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| **AGENDA & NOTES** | | |
| Name of Committee:Human Subjects Institutional Review Board (HSIRB)  Members: Patricia Ayers, Matthew Fall, James Owens, Katrina Steinsultz, Matthew Van Cleave, Melinda Wilson, Kari Richards, Susan Jepsen  Alternate: Anna Mitterling  Community Member: Renee Brown | | |
| Committee Members Present:  Committee Members Absent:  Guest: | | |
| Date: May 3, 2019 | Time: 11am – 12pm | Room: ADM 200 |

| **Agenda Item** | **Discussion** |
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| Approval of the March 1, 2019 minutes (4/5/19 mtg was canceled) |  |
| Discuss Proposal for Exemption from Dr. Carlotta Walker. | * Group discussion: |
| Discuss research being done by LCC employees (faculty or staff) on other LCC employees (faculty or staff). | * Is it possible (or even desirable) to have a general policy in place for the LCC-HSIRB on this topic? * Discussion points from Matt VanCleave |
| IRB Proposal form - LCC –in process | * Due to the Revised Common Rule that went into effect January 21, 2019 we will need to change many IRB documents.   + Large project will require several steps to complete   + Drafts will be sent via email for review and feedback outside of this meeting |
| Other items/next meeting | * Next meeting is September 6, 2019, 11-12pm in ADM 200 |