



AGENDA & NOTES

Name of Committee or Team: **Curriculum Committee**

- **Committee Members Present via WebEx:** Rafeeq McGiveron, Jon Ten Brink, Tracy Nothnagel, Courtney Geisel, Mark Kelland, Dan Rafail, Michael Pemberton, Mieko Phillips, Eric Bennett, Tamara McDiarmid, Ian Leighton
- **Resource Members Present via WebEx:** Betsy Raleigh, Laurie Kinne, Mary Ellen Laatsch, Nancy Dietrich, Kelly Ellis, Zachary Foster
- **Guest:** Cheryl Garayta, Mark Bathurst
- **Scribe:** Penny Tucker

Date: February 16, 2022

Time: 2:30-4:30 PM

Room: WebEx

Agenda Item	Tentative Time	Discussion	Next Steps
Approval of the February 16, 2022 Agenda	2:30-2:35 2:34	<ul style="list-style-type: none"> • Amendments: None • Objections: none • Approved 	Approved
Approval of amended minutes from CC meeting on February 2, 2022 <i>(All)</i>	2:35-2:40 2:34-2:35	<ul style="list-style-type: none"> • Objections: none • Approved 	Approved
Approval of CC consent agenda <i>(All)</i> Course Expedited Revisions Approved by Director of Assessment and CC Reviewed: <ul style="list-style-type: none"> • <i>n/a</i> 	2:40 2:35	n/a	<ul style="list-style-type: none"> • n/a
CC + CASL Work Group Update (Tami M.)	2:40-2:45 2:35-2:36	<ul style="list-style-type: none"> • No updates at this time • More to follow 	Update at next meeting
CC & Degree Works Update (Zachary Foster)	2:45-2:55 2:36	<ul style="list-style-type: none"> • No updates at this time 	Update at next meeting
5-Star Ticket / Curriculum Committee Webpage Update: 5-Star Ticket Process for Gen Ed/MTA Submission Update	2:55-3:00 2:36-2:37	<ul style="list-style-type: none"> • CC webpage updated with revised SOPs and Expedited Revised document • Gen Ed 5-star ticket pending for creation 	Update at next meeting
Items for Review			

Agenda Item	Tentative Time	Discussion	Next Steps
<p>New Courses: 2nd review:</p> <ul style="list-style-type: none"> • AVAU 100-UAS Exam-Flight Orientation • AVAU 150-Unmanned Aircraft Sys. Maint • AVAU 200-Advanced UAS Flight 	<p>3:00-3:20 2:37-3:05</p>	<p><i>Prior meeting notes of 2/2/22</i></p> <p><i>AVAU 100:</i></p> <ul style="list-style-type: none"> • <i>All three course descriptions are the same; will be adjusted to TRT suggestions.</i> • <i>Usually hi-vis or hi-visibility</i> • <i>CIP code correct</i> • <i>Course Description updates will be completed through email. Upon reaching final version, Betsy R will update worksheet and update 5-star ticket.</i> • <i>Mark moves to approve, Tracy seconds</i> • <i>Rafeeq's recommendations reviewing course description before fully approving course.</i> • <i>Mary Ellen, will the 2-week delay be an issue?</i> • <i>MEL, No</i> • <i>Mark moves to postpone to next meeting pending update to course description, Heather seconds</i> • <i>Objections: none, procedural as motion already on floor, Mark advised chair did not place motion on the floor.</i> • <i>Approved to postponed to review updated course description</i> <p><i>AVAU 150</i></p> <ul style="list-style-type: none"> • <i>Course description needs updating</i> • <i>Course Description updates will be completed through email. Upon reaching final version, Betsy R will update worksheet and update 5-star ticket.</i> • <i>Mark moves to postpone pending updates, Jon seconds</i> • <i>Objections: none</i> • <i>Approved postponed to next meeting to review updated course description</i> <p><i>AVAU 200</i></p> <ul style="list-style-type: none"> • <i>Corrections from TRT have been corrected</i> • <i>Pending course description update</i> • <i>Course Description updates will be completed through email. Upon reaching final version, Betsy R will update worksheet and update 5-star ticket.</i> • <i>Mark moves to postpone course, Ian seconds</i> • <i>Objections: none</i> • <i>Approve to postpone to next meeting to review updated course description</i> 	<p>APPROVED:</p> <ul style="list-style-type: none"> • AVAU 100-UAS Exam-Flight Orientation • AVAU 150-Unmanned Aircraft Sys. Maint <p>APPROVED with amendments:</p> <ul style="list-style-type: none"> • AVAU 200-Advanced UAS Flight

Agenda Item	Tentative Time	Discussion	Next Steps
		<p>AVAU 100:</p> <ul style="list-style-type: none"> • TRT did not suggest any course description specifically; recommended individual course descriptions for three courses. The department has made the adjustments and it was approved. • Mark K. motions to approve AVAU 100, Tracy seconds • POLL: 9 approve, 0 nay, 0 abstain • Approved <p>AVAU 150:</p> <ul style="list-style-type: none"> • Change “&” to and • Jon moves to approve, Mark K. seconded • POLL: 8 approve, 0 nay, 0 abstain • Approved <p>AVAU 200:</p> <ul style="list-style-type: none"> • Mark K. suggests last work be laboratories rather than lab, Betsy Ok’d. Changes to laboratory sessions due to drones flown during lab sessions time. • Rafeeq suggested removing application • Mark Bathurst advised that the suggested amendments do not conflict with FAA regulations • Final choice of last two sentences in course description and approved by Mark Bathurst: Students will demonstrate skills learned throughout the program, including in a variety of drone missions for potential future clients. Drone flight is included in class laboratory sessions. • Mark K. moves to approve with amendments, Jon seconds • POLL: 9 approves, 0 nay, 0 abstain • Approved with amendments 	
<p>Course Revisions:</p> <ul style="list-style-type: none"> • n/a 	<p>3:20 3:05</p>	<p>n/a</p>	<p>n/a</p>
<p>New Programs/Pathways:</p> <ul style="list-style-type: none"> • GSCI UAS Remote Pilot and Maintenance, CC • Science and Mathematics, GA 	<p>3:20-3:45 3:00-3:17</p>	<p>GSCI UAS Remote Pilot and Maintenance, CC</p> <ul style="list-style-type: none"> • Mark K. will complete HLC screening while on way to Senate • Mark K. moves to approve, Ian seconds 	<p>APPROVED:</p> <ul style="list-style-type: none"> • GSCI UAS Remote Pilot and

Agenda Item	Tentative Time	Discussion	Next Steps
		<ul style="list-style-type: none"> • POLL: 9 approved, 0 nay, 0 abstain • Approved <p>Science and Mathematics GA:</p> <ul style="list-style-type: none"> • Cheryl advised to add in Milestone course codes CHEM 151 and 161 • Mark K. advised it was prescreened through HLC and was cleared • Remove ECON 213 ECON 260 from Career Community • Mark K. moves to approve, Jon seconds • POLL: 9 approve, 1 nay, 0 abstain • Approved with corrections 	<p>Maintenance, CC</p> <ul style="list-style-type: none"> • Science and Mathematics, GA
<p>Program of Study Discontinuation: n/a</p>	<p>3:45 3:17</p>	<p>n/a</p>	<ul style="list-style-type: none"> • n/a
<p>General Ed-Applied / MTA Course Proposal</p> <ul style="list-style-type: none"> • n/a 	<p>3:45 3:17</p>	<p>n/a</p>	<p>n/a</p>
<p>CIMT Course Revisions:</p> <ul style="list-style-type: none"> • HSKN 080 • PFKN 200 • PFKN 201 • PFKN 208 • PFKN 210 <p>(Any courses on CIMT Course Revision .pdf document that are highlighted in green are pending cc course reviews and are NOT listed here.)</p>	<p>3:45-3:55 3:18-3:20</p>	<ul style="list-style-type: none"> • HSKN 080: Cancel. CCRESA high school course; no longer offering, Sp 2020 last semester offered/ran. • PFKN 200: Change. F,Sp. Course sequencing • PFKN 201: Change. F,Sp. Course sequencing • PFKN 208: Change. F,Sp. Course sequencing • PFKN 210: Change. F,Sp. Course sequencing <ul style="list-style-type: none"> • Any questions: none • Jon moves to approve, Mark seconds • POLL: 7 approve, 0 nay, 1 abstain • approved 	<p>APPROVED:</p> <ul style="list-style-type: none"> • HSKN 080 • PFKN 200 • PFKN 201 • PFKN 208 • PFKN 210
<p>Agenda Items for Future Meeting:</p> <p>Next Meeting: March 2, 2022</p>	<p>3:55-4:30 3:20-3:22</p>	<ul style="list-style-type: none"> • Laurie K will be adding the World Languages program of study reinstatement/updated 5-star ticket • Betsy R advised Cybersecurity programs/courses being reviewed by PC, possible next meeting for review/approval. 	

Meeting adjourned at 3:22pm

WebEx Chat Information:

February 16, 2022 2:54 PM from Jon Tenbrink to everyone: Students will demonstrate skills learned throughout the program, including in flying a variety of drone missions.

February 16, 2022 2:57 PM from Tracy Nothnagel to everyone: Program Draft: This Capstone course provides an in-depth review of the UAS program content. Students will present examples of program-related tasks to faculty and peers. Students will demonstrate skills learned throughout the program, and the application of a variety of drone missions for future clients. Drone flight is included in class labs.

February 16, 2022 2:59 PM from Tracy Nothnagel to everyone: My suggestion, depending on the client issue: tudents will demonstrate skills learned throughout the program, including flying a variety of drone missions for future clients.

February 16, 2022 3:22 PM from Mieko Philips to everyone: Thank you!!

Polling Results:

Motion to approve new course AVAU 100?

A.Approve 9/18 (50%)

B.Nay 0/18 (0%)

C.Abstain 0/18 (0%)

No Answer 9/18 (50%)

Eric Bennett | | | |

Ian Leighton | X | | |

Nancy Dietrich | | | |

Cheryl Garayta | | | |

Daniel Rafail | X | | |

A B C

Courtney Geisel | X | | |

Jon Tenbrink | X | | |

Mark Kelland | X | | |

Zachary Foster | | | |

Kelly Ellis | | | |

Tamara McDiarmid | X | | |

Betsy Raleigh | | | |

Rafeeq McGiveron | | | |

Laurie Kinne | | | |

Tracy Nothnagel | X | | |

Mary Laatsch | | | |

Michael Pemberton | X | | |

Mieko Philips | X | | |

Motion to approve new course AVAU 150?

A.Approve 8/18 (44%)

B.Nay 0/18 (0%)

C.Abstain 0/18 (0%)

No Answer 10/18 (56%)

A B C

Courtney Geisel	X		
Jon Tenbrink	X		
Mark Kelland	X		
Zachary Foster			
Kelly Ellis			
Tamara McDiarmid	X		
Betsy Raleigh			
Rafeeq McGiveron			
Laurie Kinne			
Tracy Nothnagel	X		
Mary Laatsch			
Michael Pemberton	X		
Mieko Philips	X		
Eric Bennett			
Ian Leighton	X		
Nancy Dietrich			
Cheryl Garayta			
Daniel Rafail			

Motion to approve new course AVAU 200 with amendments?

A.Approve 9/18 (50%)

B.Nay 0/18 (0%)

C.Abstain 0/18 (0%)

No Answer 9/18 (50%)

A B C

Courtney Geisel	X		
Jon Tenbrink	X		
Mark Kelland	X		
Zachary Foster			
Kelly Ellis			
Tamara McDiarmid	X		
Betsy Raleigh			
Rafeeq McGiveron			
Laurie Kinne			
Tracy Nothnagel	X		
Mary Laatsch			
Michael Pemberton	X		
Mieko Philips	X		
Eric Bennett	X		
Ian Leighton	X		
Nancy Dietrich			
Cheryl Garayta			
Daniel Rafail			

Motion to approve new program of study GSCI UAS Remote Pilot and Maintenance, CC?

A.Approve 9/18 (50%)
 B.Nay 0/18 (0%)
 C.Abstain 0/18 (0%)
 No Answer 9/18 (50%)

A B C

 Courtney Geisel | X | | |
 Jon Tenbrink | X | | |
 Mark Kelland | X | | |
 Zachary Foster | | | |
 Kelly Ellis | | | |
 Tamara McDiarmid | X | | |
 Betsy Raleigh | | | |
 Rafeeq McGiveron | | | |
 Laurie Kinne | | | |
 Tracy Nothnagel | X | | |
 Mary Laatsch | | | |
 Michael Pemberton | X | | |
 Mieko Philips | X | | |
 Eric Bennett | X | | |
 Ian Leighton | X | | |
 Nancy Dietrich | | | |
 Cheryl Garayta | | | |
 Daniel Rafail | | | |

Motion to approve new program of study Science and Mathematics, GA?

A.Approve 9/18 (50%)
 B.Nay 1/18 (6%)
 C.Abstain 0/18 (0%)
 No Answer 8/18 (44%)

A B C

 Courtney Geisel | X | | |
 Jon Tenbrink | X | | |
 Mark Kelland | X | | |
 Zachary Foster | | | |
 Kelly Ellis | | | |
 Tamara McDiarmid | X | | |
 Betsy Raleigh | | | |
 Rafeeq McGiveron | | | |
 Laurie Kinne | | | |
 Tracy Nothnagel | X | | |
 Mary Laatsch | | | |
 Michael Pemberton | X | | |
 Mieko Philips | X | | |
 Eric Bennett | | X | |
 Ian Leighton | X | | |
 Nancy Dietrich | | | |
 Cheryl Garayta | | | |
 Daniel Rafail | X | | |

Motion to approve CIMT Course Revisions:

- HSKN 080
 - PFKN 200
 - PFKN 201
 - PFKN 208
 - PFKN 210
- A.Approve 7/18 (39%)
B.Nay 0/18 (0%)
C.Abstain 1/18 (6%)
No Answer 10/18 (56%)

A B C

Courtney Geisel				X	
Jon Tenbrink		X			
Mark Kelland		X			
Zachary Foster					
Kelly Ellis					
Tamara McDiarmid		X			
Betsy Raleigh					
Rafeeq McGiveron					
Laurie Kinne					
Tracy Nothnagel					
Mary Laatsch					
Michael Pemberton		X			
Mieko Philips		X			
Eric Bennett					
Ian Leighton		X			
Nancy Dietrich					
Cheryl Garayta					
Daniel Rafail		X			