



## Academic Senate Meeting

Nov. 3rd, 2023 at 9:10-11 via WebEx

**Present:** Brittany Barber, Laura Bishop, Brenda Brown, Elizabeth Clifford, Robyn Corey, Tim Deines, Amber Denney, Lisa Dobson, Bruce Farris, Sarah Garcia-Linz, Courtney Geisel, Gerry Haddad, Susan Hardie, Dawn Hardin, Melinda Hernandez, Jessica Hester, Lorin Honeysett, Susan Jepsen, Mark Kelland, Eliza Lee, Megan Lin, Robin McGuire, Tricia McKay, Tracy Nothnagel, Charles Page, Louise Rabidou, Chris Richards, Danielle Savory, Joann Silsby, Denise Warner, Nancy Weatherwax, Sally Welch, Richard Williams, Jon Ten Brink, Jeff Janowick

**Absent:** Marvin Argersinger, Cheryl Chase, Nancy Dietrich, Paige Dunckel, Bill Garlick, Heidi Jordan, Tamara McDiarmid, Scott Poe, Andrea Sanchez, Tedd Sperling,

- I. Call to order – 9:10AM
- II. Roll Call
- III. Approval of Agenda
  - a. Remove Item XI
  - b. Approved with amendments without objection.
- IV. Approval of Minutes
  - a. Approved without objection.
- V. President's Report
  - a. Looking for a Senator to step into the Chair role of the Budget Committee.
  - b. Prior to the Pandemic, we were working on having a student speaker at commencement. Happy to announce this will be happening in conjunction with the SAC.
  - c. Internship Development Manager Rebecca Sowa - Career and Employment Services is located in the Career Center (GB). CES offers one-on-one career advising for students on topics including career planning and decision making, resume and cover letter development, interviewing assistance, and job search assistance. In addition to appointments, CES offers class presentations and workshops on these topics. We offer many employer engagement opportunities including job fairs and employer spotlights. An [online job board](#) ([lcc.edu/studentjoblink](http://lcc.edu/studentjoblink)) is available for students to view events, schedule

appointments, and to search and apply for off-campus jobs and internships. Our Professional Clothing Pop-Up Shop for students runs Nov 6 – 17 in the Career Center.

- d. [Free professional clothing available webpage](#)
- e. Nov. 17<sup>th</sup> is in person meeting in Admin Board room.

#### VI. Provost's Report

- a. Slightly higher turn in rate for Academic alerts than last year. Very happy. Would like direct feedback on the process, please email Penny Tucker.
- b. Internationalization of Campus Strategic Plan has finished. Sending it to Marketing.

#### VII. Committee Reports

- a. Engagement Committee – Senator Lisa Dobson
  - i. Challenge Senators at Nov. 17<sup>th</sup> F2F meeting, go up to a new senator and see if there is something you can help them with, make them more comfortable. Find a second person you don't know and go up to them.
  - ii. Elections are coming up in Spring Semester. Following areas are open: CMA, CEWD At-Large, English, 2 HHS At-Large, Learning Commons, MCS, Business, Science, SSH, 2 Tech Careers At-Large, Member At-Large. If you know someone in one of these areas, reach out to them. Personal connection usually helps with advertising.
  - iii. Always looking for people interested in Standing Committees. If know anyone looking for leadership or is new, forward the names to the engagement committee.
  - iv. Please add the Senate logo into your email Signature.
- b. Technology Across the Curriculum Committee (TAC) – Senator Bill Garlick and Senator Bruce Farris
  - i. Worked on Charter updates presented last week
  - ii. Continued discussion AI. Much of it was the typical academic discussion many groups are having. Also discussed bigger picture, such as:
    1. Societal impact of AI and how it is being done. Talked about
    2. Environmental impacts: example of bigger impacts on Illinois water usage because of data center cooling, and student concerns about climate change
    3. What do we as a school do? Does AI morally fit with our mission? Privacy issues
    4. What does the college do from a greater good perspective? Are the systems consistent with our mission?
    5. TAC hopes the college workgroup considers some of these issues as well

VIII. Consent Agenda

- a. Curriculum Committee Report
- b. Budget Charter
- c. TAC Charter
- d. SAC Charter
- e. CASL Charter
- f. Approved without objection.

IX. Transfer 101 – Academic Advisor Sam Bultman

- a. See PowerPoint.
  - i. Appreciative Mindset: Important to ask thoughtful questions that yield useful information and demonstrates care. A lot of students are looking at LCC as a first stop.
    1. Do you plan to transfer In/Out of state
    2. Are you transferring to a public 4 year or private?
    3. What type of bachelors?
  - ii. Advisor Neutrality: Example, everyone knows MSU but other might not know about other 3+1. Don't push them towards a school or a program of study.
  - iii. For out of state schools, LCC does not typically have articulations agreements. Student will have to do a little more "leg work"
  - iv. MTA – Each school is different in how they bring in courses.
  - v. What actually transfers
    1. Course with direct equivalency- EX: ENG 121 @LCC equivalent to WRA 101 at MSU
    2. MTA as a Block – Will accept transcript with MTA completion to satisfy gen ed requirements at their institution
    3. College Credits as general credits
  - vi. What doesn't transfer
    1. Any grade less than 2.0
    2. And course that does not have direct equivalency
    3. Tech/applied credits often will not transfer to a bachelor
    4. Receiving school has the final say over what transfers
  - vii. Resources to Look for:
    1. Transfer Articulations Guides
      - a. [LCC Transfer Guides & Articulation Agreements webpage](#)
    2. Transfer Equivalency Data bases
    3. Curriculum flowcharts/ course sequencing
  - viii. Start the Transfer Process about a year in advance of desired start date.

- b. Resources to help at LCC:
    - i. [Academic Advisors](#)
    - ii. [Registrar's Office](#)
    - iii. [Transfer Center](#)
  - c. Senator Richard Williams – What modality do students want to talk?
    - i. See online, Ort, and HyFlex fill the fasted. All modalities are filled, but anything online fills the fasted. Love that we offer a diversity of options. For example, Michigan Reconnect returning students need a night F2F.
  - d. Senator Robyn Corey – Does LCC work with other universities on how to make more of our classes able to transfer?
    - i. Academic Advisor Sam Bultman – Envision Green is always trying to connect and make those partnerships. MSU will still individually look at some areas. Just completing MTA doesn't mean all gen eds are done.
    - ii. Chelsea Brandon - If anyone is interested in having their courses reviewed for transfer, we will want to work with either the academic counterparts at MSU or I can help get in contact with the associate registrar at MSU that works specifically on keeping their equivalencies up to date. I believe Cheryl Garayta does a lot of this work already as well.
  - e. Senator Lorin Honeysett - For more information about Advising and the Advisors, check out our [website](#): I'm more than happy to talk with anyone who has questions. I will be in-person at the next Senate meeting :)
- X. Food Pantry – Dean of Student Affairs Ronda Miller
- a. See PowerPoint.
    - i. 1 in 3 college students experiences food insecurity nationwide.
    - ii. LCC worked with GRCC to learn about their food pantry.
    - iii. Admin determined pop-up pantry for LCC is best.
    - iv. Located on every campus location. Food is now available at East.
      - 1. Downtown – Mondays 11:30 – 1:30.
      - 2. West, LIVCEN, East, and Aviation – every day.
    - v. To preserve dignity
      - 1. Students aren't asked for names of eligibility.
      - 2. Can utilize pantries daily or weekly, depending on location
    - vi. Community Resources: Students are provided a list of community resources, including local food pantries.
    - vii. Spring and Summer semester had over 800 visits. Fall semester has had 513 visits so far.
      - 1. Strengths
        - a. Increased student access to nutritious food.
        - b. Students connected to campus and community resources
      - 2. Challenges

- a. Staffing and locations.
      - b. Discerning whether a visit is due to food insecurity or if pantries are being used as free vending.
      - c. Increasing cost of food, increasing participation – sustainable funding. Biggest problem.
    - viii. Food Pantries have alleviated some food insecurities. There are opportunities for growth.
  - b. Senator Tracy Nothnagel – What can we do to help? A food drive? Volunteers to work at food pantry?
    - i. Dean Ronda Miller – Let students know about the Food Pantry. We need a dedicated space. Currently at Gannon 2214. Don't want it to move around, want easy access. Food drive is good but sometimes its food that is close to expiring.
  - c. Project Coordinate for Academic Affairs Penny Tucker – Have we reached out to the local Gordan's?
    - i. Dean Ronda Miller – GRCC has fridges and Gordan's gives a lot of perishable food. We do not have fridges.
  - d. Senator Richard Williams – Where exactly are these pop-up pantries?
    - i. Dean Ronda Miller – Gannon 2214 for Main Campus. Student Affairs stocks them. West Campus is in the Student Services Area. LivCen is in an office space on first floor. Aviation it is in the kitchen area or breakroom. East just start a couple of weeks ago. Trying to put all locations in a general area where they won't be "outed" or feel undignified.
  - e. Senator Elizabeth Clifford - Here in Learning Commons we work closely with the Academic Success Coaches and other support services with referring students to the pantry. Another resource for students is being involved in the Cesar Chavez Learning Center programs. All the programs; Men About Progress, Lucero, ACCESS, WISE and Study Tables provide food during the event. We also have food available in Learning Commons through donations partnering with a local non-profit. We distribute from a few to several a day, every day, and purposely do not track student names or numbers for confidentiality. Students can come in and ask for a sandwich. That is 7 days a week.
- XI. Continued Food Discussion – Senator Tracy Nothnagel
- a. Removed
- XII. Modality Survey Summary – Director of Assessment Karen Hicks and Senator Tracy Nothnagel
- a. See PowerPoint.
  - b. Reviewed the information. Went into Breakout Sessions to discuss the results.

- c. Senator Mark Kelland – Many F2F offer a lot of materials online. Future may be a variant of F2F and online.
  - i. Faculty Martine Rife – Agree, in a transitional phase. Especially attendance is not required.
  - ii. Senator Bruce Farris – A lot of college is hybrid. A lot of learning occurs outside of classroom. Classes are 2/3 of HyFlex, don't have Ort portion. Have the materials online for students. Students can always go back and review from online.
- d. Senator Susan Jepsen – HHS wants to see it phased out to HHS and each program. Want to see each perspective program.
- e. Senator Mark Kelland – Students choose F2F because it's how they learn best, while students choose online because it fits best in their schedule. It is easy to offer fewer sections and quickly add online sections. Students want it, but for the wrong reasons. Keep this thought in the forefront of student success.
  - i. Senator Robin McGuire – Are we really willing to make those students wait? If they can't do F2F now, they may not be able to in the next 10 years. F2F might be their preference, but online may be the only thing that fits for them now.

XIII. ORT Cameras – Senator Tracy Nothnagel

- a. Postponed
- b. Ask Senators to get feedback from areas: Should there be an official stand on whether we can or cannot require cameras in ORT courses?

XIV. Public Comments

- a. Senator Sarah Garcia-Linz – Student Affairs is hosting our 2<sup>nd</sup> annual First-Generation College Celebration on Thursday 11/9 from 11am-1pm in Gannon. Similar events are held at colleges all over the country around Nov. 8 in recognition of the Higher Education Act of 1965, which increased access to higher education. Over 1/3 of all college students in the US are considered first generation college students and that includes many of our own LCC students. There is still a significant gap in income and success rates for first generation college students so it is important for us to recognize this population. There are different ways to participate – in addition to the event, there is also a display in the library recognizing first generation college students during the month of November, faculty and staff can request buttons and pins signifying their identify as a first gen student, and everyone can contribute to the online open LCC website to share their stories.
- b. Historian Jeff Janowick – StarScapes is a celebration of student work. Highlight student work an innovation. Happen online and in person. 29<sup>th</sup> and 30<sup>th</sup> of November is in person. Would like students to register by the 17<sup>th</sup> but can

register after. If have project in class, please submit to [StarScapes](http://lcc.edu/starscapes).  
(lcc.edu/starscapes)

- c. Parliamentarian Jon Ten Brink – CTE is working on faculty leadership. Want to define Faculty Leadership. Coming to programs, please contact Jon Ten Brink. Doing online and in person CTE presentations. Workshop is November 9<sup>th</sup> at 11AM. [Workshop event](#)

XV. Potential Future Agenda Items

- a. None

***Purpose:*** *The purpose of the Academic Senate will be to provide faculty input and advice to the administration concerning issues of College-wide educational philosophy, College-wide academic policy, and priorities in the College-wide deployment of capital or financial resources, except as covered by the scope of collective bargaining. The Senate will be proactive and collaborative in its approach, seeking consensus whenever possible, and will foster and support effective and transparent communication with the college community. Student learning is the ultimate goal of this body.*

Respectfully submitted but Academic Senate Secretary, Eliza Lee.