



Agenda

Human Subjects Institutional Review Board (HS-IRB)
October 11, 2024, from 9:10 – 10am, HHS 104 with Webex Guest Option

Committee Members:

Patti Ayers, Heather Bunce, Matthew Fall, Kali Majumdar, James Owens, and Melinda Wilson.

Community Member:

Louise Simon

Alternate:

Vacant

1. Welcome to new Academic Year!

- Patricia McKay is taking a leave of absence and may return in future as alternate.
- Heather Bunce has accepted full member position with our board.
- Thank you to all for serving, even though the ebb and flow of research requests can be frustrating.
- [Updated HS-IRB Quick Start Manual available on SharePoint.](#)
 - Changes made to nondiscrimination statement, membership roster, addition of January to meeting calendar, and HS-IRB references.
 - All other information remains constant from previous edition.
 - Please email Terri Christian if a hard copy is needed for your use.

2. Approval of April 26, 2024 Minutes.

3. Submission: Continuing Review Form

Title: Cardio Exercise and Student Success: Phase 1

Principal Investigators: Marianne Croze, Karen Hicks, Tiller Landick, and Amy Stoakes

Lansing Community College Employees

Review packet sent to group on 9/19/24

- Previous continuation approved 10/13/2023
- Marianne Croze and Karen Hicks will attend meeting to represent project

4. Notice: Implications of Title IX updates

- Definition change in the Title IX regulations regarding mandatory reporters vs. confidential employees.
- At this time all LCC employees are considered mandatory reporters with two possible exceptions.
 - Counselors
 - During an IRB approved study
- Here is the definition of confidential employee from the regulation (see 3):
 - Confidential employee means:
 - (1) An employee of a recipient whose communications are privileged or confidential under Federal or State law. The employee's confidential status, for purposes of this part, is only with respect to information received while the employee is functioning within the scope of their duties to which privilege or confidentiality applies;
 - (2) An employee of a recipient whom the recipient has designated as confidential under this part for the purpose of providing services to persons related to sex discrimination. If the employee also has a duty not associated with providing those services, the employee's

confidential status is only with respect to information received about sex discrimination in connection with providing those services; or

(3) An employee of a postsecondary institution who is conducting an Institutional Review Board-approved human-subjects research study designed to gather information about sex discrimination—but the employee's confidential status is only with respect to information received while conducting the study.

- If the IRB is approving a study that may fall into this category, please make sure you consult with the Title IX coordinator for employees, JR Beauboeuf.

5. Discussion: Student Research on Reddit and other social media

Example: MSU study brought to IRB attention by LCC cybersecurity monitor team

Principal Investigators: Dr. Amanda Holmstrom and Junwen Hu.

- While LCC was mentioned on poster it was targeting college students in general.
- Contacted researcher and they determined to remove LCC from recruitment materials and discontinue asking people in LCC to forward the study personally.
 - This was instead of submitting a proposal to our LCC HS-IRB.
 - We reached out to let them know if they did submit a proposal LCC could help facilitate a direct contact for them which would facilitate a more robust response.
 - However, due to general solicitation of Michigan students, without targeting LCC students no IRB review is required and general MSU IRB approval is sufficient.

6. Review of Project Log

- Standing Agenda Item
 - Quick overview of status of active projects and items that came in between meetings

7. Future Agenda Items.

8. Other items/next meeting/meeting adjourned.

- Next meeting November 8, 2024.

Lansing Community College prohibits sex discrimination in any educational program or activity that it operates. Individuals may report concerns or questions to the Title IX Coordinator. The notice of nondiscrimination is located at lcc.edu/consumer-information/equal.html.