

# Committee for Assessing Student Learning (CASL) - Minutes

Meeting Held Friday, February 10, 2023, from 12:30 – 1:30pm – via Webex

## Team Members:

### Present:

Brenda Brown, Dana Cogswell, Timothy Deines, Melinda Hernandez, Karen Hicks, Heidi Jordan, Mark Kelland, Zack Macomber, Rafeeq McGiveron, Rob McLoone, Tracy Nothnagel, Chuck Page, and Kara Wiedman.

### Absent:

Mark Khol and Danielle Savory

### Guest:

Cheryl Garayta

## Action Items:

* CASL asked to review Cocurricular Assessment Handbook – making edits and comments directly on the SharePoint document.
	+ [Link to Cocurricular Assessment Handbook](https://lansingcc.sharepoint.com/%3Aw%3A/r/sites/Interdivisional/SteeringCommitteeCASL/_layouts/15/Doc.aspx?sourcedoc=%7B969A31AE-18F0-4C2D-A404-0E6F90357F8B%7D&file=Co-Curricular%20Student%20Learning%20Assessment%20Handbook.docx&action=default&mobileredirect=true)
* Subcommittee forming for work on the Cocurricular Assessment Handbook and the Student Catalog Website.
	+ Members asked to notify Tim of interest in working on this committee
	+ Student Catalog might be part of larger LCC Assessment Website project
* Subcommittee forming for work on the LCC Assessment Website.
	+ Members asked to notify Tim via email if interested in working on this committee, members that indicated interest during meeting asked to still email for confirmation

## Approval of 2/10/23 Agenda

* Call for approval of agenda.
* Changes:
	+ Did not get on agenda for today in Senate to present Gradebook Alignment Resolution so item struck from the agenda – will be a future agenda item
	+ Dina Krois, can’t join this meeting but expect will happen in future so the Honors Option discussion struck from today’s agenda as well – will be a future agenda item
	+ Karen, not Mark Kelland, will discuss the cocurricular Assessment Handbook draft
* Hearing no objections, the agenda stands approved with changes.

##  Approval of 1/27/23 Minutes

* Call for correction/approval of minutes.
* Hearing no objections, the minutes stand approved.

## HLC tasks: Co-curricular Assessment Handbook & Co-curricular Student Catalog

### Cocurricular Assessment Handbook discussion - Karen

* [Document in CASL SharePoint site](https://lansingcc.sharepoint.com/%3Aw%3A/r/sites/Interdivisional/SteeringCommitteeCASL/_layouts/15/Doc.aspx?sourcedoc=%7B969A31AE-18F0-4C2D-A404-0E6F90357F8B%7D&file=Co-Curricular%20Student%20Learning%20Assessment%20Handbook.docx&action=default&mobileredirect=true)
	+ CASL asked to review content – making edits and comments directly on the SharePoint document
* Intent of this handbook is twofold
	+ Guide cocurricular areas when they are doing their student learning assessment
	+ Reference other programs can use to determine if they want to be recognized as cocurricular or extracurricular programs

### Cocurricular Student Catalog discussion - Mark

* Could be a single page website to let students know what the cocurricular programs are.
	+ Could exist as part of the Provost webpage
	+ Would be a list of active cocurricular programs
	+ Note:
		- Cocurricular programs are assessed to be sure they are helping students
			* Examples: Library program for student literacy or ACCESS program to help them succeed
		- Extracurricular programs are not academically assessed
			* Current examples are the board game club and athletic programs, although this may change in the future

### Subcommittee to work on these projects

* + Original CASL members who were part of the HLC Project
		- Mark Kelland, Chuck, Tim, Karen, and Patti Ayers (need to confirm Patti still available)
	+ Others asked to think about it and contact Tim
	+ Draft by end of semester, report needs to be submitted by end of summer

## CASL Assessment webpage.

### Adding Assessment Coordinator tab on existing CASL web pages.

* Currently Assessment Coordinators listed on [CASL member page](https://www.lcc.edu/provost/senate/casl.html)
	+ Expand to have own tab and more information in future

### Adding an assessment reference area

* Tim referenced some website he had looked at for ideas.
	+ [Mott](https://www.mcc.edu/catalog/assessment-of-student-learning.shtml), [Oakland](https://www.oaklandcc.edu/assessment/), [Grand Rapids](https://www.grcc.edu/faculty-staff/curriculum-support/assessment-student-learning), and [Macomb](https://www.macomb.edu/transparency-reporting/focus-on-assessment/assessment-resources.html) Community College Assessment websites.
* If we had this type of site would put the student cocurricular catalog here as well.
* General surprise LCC did not already have a site like this and agreement to form a subcommittee to create one.
	+ Links to other information acceptable, don’t need to create all content
		- Great place to link Assessment Coordinator information too
	+ Marketing would help design once content determined
	+ Help define what we mean when we use the word “assessment.”
		- A shared institutional understanding and transparency of term
	+ HLC would like to see something like this, it shows assessment integrated throughout the college
* Great place to store building blocks for faculty to work through assessment process.
	+ Could have charts for mapping and other items for faculty to reference
* Could even define what assessment is not:
	+ Not standardizing teaching
	+ Not an infringement on academic freedom
* Group agreed a subcommittee should be formed to work on this.
	+ CASL members interested in being on this committee:
		- Tim, Heidi, Brenda, Mark Kelland, Rob, Kara, Rafeeq, Tracy and Cheryl
	+ Thinking 5 is a good number for a committee
		- Will revisit final number after interest emails from CASL members received after meeting

## ChatGPT implications for assessment.

### Discussion

* Shared Links during chat:
	+ [ChatGPT Advice Academics Can Use Now – Inside Higher Ed](https://www.insidehighered.com/news/2023/01/12/academic-experts-offer-advice-chatgpt)
	+ [ChatGPT: A Threat to Higher Education? - Forbes](https://www.forbes.com/sites/jasonwingard/2023/01/10/chatgpt-a-threat-to-higher-education/?sh=1d02b99c1e76)
* Wait and see approach or does the group make a commitment to get involved with it?
* Will be interesting to see how this new technology can be used to enhance or support teaching and learning.
* Many fields dealing with this, not just education.
	+ Insurance/tech industry
	+ Writing code (such as R and Python)
	+ Some talking about using as part of psychology, almost as a therapist potential
* One example, it took a student longer to feed information into Chat GPT than if they had just created their own paper.
* Will put as a standing agenda item to touch base during meetings.
	+ Going to be an ever evolving conversation
	+ Recommend folks look at it if they haven’t yet
	+ Eventually there will be a paid version

## Discussion of listed future agenda items for 02/10/23 meeting

### D2L – assessment capabilities that exist and potential expansion areas/budget needed

* Kara will keep CASL updated of current eLearning research into all the D2L capabilities our current version has.
	+ Rubric information as part of gradebook information is focus
	+ May ask for a pilot group to work with
		- Dana and Tracy asked to be part of that if it goes forward
* May ask Jim Allen to come to future meeting to discuss his current set up with rubrics and competencies
	+ However a lot of groundwork needs to be done for it and there may be time saving ways still be discovered by eLearning
		- Group determined to hold off on this for now
* Will remove from future agenda item list and wait for Kara to report to group as information is discovered.

### Assessment verses grades, CASL and Curriculum Committee discussions

* Assessment of learning verses just grades in a gradebook.
	+ Standards set so low not doing students a service
* Will keep on future agenda list and revisit to discus at more length how this can be brought to senate.
	+ Big implications and lots to unpack

### Reexamine CASL Charter

* Low priority at this time.
* Perhaps revisit next academic year.
* Will remove from future agenda item list.

## Meeting Adjourned at 1:48 with no objections

* Next meeting Friday February 24, 2023 from 12:30 – 2pm, via Webex

*Respectfully submitted by Note Taker Terri Christian*

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