

Lansing Community College
Academic Senate Meeting
September 11, 2020, 9-11 am, Virtual Via WebEx

Present: Kabeer Ahammad Sahib, Marvin Argersinger, Alex Azima, Alandis Baker, Mackenzie Caksackkar, Michelle Curtin, Jeremy Davis, Tim Deines, Monica Del Castillo, Paige Dunkel, Sarah Garcia-Linz, Bill Garlick, Amalia Gonzales, Gerry Haddad, Leslie Johnson, Mark Kelland, Lyndia Klasko, Frances Krempasky, Eliza Lee, Megan Lin, Melissa Lucken, Zachary Macomber, Tamara McDiarmid, Vern Mesler, Ronda Miller, Joann Silsby, Tedd Sperling, Mark Stevens, TeAnna Taphouse, Jon Tenbrink, Matt Van Cleave, Denise Warner, Nancy Weatherwax, Sally Welch, Cathy Wilhm, Veronica Wilkerson-Johnson Melinda Wilson, Alex Azima

Absent: Joe Barberio, Matt Boeve, Nancy Dietrich, Courtney Geisel, Dawn Hardin, Connie Smith, Richard Williams,

- I. Call to order – 9:02AM
 - a. Moment of silence for 9/11 remembrance
 - b. Moment of silence for the many Coronavirus victims
- II. Roll call – 9:04AM
- III. Approval of agenda – 9:04AM
 - a. No objections – approved
- IV. Approval of minutes – 9:04AM
 - a. One request for amended minutes, correction made
 - b. No objections – approved as amended
- V. Public comments – 9:05AM
 - a. Student Senator Amalia Gonzales – 24 hour tutoring has been missed, appreciates that the senate is working with learning commons to address the issue.
- VI. President's report – 9:05AM
 - a. Introduce new 2nd student senator, Mackenzie Caksackkar
 - b. SOAR committee met Sept. 3rd, meeting next Friday to discuss student success networks. Recommendation soon. Email Michelle ASAP with any suggestions
 - c. EAS work team scheduled next Monday
 - d. Preferred name update: still working, video explains to students how to be use, complete next week

VII. Provost's report – 9:08AM

- a. Business Resumption Planning for fall continues, moving towards building plans, continue with spring offerings, still looking towards 25% face-to-face total between 3 divisions. Offerings will be the same for spring.
- b. MBS issue – working on matter to bring back to Senate
- c. FERPA issue, finalizing information, email soon
- d. Additional projects pending, but still gathering information and will be ready to discuss with Senate soon

VIII. Umbrella courses – Director of Academic Quality Cheryl Garayta – 9:10AM

- a. See Word Document “What is an Umbrella Degree?”
- b. Combining several degrees under a broad category
- c. Have not eliminated majors, create better transfer information and better informed choices up front.
- d. 107 degrees and are split, narrow big degree down to align with career degrees
- e. Minimize students in general degree or transfer studies to identify majors
- f. Enhance degree options, enhance 3+1 degree agreement path, help with completion rate and specific guidance to students
- g. Started drafting umbrella degrees with multiple programs
- h. MTA/Gen Ed choices, MTA received, but review certain schools, specific majors/requirements (e.g. Education), may meet MTA but student may have additional courses to meet transfer school needs.
- i. Faculty give feedback/revisions; no final draft will be finalized without faculty approval, on to Curriculum Committee.
- j. CIP codes will not change for majors, SOC code will not change, Curriculum Codes will not change; maintain Perkins Eligibility
- k. Maintain reporting to State/Federal government
- l. Pathway reviewed draft for Associate in Business, Major in Accounting

IX. OER updates- OER Manager Amy Larson – 9:23AM

- a. In July, steering committee proposal (reading proposal)
- b. Request from Institutionalize OER program
- c. Reaching out HHS and reaching out to K12, and TC
- d. In contact with Cheryl Garayta to find the Umbrella degree to be helpful with this goal
- e. Questions/comments?
 - i. Senator Matt VanCleave: Status of OER grant items? Heard that is not something taking place/still available?

- ii. OER Manager Amy Larson: Current time with budget, funds are frozen as we readjust our goals and plans, will apply funds available to maximize the new goals.
- iii. Senator Matt Van Cleave: Funds are ear marked for specific purposes, how can budgetary funds change?
- iv. Provost Sally Welch: No change in budget process right now. No change for funding of approved OERs at this time to her knowledge.
- v. Senator Matt Van Cleave: Are funds still available?
- vi. Provost Sally Welch: Unclear, she will review and get back to Matt.

X. Foundations for Success program – 9:30AM

- a. GED prep program offered by LCC.
- b. Senators to discuss today, what it is and how it impacts students in 21/22 year.
 - i. Senator Melissa Lucken: Continue conversation that Sally Pierce started last meeting. Need to continue the program for students. Stay in touch with where we are with resumption, stay updated, ask questions, talk about information we receive. Also have a lot of internal expertise, we can offer help and encouragement.
- c. Senator Monica Del Castillo: we often eliminate or downsize certain programs with the understanding that those resources available in community, e.g. Counseling. Often those resources not really available in community and/or stipulation that limit who has access programs. Programs are paused thinking they will resume in the future. After time lapse, programs are determined to not continue.
- d. Senator Veronica Wilkerson-Johnson: Comment from chat- faculty not involved with FFS program, would like information for those not familiar with program.
- e. Senator Michelle Curtin: Advised information on website; will share in chat link. [Foundations for Success flyer](#)
- f. Cheryl McCormick: worked with these students, there is a need for a program like this. Asks us to remember our mission. Understands that budgets are hard, but keep these students in mind.

XI. Changes to non-credit (ESOL)- Senator Denise Warner – 9:41AM

- a. See PowerPoint “Senate Discussion ESOL 091120_rev”
- b. Advised ESOL courses eliminated, saving \$80,000
- c. Comments:
 - i. Senator Mark Kelland: Senator Warner learned of items June 25, June 16th presented in BOT Board Budget workshop. There was opportunity

for comment. When he was president, tried multiple times to form budget team to work with Admin. With exception of a few, there was simply no interest. Guided Principle #8 mentioned, not #11. Board and Finance team has tried to address in this national pandemic. Senators cannot tell administration of what must be done, but motions can be requested.

- ii. Senator Monica Del Castillo: Personal association, this group of people needs to be supported. Decisions are must be made, but not at the expense of this group.
- iii. Faculty James Luke: Deeply involved in strategic process to academic senate charter and academic senate. Histories of how involvement with finance matters and there is a great variance. Many have attempted to get involved without success.
- iv. Senator Kabeer Ahammad Sahib: 5% to 10% of students in courses are foreign graduates/students. During office hours, students advised they didn't understand question(s) due to language problem. Many are very bright, but language is a barrier for them. There is a need for this funding.
- v. Senator Michelle Curtin: Clarity- we are discussing two different issues; ESOL and senate involvement with budgetary issues. Will take comments on both topics.
- vi. Senator Leslie Johnson: wished be involved, but feels Senate was never included. Discussions were elsewhere, but information was presented at public meetings. This should have been 2nd review. The first should be with program. Start discussions with faculty/program, then to senate, then to public forum.
- vii. Cheryl McCormick: Back to Monica's example of parents association. Need broader view for all individuals, generations down the road will be effected.
- viii. Senator Mark Kelland: Need to identify the right people to actively get involved to provide reasonable and thoroughly thought out comments to present to Board. Right people in place at this time.
- ix. Senator Alex Azima: Correction Dr. Richard Prystowsky was not being resistant, it was the former president
- x. Senator Veronica Wilkerson-Johnson: Echo what many others have said, being affiliated with two settings of Higher Ed at this time, people are reassessing how they are being educated. This is a good time for LCC to be best as it can be, many need LCC due to loss of employment/career paths. LCC can be the place to go to achieve their goals.

- xi. Senator Michelle Curtin: Summarizes, discussions in past in Senate about budgetary decisions. Budget is built at program level and important opportunity for input. Also what happens when change in budget plan, In agreement that the Senate can be more involved in budgetary decisions, doesn't have to be an all or none involvement. How can we change this process? Let the focus be when there is a budget change.
- xii. Senator Mindy Wilson: Perhaps should have a formalized standing committee that is involved in budget decisions. Each area of college equally represented in committee. Discuss this option.
- xiii. Senator Alex Azima: Is correct that very few faculty were interested in participating in the budget committee. Mission is working with students not, but senate charter says that we will provide input into budget decisions. All members of committee do not have to be senators. Even Administrator senators would be interested in this committee. Past college president was not interested and attempted to by-pass the senate all the time. Current President and Provost are interested in involvement. Those who want to volunteer should contact Michelle. Recommend a committee be created.
- xiv. Senator Michelle Curtin: Want to be clear, a committee asking to be involved in academic related budgetary decisions?
- xv. Senator Alex Azima: Follow up, academics are impacted by budget. When college priorities are decided, then the academic senate is duty bound to step up.
- xvi. Senator Mark Kelland: Process, the by-laws clearly allow us to create committees. Along with SOAR, include one member of executive leads
- xvii. Senator Eliza Lee: Good discussion in chat box about such committee. Standing committees are more permanent. Certain issues of budget we can discuss and other cannot due to HR and contract area. Not a team, teams are short lived once goal is reached.
 - 1. Motion to recommend starting a committee with budget in mind. With that, need to use questions in chat box to form a charter for the committee.
 - 2. Seconded by Veronica Johnson
 - 3. Discussion:
 - a. Senator Mark Kelland: Makes a motion that the president of senate to create a team to develop a charter for the committee.
 - b. Support second Veronica Johnson

- i. Voting to amend the original amendment.
- ii. Patrick created a poll for the motion on the table. Only senators can vote. Student senators can vote.
- iii. Resetting polling for vote. Motion is for the president of senate to create a committee to review and draft a charter for the senate to create a committee for budget review committee. A second vote will be needed on original 32 for, 2 neutral, no against.

4. 2nd motion now replaces initial motion, open for debate. No further debate
5. Second vote to approve or disapprove Motion to create a committee to draft a charter, poll open (for, against, neutral)
 - a. Results from poll: 32 for, 3 neutral, and no against. Motions carries.
6. This committee once chartered, will be making recommendations and acting a way to increase budgetary involvement and making recommendations. Please send recommendations or interested volunteers to Michelle.

XII. Potential future agenda items – 10:44AM

- a. Senator Michelle Curtin: Reminder items already working on in addition to today, preferred name and pronoun initiative, concerns with 24 hours tutoring in Learning Commons. Last week discussing D2L and issues, message from eLearning that shows where faculty can give feedback on D2L. Michelle will share following the meeting. Also involved in DEI efforts, working with Dr. Bailey's division, more information to follow.
- b. Senator Melissa Lucken: Continue the conversation of ESOL programs
- c. Senator Leslie Johnson: More feedback on D2L, faculty involvement on technology and deployed. It is not clear and hurts the teaching/learning process at the college.

XIII. Motion to Adjourn

- a. Motioned by Senator Zachary Macomber
- b. Second by Senator Monica Del Castillo
- c. Approved without objection (10:47AM)

Purpose: *The purpose of the Academic Senate will be to provide faculty input and advice to the administration concerning issues of College-wide educational philosophy, College-wide academic policy, and priorities in the College-wide deployment of capital or financial resources, except as covered by the scope of collective bargaining. The Senate will be proactive and collaborative in its approach, seeking consensus whenever possible, and will foster and support effective and transparent communication with the college community. Student learning is the ultimate goal of this body.*

Respectfully submitted by Academic Senate Secretary, Eliza Lee in collaboration with Penny Tucker.