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| **AGENDA & NOTES** | | |
| Name of Committee:Human Subjects Institutional Review Board (HSIRB)  Members: Patricia Ayers, Susan Jepsen, Matthew Fall, James Owens, Kari Richards, Matthew Van Cleave, and Melinda Wilson.  Alternate: James Ivey  Community Member: Renee Brown | | |
| Committee Members Present:  Committee Members Absent: | | |
| Date: March 5, 2021 | Time: 11am – 12pm | Room: Via Webex |

| **Agenda Item** | **Discussion** |
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| Approval of the November 6, 2020 and December 4, 2020 minutes | * Note: February 5, 2021 Meeting cancelled. |
| Review Project submitted for approval by  Karow Gordon | * Project Title: The Relationship between Non-cognitive Skills and the Academic Achievement of African American Males in Community Colleges |
| Review Exemption Request from Lori Tucker | * Project Title: Community College Student Persistence in the Online Learning Environment |
| Common Language/  Confidentiality Statements for Surveys | * Discussion |
| HSIRB Continuing Review Form | * Matt Fall had some edits on original submission. Re-submitting final form for HSIRB review/approval. |
| Next Steps: | * On Hold: Once confidentiality statement and process are approved HSIRB determined three steps needed:   + Come up with wording for a formal statement     - Will post on website     - Not a formal policy but rather a resource for LCC     - Projects not going through IRB can still be directed to the website and requested to use it   + Present proposed statement to Provost Sally Welch for review   + Present final statement to Academic Senate     - Mindy will request it put on agenda when we are ready |
| Other items/next meeting | * Announcement: Approval for Larissa Miller’s project, Compassion Fatigue and Nursing Faculty: Factors Influencing Role Retention or Attrition, was extended until March 15, 2021 per her email request. She did not have enough time to collect all her data by the original December 31, 2020 end date. * Meeting Adjourned at \* * Next meeting is scheduled April 2, 2021, 11-12pm via WebEx |