



Academic Senate Meeting

January 26th, 2024 at 9:10-11 HYBRID West Campus

Present: Marvin Argersinger, Brittany Barber, Laura Bishop, Brenda Brown, Elizabeth Clifford, Robyn Corey, Amber Denney, Nancy Dietrich, Lisa Dobson, Paige Dunckel, Bruce Farris, Sarah Garcia-Linz, Bill Garlick, Courtney Geisel, Gerry Haddad, Susan Hardie, Melinda Hernandez, Lorin Honeysett, Susan Jepsen, Heidi Jordan, Mark Kelland, Eliza Lee, Megan Lin, Tamara McDiarmid, Robin McGuire, Tricia McKay, Tracy Nothnagel, Charles Page, Louise Rabidou, Chris Richards, Joann Silsby, Tedd Sperling, Denise Warner, Nancy Weatherwax, Sally Welch, Richard Williams, Jeff Janowick

Absent: Cheryl Chase, Tim Deines, Dawn Hardin, Jessica Hester, Scott Poe, Jon Ten Brink,

- I. Call to Order – 9:11AM
- II. Land Acknowledgement
- III. Roll Call
- IV. Approval of Agenda
 - a. Approved without objection
- V. Approval of Minutes
 - a. Small grammatical error
 - b. Approved without objection
- VI. President's Report
 - a. In an effort to provide more food options on campus, we will now have a food truck that will be on campus through the end of the semester. Two Guys Nomadic Grill food truck will be on campus through May 9th as follows: Main - Mon. and Thurs. 9:30am-4:30pm, West - Wed. 3:30-8:00
 - b. Process for student senator appointment. The executive committee created a written procedure for appointing student senators each academic year. We will continue to work with SAC who will recommend prospective students to the executive committee. The executive committee will meet with those students to ensure they have the time to commit and are available on our payday Fridays at from 9-11 and then the executive will select students for appointment.
 - c. Website Updates to make a section for Passed Motions In an effort to make easier to find motions passed in the senate, we are going to create a separate section on the website to house all passed motions. Last week, Provost Welch asked us to discuss what happens after a motion passes and that led us to think

we need to develop a process and procedure for that. We are working on a written procedure that will include sending posing the motion to the senate webpage and also a follow up plan to follow what actions are taken on the motion.

- d. Center for Student Access Consultant Andy George - CSA is working through the start of the semester to get students setup and renewed for accommodations. At present, we have 330 students registered for accommodations for Spring 2024 which puts us on track to have a similar number of students as we did in Fall 2023 (421). I suspect we will be growing to match or exceed the number of students with registered accommodations for the 2022-2023 academic year (629) which was a new high for us. The growth seems to come from after effects from the pandemic: students who were in high school and shifted online during the pandemic are coming to us with higher rates of anxiety than in the past. Some of this seems to come from the conditions and isolation that many students experienced in addition to there being a better understanding of mental health on the part of teachers, families, and students themselves. CSA is also working to seek out and provide technological resources to assist our students. Some items (like [SmartPens](#) and the [Glean Audio Notetaker](#)) are designed to address specific barriers our students experience, but many others are available through LCC systems (like TextAid and ReadSpeaker provided by eLearning) or through technology students already have, like iPhones or Windows. Ultimately, our goal is to provide as much information and support as we can to our students to aid them in their learning. Lastly, CSA has begun working closer with the Nursing Program in an effort to strengthen that relationship and help us understand the parameters of a very complex program. Kate Sutton has been taking the lead in meeting with Teri Logghe and her faculty to work towards this end.
 - i. Senator Chris Richards – What anxiety are you seeing in K-12?
 - 1. Seeing a lot of social anxiety than before. Something gets lost in translation over WebEx. Have no sense of place or connection. Generalized anxiety related to the pandemic. But a better understanding from K-12 staff and counselors. Better able to name what is happening to them than in the past.
 - ii. Associate VP of External Affairs, Development and K-12 Ops Toni Glasscoe - Have your requests for instructor memos increased with the increase of students taking dual credit courses?
 - 1. Not sure. Will look into it.
- e. No meeting on March 8th

VII. Provost's Report

- a. Close the loop on Certificate programs. Have implemented that and it is in the catalog going forward.
- b. Academic Alert are available for faculty to submit now.

- c. HLC criteria 1 and 2 are on the accreditation webpage. If you have suggestions for changes let Mark Kelland or Sally know. Next townhall is in March.
- d. Foundation scholarships are open and available.
- e. Today is the last day to recommend a colleague for a StarPower award. For full time faculty, support people, adjunct faculty, academic professional, etc.

VIII. Committee Reports

- a. Engagement Committee – Senator Lisa Dobson
 - i. First read of Charter changes.
 - ii. Senator Amber Denney – Would like to know what committees ODI is failing in representation. Building up the office again and want to make sure ODI is doing what it needs to.
 - iii. Looking for leaders. Please send names to Lisa Dobson or Sarah Garcia-Linz. Reminder, don't have to be senators. Looking for especially adjuncts.
 - iv. Working on videos to promote Academic Senate. Looking for people who enjoy their time on the Senate. Will be very short.
 - v. If committees need members, let us know for recruitment.
- b. Technology Across the Curriculum (TAC) – Senator Bill Garlick and Senator Bruce Farris
 - i. Senator Bill Garlick - Talking about multifactor identification. COMS team is doing a great job with communicating information you need. Will keep doing so. Multiple TAC members have been involved in this and giving good feedback from the pilot. A lot of questions in the FAQ have come from TAC. Feb. 5th, when we are pushing out the enrollment period. Set up devices, will be easy for you. Many of you are probably used to this from your bank, or other institutions. Please refer to the article in The Star for more information.
 - 1. Senator Bruce Farris – Integrates well with cellphone. Download an app. It's been very smooth and adds an extra layer of security.
 - 2. Senator Robin McGuire – Didn't use cell phone because it was too old. But was provided something different. It works great, had good experience. DUO token works great, don't have to download app on phone. Grand Rapids CC already uses MFA for students.
 - 3. Senator Joann Silsby - I am on the pilot team as well. I wasn't able to use it on my cell phone (must be I have an older version), therefore, IT provided me a key Fob that displays the access code for me. It works great!

IX. Consent Agenda

- a. Curriculum Committee Report

- b. Approved without objection
- X. Elections Update – Senator Eliza Lee
- a. Following areas are open and call for nominations will be February 12th through March 1st. Self-nomination is allowed. To nominate, email secretary Eliza Lee at lee21@star.lcc.edu
 - i. Advising
 - ii. Communication, Media, and the Arts (CMA)
 - iii. Community Education and Workforce Development (CEWD) - 1 Division At-Large position
 - iv. English
 - v. Health and Human Services (HHS) – 2 Division At-Large positions
 - vi. Learning Commons
 - vii. Math and Computer Science (MCS)
 - viii. School of Business
 - ix. Science
 - x. Social Science and Humanities (SSH)
 - xi. Technical Careers – 2 Division At-Large positions
 - xii. Member At-Large
 - xiii. Member At-Large Part Time Faculty
- XI. Small Group Discussion – Senator Tracy Nothnagel
- a. What specific questions or topics would you like addressed in the student forum to better understand student perspectives and concerns within our college community?
 - b. What particular areas of interest or information gaps do you believe could be filled by engaging with students in this forum? Please provide specific details or questions you would like to see asked.
 - c. In what ways do you envision student input being valuable for your role or department, and what types of information or insights are you hoping we gather through this engagement?
 - d. Results will be compiled and discussed at a future meeting.
- XII. ORT Cameras – Senator Tracy Nothnagel
- a. Laid on the Table.
 - b. Senator Mark Kelland - Move to pick up from the Table the ORT Discussion
 - i. Second Tammy McDiarmid
 - c. Overwhelming voice said it should be up to the faculty, whether for or against the use of ORT cameras.
 - d. Senator Tammy McDiarmid – Motion that faculty members be allowed to require students to have their cameras on during online real time (ORT) classes as part of the course participation and engagement expectations. This requirement shall be communicated clearly in course syllabi, with exceptions

granted on a case-by-case basis for valid reasons such as privacy concerns, technical difficulties, or other extenuating circumstances.

- i. Second.
 - e. Senator Mark Kelland – Should offer some definitions or guidance on “extenuating circumstances”. Concern, when two faculty do it differently in the same course, could create animosity.
 - f. Senator Amber Denney – Who grants the exceptions?
 - i. Senator Tracy Nothnagel – That would be a program level decision.
 - g. Provost Sally Welch – Could we pause until we get student opinion?
 - h. Senator Mark Kelland –
 - i. Move to send this back to executive committee until a student panel.
 - ii. Second
 - iii. Senator Rick Williams- For those of us with visual learning we need this type of coverage sooner than later.
 - iv. Senator Heidi Jordan – Maybe less of a focus on extenuating circumstance, but rather a focus on why a faculty member would require this.
 - v. Senator Mel Hernandez – Do students have any rights?
 - vi. Lead Support CTE Jonathan Evans - Are we offering sections of courses that require cameras and sections that don't require cameras? Should we do that?
 - vii. Senator Courtney Geisel - Another consideration, when a face to face or hybrid course is switch to ORT due to campus closure.
 - viii. Motion approved as voted.
- XIII. HVAC – Executive Director Administrative Services Chris MacKersie
- a. American Society of Heating, refrigeration and air conditioning.
 - b. If really hot, or really cold, call x1808. Don’t call facilities. Want to know about it in real time. Try to keep temperature of facilities about 68-74.
 - c. If have an extreme situation and concerned about air quality, we have a formal process. Go through environmental website, and go to indoor air quality. Call x1808, want to know in real time. [Occupational and Environmental Safety webpage](#)
 - d. Senator Rick Williams – Does HVAC regulate humidity?
 - i. Chris MacKersie - Yes absolutely.
 - e. Senator Jeff Janowick – Is this driven by worries about Covid? How many air exchanges should we have? How have we addressed some of these ongoing issues?
 - i. Chris MacKersie - MERV 13 recommendation is heavily influenced by COVID and that filtration level was designed to address that. The standard for schools is 6. We put a fair amount of fresh air into the

buildings. Our systems are really well maintained and new. Couldn't be in a better place.

- ii. Associate Dean of Business, Communication and the Arts Kent Weiland - How frequently is the air tested across campus buildings?
 1. Don't test as an ongoing basis. We do it when they are installed.

XIV. Bylaws – Senator Eliza Lee

- a. First read of adding III.1.E “One at-large senator who is qualified to run and is a part-time faculty, elected from across all Academic Units.”
- b. First read of amending III.1.K “Only the ~~Immediate~~ Past President *as selected by the Senate President* shall retain full membership rights by virtue of being an ex officio member of the Executive Committee. Past Presidents may be re-elected as senators.” And VI.1 “The Executive Committee of the Senate shall consist of the President, the Vice President, the Secretary of the Senate, the ~~Immediate~~ Past President, the MAHE President, and the Provost.”
- c. Senator Mark Kelland
 - i. Motion to change “the” to “a” in both amendments.
 - ii. Second Senator Eliza Lee.
 - iii. Approved without objection.

XV. Public Comments

- a. Senator Courtney Geisel - Just a reminder that the Healthy Stars challenge begins this week. It's ok if you missed the kickoff, you can still participate in the activities we have to offer. Some highlights: 2/7- Poker walk downtown campus-Gannon Gym 11-1pm, TBD- Poker walk West Campus, 2/29- Music in the Library Noon-1, 3/21- Noon-1pm. Panel discussion via Webex Topics include: Strength training for Fat Loss-Jen Hilker, Self-Care -Jodi Wiley, Nutrition to improve daily energy-Kristi Stephens, Anytime- 12 minute cardio challenge (walk or run) and Fitness Center 101 at either fitness center location, 4/25- Healthy Stars Final Measurements and Wrap up Luncheon 11-1 GB 2214. Reminder that both fitness centers and the weight room are free to use, just bring your star card. The Healthy Stars challenge is graciously funded by the Employee Development Fund. You can email [Courtney Geisel](#) or [Amy Stoakes](#), to be added to distribution email list for these events.
- b. Senator Mark Kelland – “Good morning senators and guests, as many of you may be aware, we are a couple of weeks away from the first anniversary of the mass shooting at Michigan State University. At a recent Psychology Program meeting, one of our adjunct faculty, who also teaches at MSU, shared with us the message sent to the MSU community from Interim President Woodruff. In addition to a number of events taking place, most classes at MSU will be cancelled on February 13th. As our students and colleagues remember this somber event in their own ways, many of our students, which includes students enrolled at both

institutions, may not want to attend class at LCC. Please also keep in mind, this concern should not be only for folx with direct connections to MSU. Last October, my son and his girlfriend were attending the Texas State Fair. About 9pm, I received a text message that said something along the lines of: there's a shooting, we're with a group of people trying to escape, I love you, gotta go. I then waited for another message. Thankfully, when it came, my son and his girlfriend were safe. Nonetheless, you can never be sure how other incidents might come into play and have a significant impact on the emotional state of your students or your colleagues. Therefore, please be considerate of your students and colleagues who may be struggling during this unfortunate anniversary. This may be an opportunity for you to practice a culture of care. Take care, and thank you for your attention."

- c. Program and Office Specialist Annesia Dillard - Humphrey Fellows Networking Event: [Humphrey Fellows Networking Event](#). Spring 2024 Workshop Proposal Form: [Spring 2024 Workshop Proposal Form](#); CTE 1/17 Newsletter [CTE 1/17 Newsletter](#)
- d. Senator Elizabeth Clifford – “Hi, I’m Elizabeth Clifford from Learning Commons which is in the TLC building. We have a very welcoming space and encourage students to come be in the space with us to do homework. We just received an email from the director of the library with feedback from the Campus Master Plan design team that “students identified tutoring as one of the most well-known and easily accessible services on campus.” As with all buildings, students and staff need Starcards to enter the building. The college has chosen not to provide security guards for our building but I see LCC police officers walking through every few hours. I want to share with you a few things I learned this week and how I dealt with them. As I scan in to open the doors every morning, it is easy to fall into the pattern of thinking that everyone scanning in is a student, staff, or has a clear reason to be in the building. However, this is not the case. Our building has open access to anyone with a Starcard which could be a staff, student, or in a category called alumni. Alumni cards are freely available to anyone who has ever been enrolled for even one credit, or worked at LCC unless they are on a current “no trespass” or were a terminated employee. So literally, that’s tens of thousands of people in our community. The Foundation just confirms that they were once enrolled or an employee and they get a StarCard. I also learned this week that if someone, such as an alumni, has an active warrant, no matter what the alleged criminal activity or how violent the offense is, the LCC police cannot arrest them until they commit a quote major disturbance here on our campus. Warrant lists are publicly available online. Having a history of documented issues in the community is also not relevant to someone’s building access. Nor does someone need to be engaging in any academic activity to be in the building, they can just be there. To me, the supposed safety of scanning in

with a Starcard is a façade because we openly pass out these cards. I've spent hours in thought about what to tell my co-workers who try so diligently to make the space feel welcoming and safe to help our students be successful. I believe they have a right to know how easily a Starcard is obtained for someone who is not a current student. Knowledge empowers and inspires us to stay vigilant and watch even more carefully. We will do the best we can to keep our students safe within given parameters. Thank you for listening and stay safe.

- e. Senator Amber Denney – The Centre for Engaged Inclusion is pleased to announce it will offer the following trainings this academic year: Continuing Education series, Equity Leaders for Inclusion, RISE and Safe Zone. You can RSVP for any of the following trainings in the Talent Management System. Link to the [Star Newsletter Article](#).

- XVI. Potential Future Agenda Items
 - a. None

Adjourn 11:02AM

Purpose: *The purpose of the Academic Senate will be to provide faculty input and advice to the administration concerning issues of College-wide educational philosophy, College-wide academic policy, and priorities in the College-wide deployment of capital or financial resources, except as covered by the scope of collective bargaining. The Senate will be proactive and collaborative in its approach, seeking consensus whenever possible, and will foster and support effective and transparent communication with the college community. Student learning is the ultimate goal of this body.*

LCC Mission Statement: *Lansing Community College provides high-quality education ensuring that all students successfully complete their educational goals while developing life skills necessary for them to enrich and support themselves, their families, and their community as engaged global citizens.*

Land Acknowledgement: *Lansing Community College occupies the ancestral, traditional and contemporary lands of the Anishnaabeg - Three Fires Confederacy of Ojibwe, Odawa, and Potawatomi peoples. In particular, the City of Lansing and LCC reside on land ceded in the 1819 Treaty of Saginaw.*

Respectfully submitted by Academic Senate Secretary, Eliza Lee.