***LCC Human Resources Logo with stars.***

# Faculty Parking Opt Out Form

Faculty whose primary work assignment location is the main campus may opt out of accepting College parking. Full-time faculty who opt out will receive a $500/year stipend. Part-time faculty who have achieved Associate Continuing Contract status and are scheduled to teach/work Monday through Friday between 8:00 a.m. and 5:00 p.m. who opt out will receive a pro-rated amount based on the average hours worked during the previous academic year. If the opt-out is chosen after the first month of fall semester, the amount of the stipend is pro-rated. Employees who opt out are not eligible to purchase an annual ramp pass.

## Instructions:

Take this completed form, your Star Card, and parking sticker(s) to Parking Services in the Academic Office Facility (AOF) Building Room 108. You need to turn in the parking stickers that were issued to you, even if it has been stuck on your windshield. It is understood that if you put the sticker on a windshield, it will only come off in pieces. Pieces are accepted.

**Employee Name:** Click or tap here to enter text.

**Employee Banner ID:** Click or tap here to enter text.

**Parking Services Printed Name:** Click or tap here to enter text.

**Parking Services Signature:**

Table 1: Full-time Faculty Stipend

| **Start Date** | **Stipend Amount** |
| --- | --- |
| August 21 – September 20 | $500.00 |
| September 21 – October 20 | $444.44 |
| October 21 – November 20 | $388.89 |
| November 21 – December 20 | $333.33 |
| December 21 – January 20 | $277.78 |
| January 21 – February 20 | $222.22 |
| February 21 – March 20 | $166.67 |
| March 21 – April 20 | $111.11 |
| April 21 – May 20 | $55.56 |

## Adjunct Faculty Stipend

Adjunct faculty stipends are pro-rated based on the workload credits worked in the previous academic year (fall and spring semesters). The formula would be figured as follows, where S is the stipend amount from the chart above, based on date:

Stipend = S \* (fall credits + spring credits)/32.

## Counselors, Librarians, ILF, and Lab Technicians Stipend

Counselors, Librarian, ILF, and Lab Technicians stipends are pro-rated based on the service/clock hours worked in the previous academic year (fall and spring semesters). The formula would be figured as follows, where S is the stipend amount from the chart above, based on date:

Stipend = S \* (average service or clock hours per week)/40.

**For HR Use Only**

**HR Approval Printed Name:** Click or tap here to enter text.

**HR Approval Signature: Date:**