



## MINUTES

### **Budget Committee**

Friday, October 20, 2023

8:10-9:00 AM

**Present:** Alexandra Beard, Michael Giles, Gerard Haddad, Jessica Hester, Tricia McKay, Jean Ramirez, Kabeer Ahammad Sahib, Lisa Whiting Dobson, Denise Warner and Richard Williams

### **Agenda**

- I. Announcements: Marv Argersinger will be joining the Senate Budget Committee. It is uncertain if Lorin Honeysett, who visited at the last meeting, will be joining.
- II. Amend agenda to include discussion of placing an announcement in the Star for the Innovation Award.
- III. October 6, 2023, meeting minutes approved.
- IV. Board of Trustees – Denise Warner will attend the October 23, 2023 meeting.
- V. Innovation Award
  - A. Recap of discussion with Provost from October 6, 2023 meeting. Money will likely be moved at the end of the 2023-24 academic year to an academically-focused construction project. This time limit doesn't account for needs that come up randomly to which these funds could be applied if they continued to be available.
  - B. How much money remains in the Innovation Award account? Denise will tally the amount awarded to date and report back to the Committee.

- C. Jessica spoke with SSH Lead Faculty who might develop an award application related to digital research, digital literacy or other curricular innovations. Z Degrees can be part of the innovation award.
- D. We are not advertising/announcing the award enough, so there is a lack of awareness. There is currently no link to the award and related information on the LCC website because the associated web page timed out when the first deadline passed. Denise will investigate if it's possible to renew the web page.
- E. Denise will update the past award announcement, highlighting the upcoming deadline and updating the title, and email to Budget Committee members for review and approval. Once approved, she will submit the announcement to be posted in the Star.
- F. Denise spoke with Mindy Wilson and the PIE Team is regrouping and may serve as a point of contact/source of application for the Innovation Award.
- G. The application from Toni Glasscoe (which the Provost said is imminent) has not yet been received.
- H. Question regarding applications that require ongoing support. Award money is to kick start projects, providing the initial investment. Ongoing costs must be assumed by departments or divisions.
- I. As discussed previously, applicants don't always include DEI associated information. While the application notes DEI should be addressed, there are no DEI-specific questions. Sally instructed to boost visibility of DEI focus on the application (in project description or in the question section).

Denise will work on the language, adding a blurb from the Strategic Plan on DEI and send it to Budget Committee members for review and approval. Lisa recommended taking this opportunity to educate others on DEI and how it contributes to the overall strength and advancement of the institution.

VI. Campus Food Service

- A. Chris MacKersie is on the October 20 Academic Senate agenda to discuss research on food service, challenges in securing employees, etc.
- B. Food trucks have been on campus, but advertisement has been limited, the calendar is not accurate nor easily accessible, and the food is quite expensive, which doesn't mesh well with the mission of the college.
- C. LCC has subsidized food service in the past but the vendors still couldn't make a profit.
- D. Denise and Mike met to discuss questions related to food service and to consider invitations to a Budget Committee Meeting for leaders involved in food service research and decisions. They will further discuss possibilities after Chris MacKersie's presentation to the Academic Senate.

VII. Senate Meeting – the Budget Committee Charter will be reviewed by the Senate on October 20. Changes made in 2022-23 will be reviewed, including updates to representation we'd like to see on the Committee and removal of term limits.

VIII. Budget Committee leadership

- A. There is a stipulation in the Senate Charter that the Chair of Senate committees must be a Senator. The Vice Chair does not have to be a Senator.
- B. Denise's term as Budget Committee Chair will end in December. We need a new Chair. Lisa already Chairs the Engagement Committee. Tricia is a Senator, but in administration, so can't serve as Chair. Having co-chairs is not allowed.
- C. Denise has been working with the Engagement Committee and Susan Jepsen to try to expand membership of the Budget Committee. Could we reach out to folks in the Academic Senate who might be available and interested in the Chair position? Lisa will bring this issue up at the next Engagement Committee meeting.
- D. We don't want the Committee to stall. It's difficult for someone to be Chair who is not familiar with the work of the Committee.
- E. Mike could run for Senate in the spring and possibly become Chair if elected. Rick might be willing to become Chair with mentoring.

IX. Meeting Adjourned.

Respectfully submitted by Jean Ramirez.