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| **AGENDA & NOTES** | | |
| **Name of Committee:Human Subjects Institutional Review Board (HSIRB)**  **Members:** Patricia Ayers, Matthew Fall, James Owens, Katrina Steinsultz, Matthew Van Cleave, Melinda Wilson, Kari Richards, Susan Jepsen  **Alternate:** Anna Mitterling  **Community Member:** Renee Brown | | |
| **Committee Members Present:**  **Committee Members Absent:**  **Guests:** Marianne Croze, Amy Stoakes | | |
| Date: October 4, 2019 | Time: 11am – 12pm | Room: ADM 200 |

| **Agenda Item** | **Discussion** |
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| **Approval of the September 6, 2019 minutes** |  |
| **Cardio Exercise Before Exam Project**  HSIRB Packet emailed for review/handouts available: IRB outstanding issues document from Marianne Croze; September 6 meeting minutes; and Sept 6 HSIRB meeting packet information. | * Survey edits requested from September 6, 2019 HSIRB meeting   + Recommended to add a beginning question allowing a student, who might need to fill out the survey for course credit, to opt out of the research study     - This will require methodology to pull out those students who request this     - If student opts out of survey then could put report logic in so that the requested grade information is not an option for them to fill in   + If multiple methodologies are using this survey there needs to be multiple informed consent – a separate one for each group that is using its own methodology * Discussion: |
| **Motivational Instructional Technique Research Proposal** | * Proposal: The effect a motivational instructional technique has on a student’s self-efficacy and success for students enrolled in integrated reading and writing courses at Lansing Community College.   + Researcher applying for Exemption 1 * Discussion: |
| **Certification/training requirements for primary investigators** | * Discussion: |
| **Other items/next meeting** | * Next meeting is November 1, 2019, 11-12pm in ADM 200 |