

# Memorandum of Understanding

between

**Livingston County** on behalf of **Livingston County EMS**

and

**Lansing Community College (LCC)**

## Article I

### Statement of Cooperation

The purpose of this Memorandum of Understanding (MOU) is to assist students who have completed the Livingston County EMS Emergency Medical Technician (EMT) or Paramedic program and earned the Michigan Department of Health and Human Services-Bureau of Emergency Preparedness, EMS, and Systems of Care (MDHHS-BEPESOC) approved Certificate of Completion.

## Article II

### Agreement Period and Termination

This MOU shall become effective upon signing by both parties and shall terminate on **June 30, 2030**. This MOU may be terminated by either party upon written notice of termination providing it is delivered through certified mail and that the students participating in the Credit for Certification Completion initiative shall be given an opportunity to complete the program.

## Article III

### Agreement on Communication

#### Each signatory to the MOU agrees to:

- Appoint a contact person as liaison for the initiative.
- Develop and document the system, processes, communications and timeline supporting the initiative.
- Outline student communications, procedures and advisement assistance to complete the Associate's Degree requirements.
- Share student information and ensure that it is done in a manner that is compliant with the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99).
- Develop a method to track the initiative success and share results on an annual basis.
- Follow the parameters of the law and regional accrediting agencies.
- Acknowledge that information received regarding students may be protected by FERPA and the information will be used only for which it was disclosed.

#### Livingston County EMT Program agrees to:

1. Identify the students who qualify. Qualified students will be any student who completed the Livingston County Emergency Medical Technician or paramedic programs and have been awarded the MDHHS-BEPESOC approved Certificate of Completion.

2. Contact qualified students and give them information related to enrolling in the Lansing Community College Associate of Applied Sciences Emergency Medical Services and/or Allied Health programs.
3. Promote this agreement through advising sessions with students.

#### **Article IV Agreement on Program Specifics**

##### **Lansing Community College agrees to:**

Advise students who will be enrolling in the Associate of Applied Emergency Medical Services or Allied Health program.

#### **Article V Agreement on Maintenance and Review**

##### **It is mutually understood that:**

- Livingston County EMS and Lansing Community College agree to develop marketing strategies and services which may include web pages, brochures, and related advertising, and to share the costs of these items. Any marketing strategies and services developed and any jointly shared costs must be pre-approved by both parties.
- This MOU may be modified at any time only by agreement in writing by the two parties.
- Lansing Community College and Livingston County EMS will meet regularly to assess the process and success.

#### **Review and Modification of the Agreement**

Each institution will notify the other of any contemplated curricular changes that would affect the future of this Agreement.

#### **Indemnification**

To the extent permitted by Michigan law, and without waiving governmental immunity, LCC and Livingston EMS agree to indemnify and hold one another harmless from any and all claims initiated by student participants, their parents, survivors, or agents, arising from any negligent acts or omission on the part of either institution or any of their employees.

#### **Severability.**

It is understood and agreed that if any part, term, or provision of this MOU is by the courts held to be illegal or in conflict with any law of the state where made, the validity of the remaining portions or provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if this MOU did not contain the particular part, term, or provision held to be invalid.