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| **AGENDA & NOTES** |
| Name of Committee:Human Subjects Institutional Review Board (HSIRB)Members: Patricia Ayers, Matthew Fall, James Owens, Katrina Steinsultz, Matthew Van Cleave, Melinda Wilson, Kari Richards, Susan JepsenAlternate: Anna MitterlingCommunity Member: Renee Brown |
| Committee Members Present: Committee Members Absent: Guest: |
| Date: May 3, 2019 | Time: 11am – 12pm | Room: ADM 200 |

| **Agenda Item** | **Discussion** |
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| Approval of the March 1, 2019 minutes (4/5/19 mtg was canceled) |  |
| Discuss Proposal for Exemption from Dr. Carlotta Walker. | * Group discussion:
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| Discuss research being done by LCC employees (faculty or staff) on other LCC employees (faculty or staff). | * Is it possible (or even desirable) to have a general policy in place for the LCC-HSIRB on this topic?
* Discussion points from Matt VanCleave
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| IRB Proposal form - LCC –in process | * Due to the Revised Common Rule that went into effect January 21, 2019 we will need to change many IRB documents.
	+ Large project will require several steps to complete
	+ Drafts will be sent via email for review and feedback outside of this meeting
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| Other items/next meeting  | * Next meeting is September 6, 2019, 11-12pm in ADM 200
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