

LANSING COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
May 20, 2024

**Regular Meeting**  
Unadopted Meeting Minutes

## **Call to Order**

The meeting was called to order at 6:05 p.m.

## **Roll Call**

Present: Frazier, Hidalgo, Mathews, Proctor, Thomas, Vaive  
Absent: Garcia

## **Pledge of Allegiance**

Trustee Lawrence Hidalgo, Jr. led the Pledge of Allegiance.

## **Approval of Minutes**

IT WAS MOVED BY Trustee Proctor and seconded by Trustee Thomas that the minutes of the April 15, 2024, Regular Board of Trustees meeting be adopted.

Roll call vote:

Ayes: Proctor, Frazier, Vaive, Mathews

Nays: None

Absent: Garcia

Trustees Hidalgo and Thomas abstained from voting due to being absent at the April 15 Board meeting.

The motion carried.

## **Additions/Deletions to the Agenda**

There were no additions or deletions to the meeting agenda.

## **Limited Public Comment Regarding Agenda Items**

There were no Limited Public Comments Regarding Agenda Items.

## **Linkage Planning/Implementation**

## **Community Linkage – President’s Report**

President Robinson presented the May 2024 President’s report to the Board.

## **Action Items – Consent Agenda**

The following items were presented under the consent agenda:

- A. Board of Trustees Employees’
  - 1. Expenses – April 2024
- B. Capital Project Request
  - 1. Capital Regional Airport Authority (CRAA) Lease Termination
- C. Cooperative Purchase
  - 1. Custodial Services
- D. Invitation to Bid
  - 1. Athletic Trainer
  - 2. Campus-Wide Parking Lots Restoration
- E. No Bid Justification
  - 1. Dental Insurance
- F. Sole Source Justification
  - 1. Adams Outdoor Advertising

IT WAS MOVED BY Trustee Proctor and seconded by Trustee Vaive that the Consent Agenda, be approved.

Roll call vote:

Ayes: Thomas, Frazier, Mathews, Proctor, Hidalgo, Vaive

Nays: None

Absent: Garcia

The motion carried.

## **Monthly Monitoring Report**

The following Monitoring Reports were presented:

- 1. Monthly Financial Statements
- 2. Monthly Public Safety Report

## **Linkage Planning/Implementation**

### **Community Linkage – Chair’s Report**

Chair Mathews mentioned that the Trustees were attending multiple High School Awards Programs to present LCC scholarships to the students. She also discussed LCC's graduation and other celebrations and ceremonies that took place at the college. Additionally, Chair Mathews expressed gratitude to the media team and everyone involved in making the LCC Commencement a success.

## **Committee Report – Audit Committee**

### **Internal Audit Update – Family Educational Rights and Privacy Act**

Trustee Proctor discussed the FERPA internal audit conducted by Baker Tilly.

IT WAS MOVED BY Trustee Proctor and seconded by Trustee Vaive to accept the Internal Audit Report on FERPA conducted by Baker Tilly.

Roll call vote:

Ayes: Proctor, Mathews, Thomas, Frazier, Vaive, Hidalgo

Nays: None

Absent: Garcia

The motion carried

### **Request for Additional Conference Travel**

Trustee Proctor presented Chair Mathews' travel request to attend the ACCT Governance Leadership Institute. He mentioned that the request had been brought to the Audit Committee, but the committee did not receive the necessary information to make an informed decision and therefore did not take any action. Trustee Proctor requested that this matter be included in the regular May Board meeting agenda. He asked the Board to vote on the request or refer it back to the Audit Committee. He also suggested that if it were to go back to the Audit Committee, it should be accompanied by an explanation as to why the travel exception should be approved.

The annual travel recommended for Trustees to attend is outlined in Bylaw 1.8.4 and GP 308 policies. Any travel request outside of the approved conference travel list must be pre-approved by the Audit Committee.

Trustee Frazier asked if Chair Mathews could provide an explanation.

Chair Mathews stated her desire to attend the conference was to ensure that the new trustee orientation provided by LCC is of the highest quality. She emphasized her commitment to being the best chair possible to guarantee this outcome.

Discussion followed.

IT WAS MOVED BY Trustee Thomas and seconded by Trustee Hidalgo that the request by the Chair to attend the ACCT GLI be approved.

Roll call vote:

Ayes: Vaive, Thomas, Mathews, Hidalgo

Nays: Proctor

Absent: Garcia

Trustee Frazier abstained from voting.

The motion carried

### **Board Member Report – Foundation Board Update**

Trustee Thomas provided a Foundation Board Update.

### **Unfinished Business**

There was no Unfinished Business.

### **New Business**

New Business for June 2024

- A. Public Hearing on the Fiscal Year 2025 Budget Proposal
- B. Consent Agenda
- C. Action Item
  - 1. Fiscal Year 2024 Budget Proposal
- D. Monitoring Reports
  - 1. Monthly Financial Statements
  - 2. Monthly Public Safety Report

### **Public Comment**

Megan Fila: Megan Fila addressed the Board regarding the current wages for part-time adjunct faculty.

Suzanna Bersten: Suzanna Bersten addressed the Board regarding competitive part-time wages for adjunct faculty and creating more full-time positions.

Ian Leighton: Ian Leighton addressed the Board regarding full-time positions and competitive wages for adjunct faculty.

Tim Deines: Tim Deines addressed the Board regarding the wages for adjunct faculty and the ongoing contract labor negotiations. He also addressed the Board about student learning and the current faculty rates.

Denise Warner: Denise Warner addressed the Board regarding faculty workload and compensations. She urged the college to offer a fair compensation plan demonstrating a culture of care for its faculty.

Eva Menefee: Eva Menefee, addressed the board regarding the part-time labor contract negotiations, full-time faculty, and the culture of care at LCC.

Elizabeth Clifford: Elizabeth Clifford shared a special moment with the Board about a 70-year-old student taking an African American History class and hearing her life story. She also addressed the Board regarding the food disparity of students.

Greytor Walston: Greytor Walston, the new MEA union representative for full and part-time faculty at LCC, addressed the Board regarding the increasing demands placed on instruction and the lack of appreciation for the dedication and hard work of the faculty. He also raised concerns about the salary schedule for part-time and full-time faculty being behind that of other community colleges in Michigan.

Susan Murphy: Susan Murphy addressed the Board regarding her part-time wages.

Mel Hernandez: Mel Hernandez addressed the Board regarding barriers to student success and the greatest impact being the organizational structure of inequality.

## Board Comment

There were Board comments from Trustee Vaive, Frazier, and Chair Mathews.

## Closed Session

IT WAS MOVED BY Trustee Hidalgo and seconded by Trustee Vaive that the Board enter into a Closed Session for the purpose of discussing strategy and negotiation sessions connected with collective bargaining agreements under Section 8(c) of the OMA.

Roll call vote:

Ayes: Mathews, Vaive, Hidalgo, Proctor, Frazier, Thomas

Nays: None

Absent: Garcia

The motion carried.

The Board entered into a closed session at 7:30 p.m.

The Board returned to the open session at 8:41 p.m.

Roll call:

Present: Frazier, Hidalgo, Mathews, Proctor, Thomas, Vaive

Absent: Garcia

## Adjournment

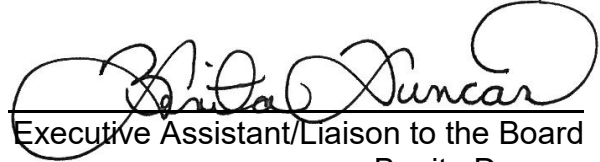
IT WAS MOVED by Trustee Proctor and seconded by Trustee Hidalgo that the meeting be adjourned.

Ayes: Frazier, Hidalgo, Mathews, Proctor, Thomas, Vaive  
Nays: None  
Absent: Garcia

The motion carried.

The meeting adjourned at 8:42 p.m.

Submitted,

  
Executive Assistant/Liaison to the Board  
Benita Duncan