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| **AGENDA & NOTES** |
| Name of Committee:Human Subjects Institutional Review Board (HSIRB)Members: Patricia Ayers, Matthew Fall, James Owens, Katrina Steinsultz, Matthew Van Cleave, Melinda Wilson, Kari Richards, Susan JepsenAlternate: Anna MitterlingCommunity Member: Renee Brown |
| Committee Members Present: Committee Members Absent: Guest: |
| Date: February 7, 2020 | Time: 11am – 12pm | Room: ADM 200 |

| **Agenda Item** | **Discussion** |
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| Approval of the November 1, 2019 minutes12/6/19 meeting cancelled |  |
| Proposal submission from Jerelyn Smith, RDH, MSDH: The Benefits of Huddles in Dental Hygiene Education | * Discussion
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| Discuss researcher guidelines | * Discuss draft procedural workflow for researchers
* Discuss draft example for Informed consent and other documents
	+ Challenge to get low Flesch-Kincaid grade levels on consent forms
* Discuss template samples
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| Other items/next meeting  | * Next meeting is March 6, 2020, 11-12pm in ADM 200
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