



## MINUTES

### **Budget Committee**

Friday, August 25, 2023

8:10-9:00 AM

**Present: Alexandra Beard, Gerard Haddad, Jessica Hester, Tricia McKay, Eva Menefee, Jean Ramirez, Kabeer Ahammad Sahib, Denise Warner and Lisa Whiting Dobson**

### **Agenda**

- I. May 5, 2023, meeting minutes approved.
- II. Board of Trustees
  - A. May 2023 Board of Trustees Report shelved (attendees not present at Budget Committee meeting).
  - B. June 2023 Board of Trustees (BOT) Report by Tricia McKay. Rogers-Carrier House remodel project discussed. Associated fund dispersal was approved by all Trustees but Trustee Abood. Abood opposed the high expense and ballooning costs given the building will not be used by LCC, but rather by the Lansing Historical Society. Other Trustees supported the project, stating we are stewards of this historical property and it is our responsibility to care for it and give back to the Lansing community.

Additionally, LCC departments and programs may partner with the Lansing Historical Society, potentially benefiting LCC faculty and students.

C. Future BOT meetings attendance:

1. September 2023 – Jean Ramirez
2. October 2023 – Denise Warner
3. November 2023 – Tricia McKay
4. December 2023 – Lisa Whiting Dobson (tentative).
5. Eva Menefee, Andrea Hoagland and Nancy Dietrich attend all BOT meetings as administrators.

III. Innovation Award Update: No updates on the Innovation Awards program. More applications are expected in 2023-24.

IV. 2023-24 Budget Committee Goals:

A. Program Operating Plans

1. Survey faculty regarding usability of POP form.
2. Determine which POP budget requests go unfulfilled and why.  
Develop process for budget items that fall outside of POPs in spring 2024.
3. Reorder POP form to match MAHE contract. Discussion: Wait until the new MAHE contract to complete this work or complete the work prior to negotiations to help inform the negotiation process?
4. Discussion: Should policies such as Timely and Meaningful Feedback and Emergency Closures be duplicated on the POPs and syllabi? Points: Included in both to ensure syllabi are

consistent across campus and also aligned with program needs; policies can be modified in the syllabi to reflect program decisions; POPs become lengthy since different modalities need different policies; and because the POP is like a syllabus for a program, a longer POP is desirable.

#### B. Innovation Award

1. Several projects have been funded. Concern over whether or not money will be returned to the general fund if not spent. Denise Warner will speak with Sally Welch to determine how much money is left and invite her to attend a Budget Committee meeting to provide an update/clarity.
2. Is there a way to advocate for the Innovation Award to be permanent since there are some programs that are working on project development which may take 1-2 years?
3. Jessica Hester submitted an Innovation Award proposal associated with Anthropology, Geography and Geospatial Science programs for field survey materials. Denise Warner will contact Laura Medina to request a copy of this submission.
4. Grants – Innovation Award applications that aren't the right fit for this award should be referred to Jeanne Donado.

C. Additional Items: financial literacy classes, food on campus, D2L training and wee care. The Budget Committee is responsible to recommend

actions/items to the Faculty Senate, which can be done as part of Budget Committee Senate presentations.

1. Food on campus is being discussed in other forums (i.e., A&S Leadership Team meetings). Lack of clarity over barriers.
2. Strategies: write an open letter to President Robinson regarding food services and invite President Robinson, Selena Samuelson and/or Chris McCursey (facilities director) to Senate meeting to discuss. Collective action is needed.
3. Next Budget Committee meeting, generate related questions and determine who it is best to speak with on this issue. This is a fall priority.

V. Budget Committee leadership. Denise Warner will step down as Chair at the end of fall 2023. We need to determine new leadership for spring 2024. Denise will mentor the new Chair in spring 2024. Gerry Haddad prefers not to step in as Chair. Lisa Whiting Dobson is eligible but is already chair of the Engagement Committee. She is willing to co-chair. Tricia McKay will speak with HHS Senators to see if anyone is interested. Eva Menefee suggested reaching out to Lauren Honeysett, the new Senator from Advising. Denise will speak with Lauren about joining the Budget Committee.

VI. Please send any agenda items for the September 8, 2023 meeting to Denise Warner or Gerry Haddad.

VII. Meeting Adjourned.

Respectfully submitted by Jean Ramirez.