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| **AGENDA & NOTES** | | |
| Name of Committee:Human Subjects Institutional Review Board (HSIRB)  Members: Patricia Ayers, Matthew Fall, James Owens, Katrina Steinsultz, Matthew Van Cleave, Melinda Wilson, Kari Richards, Susan Jepsen  Alternate: Anna Mitterling  Community Member: Renee Brown | | |
| Committee Members Present:  Committee Members Absent:  Guest: | | |
| Date: September 6, 2019 | Time: 11am – 12pm | Room: ADM 200 |

| **Agenda Item** | **Discussion** |
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| Approval of the May 3, 2019 minutes |  |
| Discuss requested exemption amendments | * Two previously qualifying exemption category #1 research projects are going well and they would like to invite others to collaborate with them. This means the pool of subjects would increase, pulled from the newly incorporated organizations.   + Original and amended proposals, and original exemption letters sent in email packet to group, handouts available as needed * Discussion: |
| Discuss Cardio Exercise Before Exam project | * Previously requested criteria, required for provisional approval, has been received.   + Original HSIRB proposal with supporting documentation sent in packet to group, handouts available as needed * Discussion: |
| Discuss Motivational Instructional Technique Research Proposal | * Proposal: The effect a motivational instructional technique has on a student’s self-efficacy and success for students enrolled in integrated reading and writing courses at Lansing Community College.   + Researcher applying for Exemption 1 * Discussion: |
| HSIRB Quick Reference Guide handout | * Due to the Revised Common Rule that went into effect January 21, 2019 we needed to update IRB documents.   + Exchange old for new handbooks |
| Other items/next meeting | * Next meeting is October 4, 2019, 11-12pm in ADM 200 |