

# Committee for Assessing Student Learning (CASL) - Minutes

Meeting Held Friday, April 21, 2023, from 12:30 – 2:00pm – via Webex

## Team Members:

### Present:

Brenda Brown, Dana Cogswell, Timothy Deines, Melinda Hernandez, Karen Hicks, Heidi Jordan, Mark Kelland, Mark Khol, Zack Macomber, Rafeeq McGiveron, Rob McLoone, Tracy Nothnagel, Chuck Page, and Danielle Savory.

### Absent:

Kara Wiedman

### Guest:

Cheryl Garayta

## Action Items:

* Tim to send follow up email to Tamara McDiarmid, who is the official acting president of the Academic Senate regarding Heidi’s nomination to CASL Chair Elect position.
* Tim to send amended CASL Charter document to senate and request it is included in their May 5th consent agenda.
* Add cocurricular tab to existing CASL website that can help while other website work being completed.
	+ Should meet HLC Quality Initiative report needs

## Approval of the 4/21/23 Agenda

* Call for approval of agenda.
* Hearing no objections, the agenda stands approved with change.

## Approval of the 4/07/23 Minutes

* Call for correction/approval of minutes.
* Changes, added information to existing sentences (underlined, bold below):
	+ Students using this “productive” tool undermine the essence of a project to get them to think critically on their own AND it takes instructor time reviewing work that is **not** the student’s own
	+ Perhaps the measurement of excellence needs to be set on different aspects**;** then cheating is  **no longer** the point
* Hearing no objections, the minutes stand approved with changes.

## Status updates on projects from the 4/7/23 Action Items list

### Confirm members for summer ChatGPT discussion group

* Rob McLoone; Danielle Savory; Tim Deines; Heidi Jordan; and possibly Brenda Brown
* Do we want to collaborate with another Academic Senate Subcommittee Technology Across the Curriculum (TAC) group also dealing with this topic?
	+ Believe we should collaborate with them before making any statements to Academic Senate
* English community doing something for PA days.
* Wondering if other departments are doing something too.
	+ Should we solicit statements and ideas
	+ Then this committee would aggregate them and assess
	+ Connecting with TAC and other college wide input
	+ If TAC agrees, send message through Senate letting people know doing work on this and get in touch with us
	+ What is mechanism for that?
		- Have Senators get it out to their people
		- Perhaps also have in STAR and Divisional Newsletters as well

### Academic Senate, Executive Committee, approval status of Chair Elect nomination

* Tim sent Heidi’s nomination to Senate.
	+ Would be handled in executive committee
	+ Has not heard anything on that
	+ Tim to send follow up email to Tamara McDiarmid, who is the official acting president of the Academic Senate

### Finalized CASL Charter

* Tim has draft of changes made to CASL Charter to Senate – shared screen to discuss
	+ Group refined the included information during the meeting, examples:
		- Item #2 how CASL can assist programs with mapping of assessment methods
			* Aligning with learning outcomes
			* Make this a culture and not just something required in Program Review (PR)
		- Item #3 what does that mean to CASL
			* Start by asking programs to confirm their course learning outcomes align with program and college outcomes
			* Involves looking at data to see what is happening within those outcomes
			* Mark Kelland moved to strike “of study” from the statement, leave it as only Academic Program.
				+ Some disagreement with that, Heidi seconded Mark’s proposal. Vote taken and determined to remove that from the statement.
* Mark Kelland moves to approve the amendments to this charter and send it forward to the academic senate.
	+ Heidi seconded
	+ Vote, approved
* Tim to send to Executive Committee.
	+ May include with CASL report to Academic Senate
	+ Ask to be placed on the consent agenda

### Assessment website subcommittee

* Met last week.
* Will be meeting with LCC Librarians and believe we will put the Assessment home website in a LIB site.
	+ Can live with other research guides and can have a hyperlink from our CASL page
	+ May migrate to separate public LCC website at a later date
	+ Chuck said he will work with the group to establish this
* Work on content during summer semester.
	+ Contents to include an overview of how assessment works at LCC
* Launch set for fall.

### Cocurricular webpages

* Mark Kelland concerned, HLC Quality Initiative report completed this summer.
	+ Hoping cocurricular webpage would exist, even if in preliminary form to be referenced in it.
	+ Could something be in existence by mid-summer?
		- Chuck will work to get something established by then
* Will add cocurricular tab to existing CASL website that can help while other website work being completed.

## ChatGPT – standing discussion topic

* Students using it right now.
	+ Examples discussed
* At minimum should cite ChatGPT as a source if used.
	+ Have to all be on a page
* As mentioned previously in meeting, CASL should be sure to work with other LCC groups regarding this topic.
	+ Important to bring to Senate so all faculty can be on same page when dealing with issues as they arise
	+ Some colleges and business banning its use, others embracing.

### Links given in chat:

* Article: [Yes, We Are in a (ChatGPT) Crisis](https://www.insidehighered.com/opinion/views/2023/04/18/yes-we-are-chatgpt-crisis) (https://www.insidehighered.com/opinion/views/2023/04/18/yes-we-are-chatgpt-crisis)
* Podcast: [How To Not Fight AI and Lose](https://teachinginhighered.com/podcast/how-to-not-fight-ai-and-lose/)
(https://teachinginhighered.com/podcast/how-to-not-fight-ai-and-lose/)

## Future Agenda Items

## Meeting Adjourned 2:10pm

* Next meeting Friday May 5, 2023 from 12:30 – 2pm, via Webex
	+ Last meeting of the AY

*Respectfully submitted by Note Taker Terri Christian*

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