

## AGENDA & NOTES

Name of Committee or Team: **Curriculum Committee**

- **Committee Members Present via WebEx:** Rafeeq McGiveron, Ian Leighton, Mark Kelland, Tamara McDiarmid, Stephanie Trapp, Eric Bennett, Heather Bunce, Ami Ewald, Danielle Savory, Mike Pemberton, Tracy Nothnagel, Dan Rafail, Jon Ten Brink
- **Resource Members Present via WebEx:** Nancy Dietrich, Kelly Ellis, Mary Ellen Laatsch, Laurie Kinne
- **Guest:** Ann Selleck, Anne Heutsche, Jeffery Janowick, Kevin Brown, Bradley Hicks, Sharon Park
- **Scribe:** Penny Tucker

Date: November 3 2021

Time: 2:30-4:30 PM

Room: WebEx

Agenda Item	Tentative Time	Discussion	Next Steps
Approval of the November 3, 2021 Agenda  Approval of CC consent agenda (All) <b>Course Expedited Revisions Approved by Director of Assessment:</b> <ul style="list-style-type: none"> <li>• <b>ARTS 151-Color and Design</b></li> <li>• <b>ARTS 175-Creative Design and Publishing</b></li> <li>• <b>ARTS 179-Web Design II</b></li> <li>• <del><b>ARTS 229-Web Design III</b></del></li> <li>• <b>DMAC 121- Digital Audio Production II</b></li> <li>• <b>DMAC 131-Digital Cinematography I</b></li> <li>• <b>DMAC 260-World Cinema</b></li> </ul>	2:30-2:35 2:32-2:34	<ul style="list-style-type: none"> <li>• ARTS 229 – concerns/objections received, will review more in detail later in meeting.</li> <li>• Objections to consent agenda: none</li> <li>• Mark K. Moves to approve consent agenda</li> <li>• Rafeeq M. seconds</li> <li>• Approved</li> </ul>	APPROVED CONSENT AGENDA  ARTS 229 to be reviewed later in meeting
Approval of amended minutes from CC meeting on October 20, 2021 (All)	2:35-2:40 2:34-2:35	<ul style="list-style-type: none"> <li>• Add note regarding approval by program for BUSN 151.</li> <li>• Objections: none</li> <li>• Approved</li> </ul>	APPROVED
CIMT Course Revisions: <ul style="list-style-type: none"> <li>• ESOL 050</li> <li>• ESOL 055</li> <li>• ESOL 070</li> <li>• ESOL 075</li> </ul>	2:40-2:55 2:35-2:46	<ul style="list-style-type: none"> <li>• ESOL 050 Cancel , Now offered through CEWD under a diff course code</li> <li>• ESOL 055 Cancel, Now offered through CEWD under a diff course code</li> </ul>	APPROVED <ul style="list-style-type: none"> <li>• ESOL 050</li> <li>• ESOL 055</li> <li>• ESOL 070</li> <li>• ESOL 075</li> </ul>

Agenda Item	Tentative Time	Discussion	Next Steps
<ul style="list-style-type: none"> <li>• ESOL 090</li> <li>• ESOL 095</li> <li>• ACCG 292</li> <li>• PHIL 153</li> <li>• PSYC 295</li> <li>• ENGL 200</li> <li>• THEA 240</li> <li>• SIGN 162</li> <li>• SIGN 163</li> <li>• SIGN 164</li> <li>• SIGN 166</li> <li>• SIGN 167</li> <li>• SIGN 176</li> <li>• SIGN 250</li> <li>• MUSC 292</li> <li>• PHOT 111</li> <li>• PHOT 112</li> <li>• PHOT 119</li> <li>• THEA 181</li> <li>• THEA 210</li> <li>• THEA 225</li> <li>• THEA 283</li> <li>• ARTS 179-Course Sequencing only</li> <li>• ARTS 229-Course Sequencing only</li> <li>• PHOT 114-Course Sequencing only</li> <li>• ARTS 173-Course Sequencing only</li> </ul> <p>(Any courses on CIMT Course Revision .pdf document that is highlighted in turquoise are pending cc course reviews and are NOT listed here.)</p>		<ul style="list-style-type: none"> <li>• ESOL 070 Cancel, Now offered through CEWD under a diff course code</li> <li>• ESOL 075 Cancel, Now offered through CEWD under a diff course code</li> <li>• ESOL 090 Cancel, Now offered through CEWD under a diff course code</li> <li>• ESOL 095 Cancel, Now offered through CEWD under a diff course code</li> <li>• ACCG 292 Cancel, Course hasn't been offered/ran in the past 3 years; Limited choice on pathways - choose 3+ of 12 for the 2020 pathway</li> <li>• PHIL 153 Cancel, Course hasn't been offered/ran in the past 3 years; Limited Choice</li> <li>• PSYC 295 Cancel, Have not needed a PSYC Ind Study in over 10 years.</li> <li>• ENGL 200 Change, The program ONLY wants to change Assignments from 10-20% to 10-40%; Other Criteria: Class Part: 0-10%, Exams/Tests: 0-20%, Papers: 50-80%, Projects: 0-20%</li> <li>• THEA 240 Change, Prerequisite Courses: Min 2.0 in (THEA 131 &amp; 141&amp; 143) or Department Approval, Placement Score: RL 5, Coreq: THEA 233 &amp; ??? (225), F, Sp</li> <li>• SIGN 162 Change, F, Sp, Su, Course Sequencing</li> <li>• SIGN 163 Change, F, Sp, Su, Course Sequencing</li> <li>• SIGN 164 Change, F, Sp, Su, Course Sequencing</li> <li>• SIGN 166 Change, F, Sp, Su, Course Sequencing</li> <li>• SIGN 167 Change, F, Sp, Su, Course Sequencing</li> <li>• SIGN 176 Change, Sp, Su, Course Sequencing</li> <li>• SIGN 250 Change, Prerequisite Courses: Minimum 2.0 in SIGN 163 2.5 in SIGN 200 or concurrently, Placement Scores: Reading Level 5 and Writing Level 4</li> <li>• MUSC 292 Change, F, Sp, Course Sequencing</li> <li>• PHOT 111 Change, F, Sp, Su, Course Sequencing</li> <li>• PHOT 112 Change, F, Sp, Course Sequencing</li> <li>• PHOT 119 Change, F, Sp, Course Sequencing</li> <li>• THEA 181 Change, Sp, Su, Course Sequencing</li> <li>• THEA 210 Change, F, Sp, Course Sequencing</li> </ul>	<ul style="list-style-type: none"> <li>• ESOL 090</li> <li>• ESOL 095</li> <li>• ACCG 292</li> <li>• PHIL 153</li> <li>• PSYC 295</li> <li>• ENGL 200</li> <li>• THEA 240</li> <li>• SIGN 162</li> <li>• SIGN 163</li> <li>• SIGN 164</li> <li>• SIGN 166</li> <li>• SIGN 167</li> <li>• SIGN 176</li> <li>• SIGN 250</li> <li>• MUSC 292</li> <li>• PHOT 111</li> <li>• PHOT 112</li> <li>• PHOT 119</li> <li>• THEA 181</li> <li>• THEA 210</li> <li>• THEA 225</li> <li>• THEA 283</li> <li>• ARTS 179-Course Sequencing only</li> <li>• ARTS 229-Course Sequencing only</li> <li>• PHOT 114-Course Sequencing only</li> <li>• ARTS 173-Course Sequencing only</li> </ul>

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		<ul style="list-style-type: none"> <li>• THEA 225 Change, F, Sp, Course Sequencing</li> <li>• THEA 283 Prerequisite Course: THEA 141 or Dept. Approval, F, Sp</li> <li>• ARTS 229 Change, F, Sp, Course Seq.</li> <li>• ARTS 173 Change, F, Sp, Su, Course Sequencing</li> </ul> <p>Gen Ed, PHIL 153 – any others?  Degree Works notes – add Gen Ed  Rafeeq moves to accept changes; Tracy N. seconds  Objections: none  Approved</p>	
Evaluation Method Percentages (Penny)	<del>2:55-3:00</del> 2:46-2:59	<ul style="list-style-type: none"> <li>• Added language to the worksheets: review</li> <li>• “Assignments Not required if other optional categories are used to bring the total percentage to 100%”</li> <li>• Change assignments to “Categories” or “Method chosen”</li> <li>• Going into the notes of the syllabus section.</li> <li>• Change to requires alone does not necessary be 100%; which could be a combination of required and optional.</li> <li>• The sum of all of your criteria must equal 100% (in concourse)</li> <li>• Update to <b>(NOTE: The sum of all criteria, whether required and/or optional, must be able to equal 100%.)</b></li> <li>• Does one category need to be required or can they all be optional? Unsure if it can</li> <li>•</li> </ul>	
CC Membership Update Call for TRT Chair (Tami M.)	<del>3:00-3:05</del> 2:59-3:00	<ul style="list-style-type: none"> <li>• Additional A&amp;S member update</li> <li>• Also HH Member needed</li> <li>• TRT chair needed, any volunteers!!!! <ul style="list-style-type: none"> <li>○ Looking for someone to volunteer, until one is named Tami and Penny will continue sharing responsibilities</li> <li>○ Email Tami or Penny if interested</li> </ul> </li> </ul>	<p>Seeking a new A&amp;S and HHS Member</p> <p>Interested in being a TRT Chair, reach out to Tami M.</p>
CC + CASL Work Group Update (Tami M.)	<del>3:05-3:10</del> 3:00-3:02	<ul style="list-style-type: none"> <li>• First meeting this year set for Thursday, November 11<sup>th</sup> at 9:00AM until 10:00AM. If you wish to be a part of this group, please email Penny Tucker and she will send the invite.</li> </ul>	
CC & Degree Works Update (Zachary Foster)	3:10-3:20 3:02	<ul style="list-style-type: none"> <li>• Zack on vacation, no update</li> </ul>	Update at future meeting

Agenda Item	Tentative Time	Discussion	Next Steps
<p>5-Star Ticket / Curriculum Committee Webpage Update:</p> <p>5-Star Email issues:</p> <p>5-Star Ticket Process for Gen Ed/MTA Submission Update</p> <p>(Penny Tucker)</p>	<p><del>3:20-3:25</del> 3:02-3:04</p>	<p>Updated worksheets with correction to language and adding A&amp;S-Physical Science added to webpage</p> <p>EMAIL ISSUES: Response from Matt Zulli</p> <p>It appears that since they are all coming back as “replies” to the same update, it’s sending out the update to the entire list who’ve already replied (so the longer someone takes to reply the more people that will get it) – as an example based on my testing:</p> <p>Update is sent to LCC-CC</p> <p>User 1 replies &amp; it updates the ticket, but since the only notification user is you who sent the update it only goes to you</p> <p>User 2 replies &amp; it updates the ticket, now it replies to you as the updater and User 1 as their reply is part of the same email thread</p> <p>User 3 replies &amp; it updates the ticket, now it replies to you as the updater and User 1 and User 2 as their reply is all part of the same thread</p> <p>Etc</p> <p>Since email updates on 5Star are handled in batches (every 5m) if 2 people reply at the same time it will not do the notify to people (if user1 and user2’s email reply show up and are processed at the same time – it would only reply to you).</p> <p>My initial thought earlier this week would be sending everything as separate notifications rather than the 1 distribution list should’ve resolved it, but from below it sounds like you tried it and got the same behavior.</p> <p>I don’t know of a solution to make this work the way you want it to when using email as the source of information – however, if all they want to do is approvals, I could (next week) look into turning it into a workflow and seeing if that will resolve the notification issue (the end user would still get the same email, but prompt them to approve/deny the step instead of using email threads).</p> <p>Gen Ed/MTS 5-star submission: Still pending with Rafeeq and Penny</p>	<p>Further information to come at next meeting</p>
<p>Non-credit CEWD course proposal (Nancy D.)</p>	<p><del>3:25-3:35</del> 3:04-3:19</p>	<ul style="list-style-type: none"> <li>Idea for a computer literacy course for ESOL students. Doesn’t fit on a pathway, non-credit course.</li> <li>Students have issues with computer guidance, back when courses are back in face-to-face courses.</li> </ul>	<p>Further discussion outside of CC meeting; more to come</p>

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		<ul style="list-style-type: none"> <li>• Previous CAB classes for credit, classes were full. Due to FA issues, classes turned to non-credit, class sizes dropped.</li> <li>• Piggy back classes with others as a lab</li> <li>• Offer to ESOL students only, or open to all.</li> <li>• Dan R: OER materials available. Help in lab on modules. Utilize lab assistants or Learning Commons to help.</li> <li>• Concern if a student fee attached and no credit offered, enrollment would probably be low.</li> <li>• Ami E: writing center advisory group, just discussing this issue of tech help on campus and where to go</li> <li>• Library in library help zone and Learning Commons help some</li> <li>• CAMW open now, instructional lab tech person can assist on a walk in basis.</li> <li>• Non-credit courses is a good place to pilot a course.</li> <li>• Yvonne Creamer may be able to help Ian's ESOL student</li> </ul>	
<b>Item for Review:</b>			
<p><b>New Courses:</b></p> <ul style="list-style-type: none"> <li>• HIST 215-World History to 1500</li> <li>• HIST 216-World History from 1500</li> <li>• RELG 210-Comparative Religions</li> <li>• RELG 230-Introduction to Christianity</li> <li>• RELG 232-Introduction to Islam</li> </ul>	<p><del>3:35-3:50</del> 3:19-3:35</p>	<p>(See <a href="#">Poll Results</a> below)</p> <p>HIST 215: Anne Heutsche advised working closely over the last year with Dr. Hicks and Lori for the courses and the program updates. Rafeeq question: outcome 1, pref at end of course, student will be still developing at the end of the course? Anne H: yes, providing foundation skills to use and take with them. Mark motions to approve HIST 215 10 approve; 0 nays APPROVED</p> <p>HIST 216: change "from" to "since" Tracy N motions to approve HIST 216 Polling: 9 approve, 0 nay, 0 abstain Approved</p> <p>RELG 210: Tracy N. motions to approve 10 approve. 0 nay, 0 abstain Approved</p> <p>RELG 230: Rafeeq motions to approve</p>	

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		<p>Poll: 10 approve, 0 nay, 0 abstain</p> <p>RELG 232: CIP better match; accepted by program and amended Rafeeq motions to approve Poll: 9 approve, 0 nay, 0 abstain Approved</p>	
<p><b>Course Revisions:</b> <b>2<sup>nd</sup> read:</b></p> <ul style="list-style-type: none"> <li>• INSU 110- Personal Insurance</li> </ul> <p><b>1<sup>st</sup> Read:</b></p> <ul style="list-style-type: none"> <li>• ANTH 270-Cultural Anthropology</li> <li>• BUSN 250-Personal Finance</li> <li>• BUSN 251-Understanding Investments</li> <li>• HIST 150-African American History</li> <li>• HUMS 160-Mythology</li> <li>• HIST 210-Studies in American History</li> <li>• HIST 211-U.S. History to 1877</li> <li>• HIST 212-U.S. History 1877 to Present</li> <li>• HIST 214-African History</li> <li>• HIST 220-Michigan History</li> <li>• HIST 235-Modern European History</li> </ul> <p><b>Expedited Revised Course:</b></p> <ul style="list-style-type: none"> <li>• ARTS 229 – Web Design III</li> </ul>	<p><del>3:50-4:25</del> 3:35-4:29</p>	<p>POSTPONED from 10/20/21 meeting:</p> <ul style="list-style-type: none"> <li>• <i>INSU 110-Personal Finance- postponed pending conversation with CC with Karen Hicks to discuss outcome #7 and #3.</i></li> <li>• Discussed with Karen Hicks. Requested changes to outcome #7, leave #3 alone.</li> <li>• Laurie Kinne has sent inquiry to program; waiting for response</li> <li>• Tracy motions to postpone for additional information</li> <li>• Objections: none</li> <li>• Motion to postpone, Nov.17 for program clarification</li> <li>• POSTPONED to Nov. 17<sup>th</sup> meeting for responses from Program</li> </ul> <p>HUMS 160:</p> <ul style="list-style-type: none"> <li>• Updated course description</li> <li>• Course sequencing is messy per Brad Hicks</li> <li>• Shorten up, clarify, and speak clearly in outcomes</li> <li>• LOs aligned with the course assessments</li> <li>• Rafeeq, smoothing of sentence for LO#1, delete with A respect to B</li> <li>• Brad stated trying to make readable to readers in 8<sup>th</sup> grade reading level</li> <li>• Mark: LO's C,D,E, "all our myths", covering all myths or should it say for various myths of multiple regions of the world.</li> <li>• Brad make readable 8<sup>th</sup> grade level from student perspective.</li> <li>• Rafeeq motions to approve with amendments</li> <li>• Poll: 10 app, 0 nay, 0 abstain</li> <li>• <b>11/4/21: Amendments made by Program as requested by CC.</b></li> </ul> <p>ANTH 270:</p> <ul style="list-style-type: none"> <li>• Mark motions to approve, Tracy seconds</li> <li>• Poll: 10 approved, 0 nay, 0 abstain</li> </ul>	<p>POSTPONED TO NOV. 17<sup>TH</sup> MEETING:</p> <ul style="list-style-type: none"> <li>• INSU 110- Personal Insurance</li> <li>• ARTS 229 – Web Design III</li> </ul> <p>APPROVED:</p> <ul style="list-style-type: none"> <li>• ANTH 270- Cultural Anthropology</li> <li>• BUSN 250- Personal Finance</li> <li>• BUSN 251- Understanding Investments</li> <li>• HIST 150- African American History</li> <li>• HIST 210- Studies in American History</li> <li>• HIST 211-U.S. History to 1877</li> </ul>

Agenda Item	Tentative Time	Discussion	Next Steps
		<ul style="list-style-type: none"> <li>• Approved</li> </ul> <p>BUSN 250:</p> <ul style="list-style-type: none"> <li>• Tracy N. motions to approve</li> <li>• Poll: 8 approved, 0 nay, 0 abstain</li> <li>• Approved</li> </ul> <p>BUSN 251:</p> <ul style="list-style-type: none"> <li>• NOTE: Add period at end of L.O. F</li> <li>• Tracy N motions to approve</li> <li>• POLL: 8 approved, 0 nay, 0 abstain</li> </ul> <p>HIST 150:</p> <ul style="list-style-type: none"> <li>• Learning Outcome 1 – remain the same</li> <li>• Tracy N motions to approve</li> <li>• POLL: 8 approved, 0 nay, 0 abstain</li> <li>• Approved</li> </ul> <p>HIST 211:</p> <ul style="list-style-type: none"> <li>• Learning Outcome 1 – remain the same</li> <li>• Tracy N. motions to approve</li> <li>• POLL: 9 approved, 0 nay, 0 abstain</li> <li>• Approved</li> </ul> <p>HIST 212:</p> <ul style="list-style-type: none"> <li>• Learning Outcome 1 – remain the same</li> <li>• Heather B motions to approve</li> <li>• POLL: 7 approved, 0 nay, 0 abstain</li> <li>• Approved</li> </ul> <p>HIST 214:</p> <ul style="list-style-type: none"> <li>• Learning Outcome 1 – remain the same</li> <li>• Tracy motions to approve</li> <li>• POLL: 7 approved, 0 nay, 0 abstain</li> </ul> <p>HIST 220:</p> <ul style="list-style-type: none"> <li>• Learning Outcome 1 – remain the same</li> <li>• Heather B motions to approve</li> </ul>	<ul style="list-style-type: none"> <li>• HIST 212-U.S. History 1877 to Present</li> <li>• HIST 214-African History</li> <li>• HIST 220-Michigan History</li> <li>• HIST 235-Modern European History</li> </ul> <p>APPROVED WITH AMENDMENTS:</p> <ul style="list-style-type: none"> <li>• HUMS 160-Mythology</li> </ul>

Agenda Item	Tentative Time	Discussion	Next Steps
		<ul style="list-style-type: none"> <li>• POLL: 7 approved, 0 nay, 0 abstain</li> <li>• approved</li> </ul> <p>HIST 235:</p> <ul style="list-style-type: none"> <li>• Learning Outcome 1 – remain the same</li> <li>• Tracy motions to approve</li> <li>• POLL: 7 approve, 0 nay, 0 abstain</li> </ul> <p>ARTS 229:</p> <ul style="list-style-type: none"> <li>• Evaluation methods change all to digital campaign projects</li> <li>• Client or the professor?</li> <li>• Each student will provide scores, if 2 students out 30 students, 60 students. Is this an average of students?</li> <li>• Tami: what happens if issues from expedited?</li> <li>• Rafeeq recommends the changes be sent back to review</li> <li>• Laurie K has already sent information</li> <li>• Rafeeq motions to postpone for updates from program</li> <li>• Objections: none</li> <li>• Approved to postpone to Nov. 17<sup>th</sup> meeting</li> </ul> <p>CC Members concerns prior to meeting:</p> <ul style="list-style-type: none"> <li>• Question about the Student Scores section of the Digital Campaign Projects.</li> </ul> <p><b>STUDENT SCORES (0 - 50 pts) Each student will provide scores for students designs from 0 - 50.</b></p> <p>Is this an <u>average</u> of each student's provided scores? The above describes that each student will provide scores between 0-50, but the STUDENT SCORES section is only scored between 0-50 as part of the project. It probably is an average, but it should state that.</p> <ul style="list-style-type: none"> <li>• Also in Student Scores is should say “...for students’ designs...” – the apostrophe is needed</li> <li>• Is there an actual client? Or is this grade provided by the instructor?</li> <li>• In the Strategy section is says “...related the the clients...” but it should be “...related to the client’s...” *note both the word change and the apostrophe added</li> </ul>	



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		<p>This writing is quite rough. In addition to what’s already been noted, here are some more things to adjust—</p> <p><b>Digital Campaign Projects Notes:</b>  There are 2 Digital Campaign Projects worth 500 points each. <b>The first is assigned at the start of the semester and due at mid-semester when the second is assigned and then due at end of the semester.</b> Each Digital Campaign Project will be evaluated using the criteria listed below:</p> <p><b>Either “...at mid-semester, when the second, which is due at the end of the semester, is assigned.” or “...at mid-semester. The second is assigned at mid-semester and then due at the end of the semester.”</b></p> <p><b>BRAND ORIENTATION (0 - 50 pts)</b>  How well <del>e</del> your final designs adhere to the brand and brand guidelines. (i.e. color, fonts, logo usage, etc...)</p> <p><b>SEGMENTATION APPEAL (0 - 50 pts)</b>  How effectively your final design appeals to the different target markets.</p> <p><b>STRATEGY (0 - 50 pts)</b>  How effectively your strategy is related the <del>the</del> clients [Is there one client, or are there more? If a single client, apostrophe goes between t and s. If multiple clients, apostrophe goes after s.] <b>goals in terms of content, messaging, imagery, and calls to action.</b></p> <p><b>REQUIREMENTS (0 - 50 pts)</b>  Amount to which your final work <b>clearly</b> includes all the requirements from instructions <b>clearly</b>. [At least, that’s what I presume this means...]</p> <p><b>PARTICIPATION (0 - 50 pts)</b>  <del>Measured by:</del> <b>The level of feedback you provide for other students on their designs <b>posted</b> on the discussion boards <del>that will be posted.</del></b></p>	

Agenda Item	Tentative Time	Discussion	Next Steps
		<b>STUDENT SCORES (0 - 50 pts)</b> Each student will provide scores of 0 - 50 for other students' designs from 0 - 50.	
<b>New Programs/Pathways:</b> • n/a	4:25 4:29	n/a	n/a
<b>Program of Study Discontinuation:</b> • Geography (0749)	4:25 4:29	Postponed by CIMT Rep. for additional information on 10/19/21	Postponed for future meeting
<b>General Ed-Applied / MTA Course Proposal</b> • CITP 110-Intro to Programming-Python	4:25 4:29	<i>Request withdrew by B. Raleigh on 10/29/2021 via email</i> <i>Discussed at 10/20/21 meeting:</i> • CITP 110 is postponed, Dan worked with Betsy to review further dissect lecture/lab affiliation to course to meet science lab requirement	• Ticket withdrawn 10/29/2021
<b>Agenda Items for Future Meeting:</b>  <b>Next Meeting:</b> November 17 <sup>th</sup> , 2021	4:25-4:30 4:29-4:32	• ARTS 229 and INSU 110 postponed to next meeting • Rafeeq out next meeting for a conference. • Tami thanks all for allowing her to "grow" in her new position.	ARTS 229 & INSU 110 postponed to Nov. 17 <sup>th</sup> for further updates

Tracy motions to adjourn meeting  
Meeting adjourned at 4:32

### WebEx Chat Information:

November 3, 2021	2:31 PM	from Penny Tucker to everyone:	Zach Foster is on vacation as of today so he will not be attending
November 3, 2021	2:31 PM	from Stephanie Trapp to everyone:	i will be right back. Getting some water
November 3, 2021	2:32 PM	from Penny Tucker to everyone:	we do have 8
November 3, 2021	2:34 PM	from Heather Bunce to everyone:	aye
November 3, 2021	2:46 PM	from Heather Bunce to everyone:	second
November 3, 2021	2:46 PM	from Heather Bunce to everyone:	aye

November 3, 2021	2:51 PM	from Eric Bennett to everyone:	Yeah, that'll make it clear.
November 3, 2021	3:13 PM	from Penny Tucker to everyone:	Could add a section in College Catalog of locations for assistance
November 3, 2021 FYI	3:25 PM	to Tamara McDiarmid (privately):	we have several "guests" from the HIST dept with us now, just
November 3, 2021 effort to make it better"	3:27 PM	from Laurie Kinne to everyone:	I object to the statement that "they just don't want to put in the
November 3, 2021	3:30 PM	from Stephanie Trapp to everyone:	I have to go to another meeting.
November 3, 2021	3:36 PM	from Ann Selleck (privately):	Only the committe can vote correct
November 3, 2021	3:51 PM	from Heather Bunce to everyone:	Aye
November 3, 2021	4:05 PM	from Nancy Dietrich to everyone:	I need to head to another meeting. See you all in two week.
November 3, 2021	4:15 PM	from Jon Tenbrink to everyone:	Sorry, I have to run off as well...
November 3, 2021	4:20 PM	from Mark Kelland to everyone:	I approve HIST 214.

## POLL RESULTS:

.Motion to approve new course proposal  
HIST 215?

A.Approve 10/21 ( 48%)

B.Nay 0/21 ( 0%)

No Answer 11/21 ( 52%)

A B

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 Rafeeq McGiveron | X | |  
 Ian Leighton | X | |  
 Mark Kelland | X | |  
 Nancy Dietrich | | |  
 Kelly Ellis | | |  
 Eric Bennett | | |  
 Ami Ewald | X | |  
 Laurie Kinne | | |  
 Daniel Rafail | X | |  
 Jon Tenbrink | X | |  
 Michael Pemberton | X | |  
 Ann Selleck | | |  
 Kevin Brown | | |  
 Bradley Hicks | | |  
 Sharon Park | | |  
 Heather Bunce | X | |  
 Tracy Nothnagel | X | |  
 Anne Heutsche | | |  
 Tamara McDiarmid | X | |  
 Mary Laatsch | | |  
 Jeffrey Janowick | | |

1.Motion to approve new course HIST 216

A.Approve 9/21 ( 43%)

B.Nay 0/21 ( 0%)

C.Abstain 0/21 ( 0%)

No Answer 12/21 ( 57%)

A B C

-----  
 Rafeeq McGiveron | X | | |  
 Ian Leighton | X | | |  
 Mark Kelland | X | | |  
 Nancy Dietrich | | | |  
 Kelly Ellis | | | |  
 Eric Bennett | | | |  
 Ami Ewald | X | | |  
 Laurie Kinne | | | |  
 Daniel Rafail | X | | |  
 Jon Tenbrink | X | | |  
 Michael Pemberton | X | | |  
 Ann Selleck | | | |  
 Kevin Brown | | | |  
 Bradley Hicks | | | |  
 Sharon Park | | | |  
 Heather Bunce | X | | |  
 Tracy Nothnagel | | | |  
 Anne Heutsche | | | |  
 Tamara McDiarmid | X | | |  
 Mary Laatsch | | | |  
 Jeffrey Janowick | | | |

1.Motion to approve new course RELG  
210?

A.Approve 10/21 ( 48%)

B.Nay 0/21 ( 0%)

C.Abstain 0/21 ( 0%)

No Answer 11/21 ( 52%)

A B C

-----  
 Rafeeq McGiveron | X | | |  
 Ian Leighton | X | | |  
 Mark Kelland | X | | |  
 Nancy Dietrich | | | |  
 Kelly Ellis | | | |  
 Eric Bennett | | | |  
 Ami Ewald | X | | |  
 Laurie Kinne | | | |  
 Daniel Rafail | X | | |  
 Jon Tenbrink | X | | |  
 Michael Pemberton | X | | |  
 Ann Selleck | | | |  
 Kevin Brown | | | |  
 Bradley Hicks | | | |  
 Sharon Park | | | |  
 Heather Bunce | X | | |  
 Tracy Nothnagel | X | | |  
 Anne Heutsche | | | |  
 Tamara McDiarmid | X | | |  
 Mary Laatsch | | | |  
 Jeffrey Janowick | | | |

1.Motion to approve new course RELG 230?

A.Approve 10/21 ( 48%)  
 B.Nay 0/21 ( 0%)  
 C.Abstain 0/21 ( 0%)

No Answer 11/21 ( 52%)

A B C

-----  
 Rafeeq McGiveron | X | | |  
 Ian Leighton | X | | |  
 Mark Kelland | X | | |  
 Nancy Dietrich | | | |  
 Kelly Ellis | | | |  
 Eric Bennett | | | |  
 Ami Ewald | X | | |  
 Laurie Kinne | | | |  
 Daniel Rafail | X | | |  
 Jon Tenbrink | X | | |  
 Michael Pemberton | X | | |  
 Ann Selleck | | | |  
 Kevin Brown | | | |  
 Bradley Hicks | | | |  
 Sharon Park | | | |  
 Heather Bunce | X | | |  
 Tracy Nothnagel | X | | |  
 Anne Heutsche | | | |  
 Tamara McDiarmid | X | | |  
 Mary Laatsch | | | |  
 Jeffrey Janowick | | | |

1.Motion to approve new course RELG 232?

A.approve 9/21 ( 43%)  
 B.Nay 0/21 ( 0%)  
 C.abstain 0/21 ( 0%)

No Answer 12/21 ( 57%)

A B C

-----  
 Rafeeq McGiveron | X | | |  
 Ian Leighton | X | | |  
 Mark Kelland | X | | |  
 Nancy Dietrich | | | |  
 Kelly Ellis | | | |  
 Eric Bennett | | | |  
 Ami Ewald | X | | |  
 Laurie Kinne | | | |  
 Daniel Rafail | | | |  
 Jon Tenbrink | X | | |  
 Michael Pemberton | X | | |  
 Ann Selleck | | | |  
 Kevin Brown | | | |  
 Bradley Hicks | | | |  
 Sharon Park | | | |  
 Heather Bunce | X | | |  
 Tracy Nothnagel | X | | |  
 Anne Heutsche | | | |  
 Tamara McDiarmid | X | | |  
 Mary Laatsch | | | |  
 Jeffrey Janowick | | | |

1.Motion to approve revised course HUMS 160?

A.approve 10/20 ( 50%)  
 B.nay 0/20 ( 0%)  
 C.abstain 0/20 ( 0%)

No Answer 10/20 ( 50%)

A B C

-----  
 Rafeeq McGiveron | X | | |  
 Ian Leighton | X | | |  
 Mark Kelland | X | | |  
 Nancy Dietrich | | | |  
 Kelly Ellis | | | |  
 Eric Bennett | | | |  
 Ami Ewald | X | | |  
 Laurie Kinne | | | |  
 Daniel Rafail | X | | |  
 Jon Tenbrink | X | | |  
 Michael Pemberton | X | | |  
 Ann Selleck | | | |  
 Bradley Hicks | | | |  
 Sharon Park | | | |  
 Heather Bunce | X | | |  
 Tracy Nothnagel | X | | |  
 Anne Heutsche | | | |  
 Tamara McDiarmid | X | | |  
 Mary Laatsch | | | |  
 Jeffrey Janowick | | | |

1.Motion to approve revised course ANTH 270?

A.approve 10/15 ( 67%)

B.nay 0/15 ( 0%)

C.abstain 0/15 ( 0%)

No Answer 5/15 ( 33%)

A B C

-----  
 Rafeeq McGiveron | X | | |  
 Ian Leighton | X | | |  
 Mark Kelland | X | | |  
 Kelly Ellis | | | |  
 Eric Bennett | | | |  
 Ami Ewald | X | | |  
 Laurie Kinne | | | |  
 Daniel Rafail | X | | |  
 Jon Tenbrink | X | | |  
 Michael Pemberton | X | | |  
 Heather Bunce | X | | |  
 Tracy Nothnagel | X | | |  
 Tamara McDiarmid | X | | |  
 Mary Laatsch | | | |  
 Jeffrey Janowick | | | |

1.Motions to approve revised course BUSN 250?

A.approve 8/15 ( 53%)

B.nay 0/15 ( 0%)

C.abstain 0/15 ( 0%)

No Answer 7/15 ( 47%)

A B C

-----  
 Rafeeq McGiveron | X | | |  
 Ian Leighton | X | | |  
 Mark Kelland | X | | |  
 Kelly Ellis | | | |  
 Eric Bennett | | | |  
 Ami Ewald | | | |  
 Laurie Kinne | | | |  
 Daniel Rafail | X | | |  
 Jon Tenbrink | X | | |  
 Michael Pemberton | X | | |  
 Heather Bunce | X | | |  
 Tracy Nothnagel | | | |  
 Tamara McDiarmid | X | | |  
 Mary Laatsch | | | |  
 Jeffrey Janowick | | | |

1.Motions to approve revised course BUSN 251?

A.approve 8/15 ( 53%)

B.nay 0/15 ( 0%)

C.abstain 0/15 ( 0%)

No Answer 7/15 ( 47%)

A B C

-----  
 Rafeeq McGiveron | | | |  
 Ian Leighton | X | | |  
 Mark Kelland | X | | |  
 Kelly Ellis | | | |  
 Eric Bennett | | | |  
 Ami Ewald | X | | |  
 Laurie Kinne | | | |  
 Daniel Rafail | | | |  
 Jon Tenbrink | X | | |  
 Michael Pemberton | X | | |  
 Heather Bunce | X | | |  
 Tracy Nothnagel | X | | |  
 Tamara McDiarmid | X | | |  
 Mary Laatsch | | | |  
 Jeffrey Janowick | | | |

1.Motion to approve revised course HIST 150?

A.approve 8/15 ( 53%)  
 B.nay 0/15 ( 0%)  
 C.abstain 0/15 ( 0%)

No Answer 7/15 ( 47%)

A B C

-----  
 Rafeeq McGiveron | X | | |  
 Ian Leighton | X | | |  
 Mark Kelland | X | | |  
 Kelly Ellis | | | |  
 Eric Bennett | | | |  
 Ami Ewald | X | | |  
 Laurie Kinne | | | |  
 Daniel Rafail | | | |  
 Jon Tenbrink | X | | |  
 Michael Pemberton | X | | |  
 Heather Bunce | X | | |  
 Tracy Nothnagel | | | |  
 Tamara McDiarmid | X | | |  
 Mary Laatsch | | | |  
 Jeffrey Janowick | | | |

1.Motions to approve revised course HIST 211?

A.approve 9/15 ( 60%)  
 B.nay 0/15 ( 0%)  
 C.abstain 0/15 ( 0%)

No Answer 6/15 ( 40%)

A B C

-----  
 Rafeeq McGiveron | X | | |  
 Ian Leighton | X | | |  
 Mark Kelland | X | | |  
 Kelly Ellis | | | |  
 Eric Bennett | | | |  
 Ami Ewald | X | | |  
 Laurie Kinne | | | |  
 Daniel Rafail | X | | |  
 Jon Tenbrink | X | | |  
 Michael Pemberton | X | | |  
 Heather Bunce | X | | |  
 Tracy Nothnagel | | | |  
 Tamara McDiarmid | X | | |  
 Mary Laatsch | | | |  
 Jeffrey Janowick | | | |

1.Motion to approve revised course HIST 212?

A.approve 7/13 ( 54%)  
 B.nay 0/13 ( 0%)  
 C.abstain 0/13 ( 0%)

No Answer 6/13 ( 46%)

A B C

-----  
 Rafeeq McGiveron | | | |  
 Ian Leighton | X | | |  
 Mark Kelland | X | | |  
 Kelly Ellis | | | |  
 Eric Bennett | | | |  
 Ami Ewald | X | | |  
 Laurie Kinne | | | |  
 Michael Pemberton | X | | |  
 Heather Bunce | X | | |  
 Tracy Nothnagel | X | | |  
 Tamara McDiarmid | X | | |  
 Mary Laatsch | | | |  
 Jeffrey Janowick | | | |

1.Motions to approve revised course HIST 214?

A.approve 6/13 ( 46%)

B.nay 0/13 ( 0%)

C.abstain 0/13 ( 0%)

No Answer 7/13 ( 54%)

A B C

-----

Rafeeq McGiveron				
Ian Leighton		X		
Mark Kelland		X		
Kelly Ellis				
Eric Bennett				
Ami Ewald		X		
Laurie Kinne				
Michael Pemberton		X		
Heather Bunce		X		
Tracy Nothnagel				
Tamara McDiarmid		X		
Mary Laatsch				
Jeffrey Janowick				

1.Motion to approve revised course HIT 220?

A.approve 7/14 ( 50%)

B.nay 0/14 ( 0%)

C.abstain 0/14 ( 0%)

No Answer 7/14 ( 50%)

A B C

-----

Rafeeq McGiveron				
Ian Leighton		X		
Mark Kelland		X		
Kelly Ellis				
Eric Bennett				
Ami Ewald		X		
Laurie Kinne				
Michael Pemberton		X		
Betsy Raleigh				
Heather Bunce		X		
Tracy Nothnagel		X		
Tamara McDiarmid		X		
Mary Laatsch				
Jeffrey Janowick				

1.Motions to approve revised course HIST 235?

A.approve 7/14 ( 50%)

B.nay 0/14 ( 0%)

C.abstain 0/14 ( 0%)

No Answer 7/14 ( 50%)

A B C

-----

Rafeeq McGiveron				
Ian Leighton		X		
Mark Kelland		X		
Kelly Ellis				
Eric Bennett				
Ami Ewald		X		
Laurie Kinne				
Michael Pemberton		X		
Betsy Raleigh				
Heather Bunce		X		
Tracy Nothnagel		X		
Tamara McDiarmid		X		
Mary Laatsch				
Jeffrey Janowick				