: none"> <li>• Approved without objection</li> </ul> <p>EDUC 280:</p> <ul style="list-style-type: none"> <li>• Update to lecture hours and other hours</li> <li>• No change in credit hours</li> <li>• Return lecture hours back to 24 from 48 per Laurie K.</li> <li>• Mark moves to approve as amended, Rafeeq seconds</li> <li>• Discussion: none</li> <li>• Objection: none</li> <li>• Approved without objection</li> </ul> <p>BIOL 125:</p> <ul style="list-style-type: none"> <li>• Update learning outcomes</li> <li>• Mark moves to approve as amended, Heather seconds</li> <li>• Discussion: none</li> <li>• Objection: none</li> <li>• Approved without objection</li> </ul> <p>BIOL 121:</p> <ul style="list-style-type: none"> <li>• Update to course description</li> <li>• Update to learning outcomes</li> <li>• Mark moves to approve as amended, Heather seconds</li> <li>• Discussion: none</li> <li>• Objection: none</li> <li>• Approved without objection</li> </ul> <p>BIOL 202:</p> <ul style="list-style-type: none"> <li>• Update to learning outcomes</li> <li>• Heather moves to approve course as amended, Mark seconds</li> <li>• Discussion: none</li> <li>• Objection: none</li> <li>• Approved without objection</li> </ul> <p>BIOL 203:</p> <ul style="list-style-type: none"> <li>• Update to learning outcomes</li> </ul>	<ul style="list-style-type: none"> <li>• PHYS 251- Physics I with Calculus</li> <li>• ISCI 121- Physical Science Concepts</li> <li>• MUSC 134- Sound Reinforcement</li> <li>• CHDV 129- Caring for Youngest Learners</li> <li>• ENGL 127- Business Writing</li> </ul>

Agenda Item	Tentative Time	Discussion	Next Steps
		<ul style="list-style-type: none"> <li>• Matt moves to approve as amended, Mark seconds</li> <li>• Discussion: none</li> <li>• Objection: none</li> <li>• Approved without objection</li> </ul> <p>BIOL 204:</p> <ul style="list-style-type: none"> <li>• Update to learning outcomes</li> <li>• Update to Evaluation/Methods</li> <li>• Lauri B moves to approve as amended, Mark seconds</li> <li>• Discussion: none</li> <li>• Objection: none</li> <li>• Approved without objection</li> </ul> <p>BIOL 210:</p> <ul style="list-style-type: none"> <li>• Update to learning outcomes</li> <li>• Heather moves to approve as amended, Laurie B seconds</li> <li>• Discussion: none</li> <li>• Objection: none</li> <li>• Approved without objection</li> </ul> <p>BIOL 270:</p> <ul style="list-style-type: none"> <li>• Adding Summer semester</li> <li>• Update to learning outcomes</li> <li>• Update to evaluation/methods</li> <li>• Mark moves to approved as amended, Matt B seconds</li> <li>• Discussion: none</li> <li>• Objection: none</li> <li>• Approved without objection</li> </ul> <p>PHYS 252:</p> <ul style="list-style-type: none"> <li>• Update to learning outcomes</li> <li>• Rafeeq moves to approve as amended, Matt B seconds</li> <li>• Discussion: none</li> <li>• Objection: none</li> <li>• Approved without objection</li> </ul>	

Agenda Item	Tentative Time	Discussion	Next Steps
		<p>PHYS 251:</p> <ul style="list-style-type: none"> <li>• Update to learning outcomes</li> <li>• Matt B moves to approve as amended, Mark seconds</li> <li>• Discussion: none</li> <li>• Objection: none</li> <li>• Approved without objection</li> </ul> <p>ISCI 121:</p> <ul style="list-style-type: none"> <li>• Update to course description</li> <li>• Update to learning outcomes</li> <li>• Heather moves to approve as amended, Laurie B seconds</li> <li>• Discussion: none</li> <li>• Objection: none</li> <li>• Approved without objection</li> </ul> <p>MUSC 134:</p> <ul style="list-style-type: none"> <li>• Title change request from Sound Reinforcement to Live Sound/Event Production</li> <li>• This course is being revised due to curriculum changes and growing need in the community for more hands-on live sound reinforcement.</li> <li>• (course was cancelled and is being reactivated)</li> <li>• Change credits, billing hours and lecture hours</li> <li>• Update to course description and learning outcomes</li> <li>• Mark moves to approve as amended, Laurie B. seconds</li> <li>• Discussion: none</li> <li>• Objections: none</li> <li>• Approved without objection</li> </ul> <p>CHDV 129:</p> <ul style="list-style-type: none"> <li>• The CHDV program is eliminating CHDV 126 as this 1 credit course is no longer needed and is being combined with CHDV 129 which better aligns with industry and accreditation standards, and meets workforce needs. The</li> </ul>	



Agenda Item	Tentative Time	Discussion	Next Steps
		<p>revisions being made to CHDV 129 are to add two of the student learning outcomes from CHDV 126 to CHDV 129.</p> <ul style="list-style-type: none"> <li>• Update to course description</li> <li>• Update to learning outcomes</li> <li>• Matt B moves to approve as amended, Mark seconds</li> <li>• Approved without objection</li> </ul> <p>ENGL 127:</p> <ul style="list-style-type: none"> <li>• Update description, outcomes, and evaluation methods</li> <li>• Mark moves to approve as amended, Heather seconds</li> <li>• Discussion: none</li> <li>• Objection: none</li> <li>• Approved without objection</li> </ul>	
<p><b>Expedited Revisions:</b>  <b>2<sup>nd</sup> review:</b></p> <ul style="list-style-type: none"> <li>• COMM 280-Intercultural Communication</li> </ul> <p><b>1<sup>st</sup> review:</b></p> <ul style="list-style-type: none"> <li>• IDMS 280-Clinical Experience I</li> <li>• MKTG 119-MKTG/Manager your Profess Image</li> <li>• MKTG 130-Retailing</li> <li>• MKTG 204-Marketing Research</li> </ul>	<p>4:00-4:15  3:50-4:05</p>	<p>COMM 280:</p> <ul style="list-style-type: none"> <li>• Program reviewed and updated the evaluation and methods section</li> <li>• Mark moves to approve as amended, Rafeeq seconds</li> <li>• Discussion: none</li> <li>• Objection: none</li> <li>• Approved without objection</li> </ul> <p>IDMS 280:</p> <ul style="list-style-type: none"> <li>• No response from program faculty</li> <li>• Mark moves to postpone for information, Rafeeq seconds</li> <li>• Objections: none</li> <li>• Approved to postpone for further information</li> </ul> <p>MKTG 119:</p> <ul style="list-style-type: none"> <li>• Update to course description</li> <li>• Rafeeq moves to approve as amended, Matt B seconds</li> <li>• Discussion: none</li> <li>• Objections: none</li> <li>• Approved without objection</li> </ul> <p>MKTG 130:</p>	

Agenda Item	Tentative Time	Discussion	Next Steps
		<ul style="list-style-type: none"> <li>• Update to course description</li> <li>• Update to learning outcomes</li> <li>• Update to eval/meth changes</li> <li>• Outstanding question regarding course description of the to its</li> <li>• No objection by Jeremy Davis or Jose S, Change to “its”</li> <li>• Rafeeq moves to approve as amended, Mark seconds</li> <li>• Discussion: none</li> <li>• Objections: none</li> <li>• Approved without objection</li> </ul> MKTG 204: <ul style="list-style-type: none"> <li>• Update to course description</li> <li>• Jeremy Davis agrees with Rafeeq’s suggestion</li> <li>• Mark moves to approve as amended, Laurie B seconds</li> <li>• Discussion: none</li> <li>• Objection: none</li> <li>• Approved without objection</li> </ul>	
<b>New Programs/Pathways:</b> <ul style="list-style-type: none"> <li>• Robotics Technology (CA) - Update</li> </ul>	<del>4:15</del> 4:05	<ul style="list-style-type: none"> <li>• Program is still working on. Pending for December 2023.</li> </ul>	Will revisit in December meeting.
<b>Program of Study Discontinuation:</b> <ul style="list-style-type: none"> <li>• n/a</li> </ul>	<del>4:15</del> 4:05	<ul style="list-style-type: none"> <li>• n/a</li> </ul>	n/a
<b>General Ed-Applied / MTA Course Proposal</b> <ul style="list-style-type: none"> <li>• n/a</li> </ul>	<del>4:15</del> 4:05	<ul style="list-style-type: none"> <li>• n/a</li> </ul>	n/a
<b>CIMT Course Revisions:</b> (Any courses on CIMT Course Revision .pdf document that are highlighted in blue are pending cc	<del>4:15</del> 4:25 <del>4:05</del> 4:13	MGMT 335 <ul style="list-style-type: none"> <li>• Change: Prerequisite Courses: Minimum 2.0 in <del>MATH 109</del> (MATH 120 or STAT 170) or concurrently or Math Level 6 as noted below</li> </ul>	Approved without objection: <ul style="list-style-type: none"> <li>• MGMT 335</li> <li>• MUSC 255</li> </ul>

Agenda Item	Tentative Time	Discussion	Next Steps
<p>course reviews and are NOT listed here.)</p> <ul style="list-style-type: none"> <li>• MGMT 335</li> <li>• MUSC 255</li> <li>• MGMT 202</li> <li>• MKTG 210</li> <li>• MGMT 234</li> <li>• MUSC 197</li> <li>• MKTG 202</li> <li>• MKTG 221</li> <li>• PFKN 295</li> <li>• PFFT 171</li> <li>• DMAC 222</li> <li>• DMAC 245</li> </ul>		<ul style="list-style-type: none"> <li>• Placement Scores: Reading Level 5 and Writing Level 6 <del>or (Reading Level 4 and Writing Level 4 and ENGL 099 concurrently) and Math Level 6</del></li> <li>• May need to give a student an override or place in to MATH 126 based on student's income levels per Rafeeq and Matt B.</li> </ul> <p>MUSC 255</p> <ul style="list-style-type: none"> <li>• Change: credits-3 (was 4), billing hours-3 (was 4)</li> <li>• <del>F,Sp</del></li> <li>• The Program feels the outcomes can be met more efficiently than presently done, this will save the students a credit, and it will reduce the total number of credits on the recently revised Music Technology CC.</li> </ul> <p>•</p> <p>MGMT 202</p> <ul style="list-style-type: none"> <li>• Change: Reading Level 5 and Writing Level 6 or (Reading Level 4 and Writing Level 4 and ENGL 099 concurrently) <del>or (Reading Level 5 and Writing Level 4 and NCAS 102 concurrently)</del></li> <li>• Rafeeq, why delete the lab option.</li> <li>• Josie, aligns with other management courses,</li> <li>• Jeremy: there is no NCAS class for management, 102 is for ENGL 121.</li> </ul> <p>MKTG 210</p> <ul style="list-style-type: none"> <li>• Change: Title-Intro to Digital Marketing (was Marketing on the Internet)</li> <li>• <del>F,Sp,Su</del></li> </ul> <p>MGMT 234</p> <ul style="list-style-type: none"> <li>• Change: Reading Level 5 and Writing Level 6 (or Reading Level 4 <del>and Writing Level 4</del> and ENGL 099 concurrently) <del>and Writing Level 6</del></li> </ul> <p>MUSC 197</p>	<ul style="list-style-type: none"> <li>• MGMT 202</li> <li>• MKTG 210</li> <li>• MGMT 234</li> <li>• MUSC 197</li> <li>• MKTG 202</li> <li>• MKTG 221</li> <li>• PFKN 295</li> <li>• PFFT 171</li> <li>• DMAC 222</li> <li>• DMAC 245</li> </ul>

Agenda Item	Tentative Time	Discussion	Next Steps
		<ul style="list-style-type: none"> <li>• Change: F,Sp,<del>Su</del></li> </ul> <p>MKTG 202</p> <ul style="list-style-type: none"> <li>• Cancel: Course will no longer be offered as enrollment is always quite low &amp; course is being removed from the Marketing AB.</li> </ul> <p>MKTG 221</p> <ul style="list-style-type: none"> <li>• Cancel: Course will no longer be offered as enrollment is always quite low &amp; course is being removed from the Marketing AB.</li> </ul> <p>PFKN 295</p> <ul style="list-style-type: none"> <li>• Cancel: Course not needed. Independent study that was created in Summer 2008 and has never been offered.</li> </ul> <p>PFFT 171</p> <ul style="list-style-type: none"> <li>• Cancel: Course not needed. Created in Fall 2007, offered once (Fall 2008) and was canceled due to low enrollment.</li> </ul> <p>DMAC 222</p> <ul style="list-style-type: none"> <li>• Cancel: Will be offered for the last time SP '24; low enrollment and curriculum changes.</li> </ul> <p>DMAC 245</p> <ul style="list-style-type: none"> <li>• Cancel: Hasn't run in 3+ years, and curriculum changes.</li> </ul> <p>Mark moves to approve CIMT changes, Heather seconds</p> <p>Discussion: none</p> <p>Objection: none</p> <p>Approve without objection</p>	
<p><b>Agenda Items for Future Meeting:</b></p> <p><b>Next Meeting:</b> November 22, 2023, 2:30pm</p>	<p><del>4:25-4:30</del> 4:13-4:18</p>	<p>December 20<sup>th</sup> mtg: tentative pending number of pending tickets</p> <p>Mark moves to cancel Dec. 20<sup>th</sup> meeting, Heather seconds</p> <p>Discussion: none</p> <p>Objection: none</p> <p>Approved to canceling Dec. 20<sup>th</sup> mtg.</p> <p>Nov 22<sup>nd</sup> meeting (day prior to thanksgiving): Penny</p>	<p>December 20<sup>th</sup>, 2023 meeting is canceled.</p> <p>November 22<sup>nd</sup> will be tentative pending quorum</p>

Agenda Item	Tentative Time	Discussion	Next Steps
		<p>Follow-Up: Expectation under HLC guidelines of monitoring content changes in courses/programs (Mark K.) – Postponed until 09/2024.</p> <p>Any questions or future meeting items, please email <a href="mailto:LCC-CC-Chair@star.lcc.edu">LCC-CC-Chair@star.lcc.edu</a></p>	<p>via email on Friday, Nov. 17<sup>th</sup>.</p>

Meeting adjourned at 4:18 PM

### WebEx Chat Information:

November 8, 2023 2:29 PM from Tamara McDiarmid to everyone: I will have to depart about 2:50 to set up for my department meeting. Sorry

November 8, 2023 2:30 PM from Tracy Nothnagel to everyone: I have to leave just after Tami to attend that meeting! :-)

November 8, 2023 2:32 PM from Penny Tucker to everyone: Meeting is being recorded

November 8, 2023 2:35 PM from Tamara McDiarmid to everyone: Thank you Tracy!!!!

November 8, 2023 2:36 PM from Nicole Olszowy to everyone: Thanks Tracy - great suggestions for productive, enjoyable meetings!

November 8, 2023 2:38 PM from Tamara McDiarmid (privately): Oh please let me respond

November 8, 2023 2:39 PM from Tracy Nothnagel to everyone: PURPOSE  
This standing committee of the Academic Senate provides leadership and support related to academic courses and curricula to ensure that academic standards are maintained.  
CHARGE TO THE COMMITTEE  
Evaluate proposed new and/or revised academic programs of study and courses to ensure alignment with the college's mission and consistency across the college's divisions.  
Review courses submitted for Michigan Transfer Agreement and/or General Education - Applied Degrees.  
Provide updates about tools and processes used to review new and revised courses and/or curricula.  
Provide updates, as needed, about innovation and accreditation criteria related to courses and/or curricula.  
Collaborate with the Academic Senate and other standing committees on relevant issues.

Regularly report the CC's progress to the Academic Senate, retain committee approved meeting minutes, and maintain a representative membership.

The Chair of the CC may form subcommittees, as necessary, to facilitate t

November 8, 2023 2:40 PM to Tracy Nothnagel (privately): are you seeing the charter on your screen?

November 8, 2023 2:49 PM from Tamara McDiarmid to everyone: I have to go. See you next meeting

November 8, 2023 2:49 PM from Rafeeq McGiveron to everyone: Thanks, Tami!

November 8, 2023 2:52 PM from Rafeeq McGiveron to everyone: On recent course title question, by the way, Director of Assessment had done some workup on a different thread, so I will ask her to check in with the program in due time.

November 8, 2023 2:53 PM from Tracy Nothnagel to everyone: Thank you, Ami

November 8, 2023 2:54 PM from Tracy Nothnagel to everyone: This is not the place where dreams come to die

November 8, 2023 2:54 PM from Rafeeq McGiveron to everyone: Good ol' Ed!

November 8, 2023 2:59 PM from Laura Bishop to everyone: I can also volunteer.

November 8, 2023 3:00 PM from Tracy Nothnagel to everyone: I also volunteered from CASL too

November 8, 2023 3:03 PM from Tracy Nothnagel to everyone: I have to run our department meeting now. I will see you all in a few weeks.

November 8, 2023 3:22 PM from Laurie Kinne to everyone: The lecture hours on the worksheet should be 24, not 48.

November 8, 2023 3:29 PM from Josie Sebastian to everyone: I agree!

November 8, 2023 3:29 PM from Laura Bishop to everyone: I like it as well!

November 8, 2023 3:40 PM from Matthew Boeve to everyone: Mine, too Courtney!

November 8, 2023 3:43 PM from Laura Bishop to everyone: For what its worth Courtney -- I can't hear any screaming on the webex :)

November 8, 2023 4:07 PM from James Allen to everyone: I'm stepping out for a minute.

Polling Results:

n/a