



Agenda

Human Subjects Institutional Review Board (HS-IRB)
January 17, 2025, from 9:10 – 10am, HHS 104 with Webex Guest Option

Committee Members:

Patti Ayers, Heather Bunce, Matthew Fall, Kali Majumdar, James Owens, and Melinda Wilson.

Community Member:

Louise Simon

Alternate:

Vacant

1. Approval of December 6, 2024 Minutes.

2. Increase awareness of LCC HS-IRB.

- Review current status of discussed options at previous meeting.

3. Discuss revisions to current HS-IRB webpage.

- Review ideas for updates before submitting to Marketing.

4. Review updated website downloadable forms.

IRB Research Application, Informed Consent Checklist, Continuing Review Form, and Survey Confidentiality Statement.

5. Discussion on “Exempt” vs “Not Research”

Example in recently received application from Dr. Joan Ilardo, MSU.

6. HS-IRB Member Training

- Standing item added from last meeting.

7. Review project log.

- Standing Agenda Item.
 - Quick overview of status of active projects and items that came in between meetings

8. Future Agenda Items.

9. Other items/next meeting/meeting adjourned.

- Next meeting February 14, 2025, from 9:10 – 10am, HHS 104 with Webex Guest Option.

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