

LANSING COMMUNITY COLLEGE

CURRICULUM GUIDE

Medical Insurance Billing and Coding
Certificate of Completion

Curriculum Code: 1488 (Effective Fall 2016 – Summer 2018)

This curriculum introduces the student to insurance billing, diagnostic and procedure coding for physician and facilities billing as well as comprehensive billing directions for commercial insurances and worker's compensation. Students will also learn to record charges/payments/information; schedule appointments; ICD-9, ICD-10, and CPT coding; produce claim forms and patient statements; submit claims electronically; and build office databases. Students following the Suggested Course Sequence at the end of this guide may complete this certificate in one year.

PREREQUISITES

Students should see [Course Descriptions](#) for course prerequisite information. See [Academic Assessment and Placement Testing for Student Success](#) for skills assessment and advising information.

INFORMATION

Contact the Community Health Services Education Programs, Health and Human Services Building, Room 108, telephone number (517) 483-1410 (Website: www.lcc.edu/hhs/programs/chse/) or Academic Advising Department, Gannon Building – StarZone, telephone number (517) 483-1904.

REQUIREMENTS (See Note 1)

REQUIREMENTS (See Note 1)		TOTAL: 22 CREDITS
CODE	TITLE	CREDIT HOURS
CHSE 120	Medical Terminology	4
CHSE 123	Medical Ins Billing/Coding I	4
CHSE 124	Medical Ins Billing/Coding II	4
CHSE 125	Computers–Med Ins Bill/Code	2
CHSE 127	Medical Ins Billing/Coding III	3
CHSE 130	Med Ins Bill/Code Extern	3
CHSE 131	Electronic Hlth Records Intro	2
MINIMUM TOTAL		22

NOTES:

1. CHSE 120 is offered every semester and may be taken prior to or concurrently with courses in Semester I. CHSE 130 is also offered every semester. It is planned that all other courses will be offered only in the semester indicated.
2. Students must complete each course above with a minimum grade of 2.5 to receive the certificate of completion.

SUGGESTED COURSE SEQUENCE

Students who for any reason are unable to follow the course sequence suggested below (for example, those who are part-time, have transferred in courses from another school, or have prerequisites to fulfill) should contact an academic advisor for help with adjustments.

Prerequisite	I – Fall 2016	II – Spring 2017	III – Summer 2017 Fall 2017 Spring 2018 Summer 2018
CHSE 120 (or Semester I)	CHSE 123 CHSE 131	CHSE 124 CHSE 125 CHSE 127	CHSE 130