

## Tuition and Fees Refund Policy

It shall be the College policy to refund tuition and fees according to the following, except where superseded by law, to a student who properly withdraws from a class.

### **Refunds**

A student who properly withdraws from a class in accordance to the below schedule will be entitled to all or a portion of tuition and fee refund based upon the date of withdrawal.

**Refunds do not include non-refundable course fees or the registration fee.** The first scheduled day of class is the first calendar day for purposes of this policy. Refunds are also based on when in the term the class begins and varies from class to class based on the first day for which the class meets. For specific dates, please visit the [Registration](#) webpage.

The student is responsible for withdrawing from a class. For more details on how to withdrawal from a class, you may call (517) 483-1200, visit the StarZone located in the Gannon Building or login into Banner.

**Please note:** Dropping a class may require you to pay money back to the College if you have received financial aid. Contact the Financial Aid office before dropping!