



Human Services C.C.

Curriculum Code: 1199

Effective: Fall 2021 – Summer 2026

Description

This Certificate of Completion provides the essential values, knowledge, and skills to promote client and community well-being. It is designed as the first certificate in an enhanced career pathway into human services. Standards from the Council for Standards in Human Services Education and the generic competencies and ethical standards from the National Organization for Human Services serve as guidelines for the course work.

Additional Information

Students completing this degree will select a Specialization - Addiction, Aging, or Children and Families. Students may follow other placement options with approval by the Human Services Program Director.

For students interested in addiction, view the [Michigan Certification Board for Addiction Professionals website](#) for current addiction credentialing. Students interested in aging should follow the Human Services Aging Studies course work.

Students continuing their education for the Human Services Certificate of Achievement or Human Services Associate Degree are required to meet with the Human Services Program Director prior to or during their first semester of this certificate to obtain practicum information and application requirements for fall semester. Before practicum placement at the next level a criminal background check is required, and a DHHS Central Registry check is required for placement with children and families and in agencies providing services to children and families.

To earn this Certificate of Completion a 2.5 grade or higher is required in all GERO, HUSE, SOWK courses and Specialization Choices. Students continuing their education are encouraged to take the required general education courses in their first, second, third and summer semesters to complete the Human Services Associate Degree on time.

Contact Information

Contact the Human Services Program, Health and Human Services Building, Room 108, telephone number 517-483-1410, or the Academic Advising Department, Gannon Building - StarZone, telephone number 517-483-1904.

Program of Study Required Courses

Course Code	Course Title	Credit / Billing Hours
HUSE 100	Introduction to Human Services	3 / 3
HUSE 105	Personal Dynamics/Interviewing	4 / 4

Program of Study Specialization Courses – Addiction – *Select HUSE 242, plus HUSE 110 or HUSE 112 or other 3-4 credit course approved by the Human Services Program Director.*

Course Code	Course Title	Credit / Billing Hours
HUSE 110	Child Abuse and Neglect	3 / 3
HUSE 112	Understanding Substance Abuse	4 / 4
HUSE 242	The Family: Addiction/Violence	3 / 3

Program of Study Specialization Courses – Aging – *Select GERO 100, plus three credits from the courses below or other 3-4 credit course approved by the Human Services Program Director.*

Course Code	Course Title	Credit / Billing Hours
GERO 100	Introduction to Human Aging	4 / 4
GERO 164	Med & Alcohol Use/Older Adults	.5 / 0*
GERO 169	Legal Rights of Older Adults	.5 / 0*
GERO 191	Special Topics in Gerontology	.25-1 / 0*
SOWK 101	Introduction to Social Work	3 / 3

Program of Study Specialization Courses – Children and Families – *Select HUSE 110, plus HUSE 242 or SOWK 101 or other 3-4 credit course approved by the Human Services Program Director.*

Course Code	Course Title	Credit / Billing Hours
HUSE 110	Child Abuse and Neglect	3 / 3
HUSE 242	The Family: Addiction/Violence	3 / 3
SOWK 101	Introduction to Social Work	3 / 3

Total Credit Hours

13-14 credits / 13-14 billing hours + Flat Fees

**GERO seminars are a flat fee and do not have billing hours. Contact the Program Coordinator of the Mental Health and Aging Project at 517-483-1526 or 517-483-1529 for fee information.*

Recommended Course Sequence

Semester I	Semester II
HUSE 100 Specialization course(s)	HUSE 105 Specialization course(s)