



Academic Senate Meeting

September 20th, 2024 at 9:10-11 via WebEx

Present: Dustin Abrego, Marvin Argersinger, Brittany Barber, Laura Bishop, Chelsea Brandon, Rick Caprario, Elizabeth Clifford, Robyn Corey, Tim Deines, Lisa Dobson, Evan Falk, Lee Gardner, Courtney Geisel, Homa Ghaussi Mujtaba, Gerry Haddad, Susan Hardie, Melinda Hernandez, Jessica Hester, Ed Kabara, Mark Kelland, Eliza Lee, Ian Leighton, Chris MacKersie, Tamara McDiarmid, Robin McGuire, Tricia McKay, Tracy Nothnagel, Charles Page, Louise Rabidoux, Chris Richards, Joann Silsby, Steve Simonson, Tedd Sperling, Nancy Weatherwax, Sally Welch,

Absent: Marc Fennell, Bill Garlick, Megan Lin, Jennifer Muffet, Jeff Janowick,

- I. Call to Order – 9:10AM
- II. Roll Call
- III. Approval of Agenda
 - a. Approved without objection.
- IV. Approval of Minutes
 - a. Approved without objection.
- V. President's Report
 - a. HLC site visit next week on Monday and Tuesday. This is an important moment for our college, and I encourage all of you to participate in the open forums.
 - b. Senate listserv: If any of you have something you would like to share with the entire Senate, please feel free to email the Executive Committee.
 - c. Ian Leighton has been appointed Chair of our newly formed Adjunct Advisory Committee. However, we are still in need of a Vice Chair, as well as adjuncts from all divisions to serve on this committee. If you are an adjunct or know of an adjunct interested in serving, please encourage them to reach out to the Executive Committee. We are eager to get this group started as soon as possible, with the goal of holding the first meeting in October.
 - d. Tanya McClain has been appointed as the Office of Empowerment Admin Senator. Please join me in welcoming Tanya to the Senate!
 - e. Stress the importance of open dialogue during our meetings. The Senate is a safe place where we encourage all voices to be heard. Please don't hesitate to speak freely, as your perspectives are essential to fostering the collaborative environment we strive for.

- f. Following the motion passed at our final Senate meeting last year regarding transparency in textbook costs to students, we are looking to form a small team to take this initiative forward. If you are interested in contributing to this effort, please reach out to the Executive Committee.
- VI. Provost's Report
- a. HLC is coming. Will be here Monday and Tuesday. Have a great assurance argument.
 - b. HLC Site Visit schedule: www.lcc.edu/hlc
 - c. All criterion sessions are in the Michigan Room
 - Monday
 - Criterion 1 and 2 – 10 am
 - Criterion 3 – 1 pm
 - Criterion 4 – 3 pm
 - Criterion 5 – 4 pm
 - Tuesday
 - Distance learning/curriculum 9 am
 - Assessment – 10 am
 - d. [HLC Site Visit Schedule](#)
 - e. Lunch for students from 12-12:50PM. Gannon 2214
- VII. Consent Agenda
- a. Curriculum Committee Report
 - b. Approved without objection.
- VIII. Standing Committee Reports
- a. Engagement Committee – Senator Lisa Dobson
 - i. Laura Bishop has been voted Vice Chair.
 - ii. Developing a mentorship program for the new senators.
 - iii. Have had new senator orientation after each senate meeting to make senators more comfortable.
 - iv. If a standing committee needs members, please review your charter and email the engagement committee your needs.
- IX. Fall Elections – Senator Eliza Lee
- a. a. 4 positions open. Self-nomination encouraged. Email secretary Lee at lee21@star.lcc.edu
 - i. Health and Human Services (HHS) – 2 three-year Division At-Large positions, 1 one-year Division At-Large position
 - ii. Member At-Large, Part-Time Faculty
 - b. Ballots available on September 20th.

- X. Participation in a F2F Classroom – Senator Eliza Lee
- a. Provost Sally Welch – Used to be an HLC thing, now a Department of Ed. Every single person would have to take attendance every single class. Part of what we do, reporting last day of attendance, if they left the class. We do that for the return of title 4 funds.
 - b. Senator Tracy Nothnagel – previously worked at a college where attendance taking. Didn't know at first. Have to report every day after class, even synchronous an asynchronous online classes. College wasn't doing it on time and hit with a \$14 million fine. It's a lot of work for faculty, and there can be a lot of fines.
 - c. Senator Steve Simonson – Require students work with the equipment. Act as a mentor, almost as private lessons. Does participation in the grading scheme. Very hands on and review. Have them write an intro essay to get to know them. Get to know him.
 - d. Senator Lee Gardner – Writing process something we do in the classroom. Idea generation in the classroom with teacher and each other.
 - e. Senator Dustin Abrego – Small writing prompts about them. Can be easy "What is the farthest you've traveled.
 - f. Senator Louise Rabidoux – In an epidemic of loneliness, need that engagement. How do we make campus warm, friendly, and safe? Foster community. There are so many things we already do, like intro videos. Foster the connection.
 - g. Senator Susan Hardie - Participation is part of their assessment. If you're not there, you can't participate. Such as our drawing classes. They learn from being in the classroom. Make it part of their grade. Everything isn't assessed immediately. Artistic process is long which includes peer critique. Encourage the quiet folks to speak up in the classroom.
 - h. Faculty Shelly Jeltema – Teaches in high school as well as college for IT. IT is a totally different space because mostly in virtual space. Have a lot of returning adult that don't have time for in person space. Have to give the LCC students some leeway, have other priorities in life even if they are there to make their lives better.
 - i. Senator Tracy Nothnagel– What is going on when they don't show up? What is going on in their life? Show that you care. It goes a long way with your students.
 - j. Senator Tedd Sperling - Likes teaching face to face but many work a lot. There are due dates, but the due dates can be missed. Absolute last day is right before the semester ends. Very forgiving with people turning things in late. Listen to their problems, life happens and will grant grace. Promote creativity.
- XI. [Campus Master Plan](#) Draft Presentation – Senator Chris MacKersie
- a. The campus master plan is available in both short and long forms on the college's strategic planning page.

- b. The consultants received the academic master plan as a foundational document for their development of the campus master plan.
- c. The campus master plan is used for the state of Michigan capital outlay plan, capital project requests, and allocation of space.

XII. First Week Adds – Senator Robin McGuire

- a. See Excel Spreadsheet Data
- b. Anecdotally, Science is struggling. Students miss a lot on day one or week one, especially in labs with having to do with safety.
- c. Late ad policy is causing faculty to change their teaching methods and is problematic for science courses.
- d. Faculty have reported significant impacts on content-heavy courses and safety issues for late ad students.
- e. The college should explore alternative solutions to the burden falling solely on faculty, such as retail organizations handling workload.
- f. Late enrollment policies have a significant impact on student success and should be further examined.
- g. Data on late ads should be analyzed in a more granular way to understand the specific needs of different courses.
- h. Consideration should be given to the potential impact on financial aid and community college guarantee programs.
- i. Faculty Martine Rife –Commend that the process has been a lot more streamlined.
- j. Senator Ian Leighton – Constituent claims combining first year students in the same data set as more experienced students who can navigate the system and the college.
- k. Senator Eliza Lee - Motion to make a work team who looks at data on whether students can late add themselves, or faculty should give approval for late adds.
 - i. Second Robin McGuire
 - ii. Approved without objection.

XIII. Meeting Modality – Senator Tracy Nothnagel

- a. WebEx meetings started during Covid. Motion was made in July 2023 to have 2 hybrid meetings a semester.
- b. Discussion back to the senate on our 2 hybrid meetings.
- c. Senator Lisa Whiting Dobson – Heard that attendance is better
 - i. Senator Eliza Lee – Yes, attendance is better over WebEx.
- d. senator Robyn Corey - I like the meetings being Webex with two in person meetings

- e. Senator Mark Kelland -Motion to amend the original motion on meeting modality.
 - i. Second Senator Eliza Lee
 - ii. Approved without objection.
- f. Senator Lisa Whiting Dobson - Motion to amend the motion to read the academic senate meet hybrid once per semester.
 - i. Second Eliza Lee
 - ii. Senator Mark Kelland – Recommends keeping the original motion.
 - iii. Senator Rick Caprario – Agree, support our faculty that work on Fridays and have in person conversations.
 - iv. Senator Tamara McDiarmid – Can’t schedule out more than 90 days ahead of time. It is hard to schedule anything on West Campus which is disheartening.
- g. Senator Dustin Abrego- Motion to amend the original amendment to read academic senate meet two times hybrid per semester
 - i. Second Senator Ian Leighton
 - ii. Approved as voted.

XIV. Public Comments

- a. Project Coordinator Academic Affairs Penny Tucker - On behalf of the LCC ACE Women’s Network Executive Committee we would like to extend an invitation to all LCC employees to our annual Fall Event on October 17. The topic is *“Pursuing Your Goals Amidst Life’s Challenges”*. We have three featured speakers and two are right here from LCC: Tanya McClain, Director of the Martin Luther King Jr. Equity Center (MLKEC), Office of Empowerment, and Catharyn Palomino, Professor & Lead Faculty in Communications. The date is Thursday, October 17 from 11:30am-1pm in the Gannon Building, Michigan Room. Lunch will be served with vegan and vegetarian options. There will be giveaways including registration for the MI ACE 2025 Conference which is being hosted by Lansing Community College at the Kellogg Center in East Lansing on June 16-17, 2025! To register for the October 17 event, go to the [LCC ACE Women’s Network webpage](https://www.lcc.edu/womens-network/) (https://www.lcc.edu/womens-network/) and select RSVP. Registration closes at the end of business on October 11, 2024. If you have any questions, please contact the LCC ACE Executive Committee by email at mi-ace-2025-2026@star.lcc.edu. Thank you.
- b. Outreach Coordinator Melissa Kaplan – [Arts Connect at LCC Facebook page](#)
 - i. This weekend, starting tonight, LCC is participating in a brand new literary festival called Lansing LIT with two different events, one on campus and one in the community.

- ii. Tonight in Dart Auditorium at 7pm, is an interdisciplinary poetry and story performance event titled A Way with Words, a collaboration with our Sign Language Interpreter and PA programs & The P Rm.
- iii. Our emcee and opening poet is Masaki Takahashi, an LCC alum and Lansing poet laureate emeritus. Also performing will be Hard of Hearing poet Tai Dorsette, and our feature is The Bee, a slam winning poet from NYC who has a speech impediment. In between poems, there'll be short presentations – one on Deaf culture from LCC adjunct Monique Franks-Balcarcel, one on the science of speech impediments from an MSU doctoral student, and poems created just for this event through the LCC Community-Generated Poetry Project. That's led by LCC English professor Barb Clauer, and for this iteration, 180 students from multiple courses and disciplines contributed material that was then collaged into poems by Barb's English 200 students, they'll be performed tonight by Theatre professor Andy Callis. Sign Program's practicum coordinator, faculty member Myles Hudkins, has been instrumental in creating this collaboration, and students in the interpreter program will be interpreting under the guidance of a certified interpreter. A lot of students and faculty have been involved in bringing this unique event to the stage, and I hope some of you can attend.
- iv. The other LCC event that's part of Lansing LIT is the LCC Faculty Authors reading event on Sunday, Sept. 22 at 1 p.m. at The Robin Theatre in REO Town. Four authors responded to a call to participate by talking about their work as writers and reading an excerpt from their books. We'll hear from Rob Edwards who teaches in the DMAC program, Melissa Lucken and Kenya Nelson both in English, and Dave Schwinn in Management.

XV. Potential Future Agenda Items

- a. None

Purpose: *The purpose of the Academic Senate will be to provide faculty input and advice to the administration concerning issues of College-wide educational philosophy, College-wide academic policy, and priorities in the College-wide deployment of capital or financial resources, except as covered by the scope of collective bargaining. The Senate will be proactive and collaborative in its approach, seeking consensus whenever possible, and will foster and support effective and transparent communication with the college community. Student learning is the ultimate goal of this body.*

LCC Mission Statement: *Lansing Community College provides high-quality education ensuring that all students successfully complete their educational goals while developing life skills necessary for them to enrich and support themselves, their families, and their community as engaged global citizens.*

Land Acknowledgement: Lansing Community College occupies the ancestral, traditional and contemporary lands of the Anishnaabeg - Three Fires Confederacy of Ojibwe, Odawa, and Potawatomi peoples. In particular, the City of Lansing and LCC reside on land ceded in the 1819 Treaty of Saginaw.

Respectfully submitted by Academic Senate Secretary, Eliza Lee.