



LANSING COMMUNITY COLLEGE
BOARD OF TRUSTEES
March 18, 2024

Regular Meeting
Adopted Meeting Minutes

Call to Order

The meeting was called to order at 6:09 p.m.

Roll Call

Present: Garcia, Hidalgo, Mathews, Proctor, Thomas
Absent: Frazier, Vaive

Chair Mathews read the following statement from Trustee Frazier:

Dear Chair Mathews, President Robinson, fellow Board Members, and LCC community,

I am disappointed that I cannot be present with you today for the March board meeting due to prior commitments I made with my family. However, I am eager to review the minutes and remain committed to serving our community "where success begins."

Please accept my apologies for any inconvenience my absence may cause. I trust that the meeting will be productive and fruitful in furthering our collective goals.

Warm regards,

Trustee Terrence Frazier

Pledge of Allegiance

Trustee Proctor led the Pledge of Allegiance.

Approval of Minutes

IT WAS MOVED BY Trustee Thomas and seconded by Trustee Proctor that the minutes of the February 19, 2024, Board of Trustees meeting and the February 26, 2024, Strategic Planning Session be adopted.

Trustee Garcia asked that the February 19, 2024 minutes reflect to read that the Honorable Molly Hennessey Greenwalt, Judge of the 54B District Court Bench, administered the oath of office to Trustee Appointed Noel Garcia.

Roll call vote:

Ayes: Proctor, Mathews, Hidalgo, Garcia, Thomas

Nays: None

Absent: Frazier, Vaive

The motion carried.

Additions/Deletions to the Agenda

Trustee Proctor requested to add the Internal Audit Report by Baker Tilly to the Audit Committee update.

Limited Public Comment Regarding Agenda Items

Mark Kelland: Mark Kelland addressed the Board regarding the consideration of reading the Land Acknowledgment at every meeting.

President's Report

President Robinson presented the March 2024 President's report to the Board.

Dr. Dale Dan gave a brief status update on her first 100 days on the job and her goals for the evolution of the Office of Diversity and Inclusion. Dr. Dan mentioned that the DEI Office would like to rebrand its name to the Office of Empowerment. She said she has met with more than 200 employees and received 100% support for the name change, which refocuses the office on its core mission of ensuring students and employees of all backgrounds and experiences are empowered through their time at LCC.

Consent Agenda – Action Items

The following items were presented under the consent agenda:

- A. Board of Trustees Employees'
 - 1. Expenses – February 2024
 - 2. Time Reporting – February 2024
- B. Cooperative Purchase
 - 1. ~~Unarmed Security Guards (REMOVED)~~
 - 2. WebEx Calling
- C. FY 2025 Tuition Rates
- D. Request for Proposal
 - 1. Herrmann House Heating System Replacement
 - 2. ~~Retirement Plan Fiduciary Consulting Services (REMOVED)~~
- E. Sole Source Justification

1. Customer Relationship Management Renewal (TargetX)
2. Dark Fiber Network Maintenance (Zayo)
3. eCommerce System (TouchNet)

Chair Mathews requested that the Cooperative Purchase for Unarmed Security Guards be removed from the Consent Agenda and Trustee Proctor requested that the RFP for Retirement Plan Fiduciary Consulting Services be removed from the Consent Agenda for discussion.

IT WAS MOVED BY Trustee Thomas and seconded by Trustee Hidalgo that the Consent Agenda, removing the Cooperative Purchase for Unarmed Security Guard and the RFP for Retirement Plan Fiduciary Consulting Services, be approved.

There were questions and discussions.

Roll call vote:

Ayes: Garcia, Proctor, Thomas, Mathews, Hidalgo

Nays: None

Absent: Frazier, Vaive

The motion carried.

Action Item – Cooperative Purchase for Unarmed Security Guards

IT WAS MOVED BY Trustee Hidalgo and seconded by Trustee Proctor that the Cooperative Purchase for Unarmed Security Guards be approved.

There were questions and discussions.

Roll call vote:

Ayes: Thomas, Garcia, Hidalgo, Proctor, Mathews

Nays: None

Absent: Frazier, Vaive

The motion carried.

Action Items – RFP for Retirement Plan Fiduciary Consulting Services

IT WAS MOVED BY Trustee Thomas and seconded by Trustee Proctor that the RFP for Retirement Plan Fiduciary Consulting Services be approved.

There were questions and discussions.

Roll call vote:

Ayes: Garcia, Mathews, Proctor, Thomas

Nays: Hidalgo

Absent: Frazier, Vaive

The motion carried.

Monthly Monitoring Report

The following monitoring reports were presented:

- A. FY 2025 Estimate of Taxes and Appropriation Necessary
- B. Monthly Financial Statements
- C. Monthly Public Safety Report
- D. Report Regarding Diversity of Employees

There was a Board discussion on the Monthly Public Safety Report and the report regarding the Diversity of Employees.

Linkage Planning/Implementation

Committee Report – Audit Committee

Trustee Proctor stated that the Audit Committee met on March 4, 2024, to review the Clery Act Audit by the Internal Auditors Baker Tilly. The committee also met to approve trustees' request for reimbursement for business travel-related expenses from the ACCT Legislative Summit. Reimbursement requests for Trustee Hidalgo and Chair Mathews were approved at the Audit Committee, but due to the absence of one Audit Committee member, the reimbursement request for Trustees Proctor and Thomas could not be approved.

IT WAS MOVED BY Trustee Proctor and seconded by Trustee Hidalgo that Trustee Thomas's travel expenses from the ACCT National Legislative Summit be approved.

Roll call vote:

Ayes: Mathews, Hidalgo, Proctor, Garcia

Nays: None

Absent: Frazier, Vaive

Trustee Thomas abstained from voting.

The motion carried.

IT WAS MOVED BY Trustee Thomas and seconded by Trustee Garcia that Trustee Proctor's travel expenses from the ACCT National Legislative Summit be approved.

Roll call vote:

Ayes: Hidalgo, Garcia, Mathews, Thomas

Nays: None

Absent: Frazier, Vaive

Trustee Proctor abstained from voting.

The motion carried.

Board Member Reports – Foundation Board Update

Chair Thomas gave a brief Foundation Board update.

Unfinished Business

There was no Unfinished Business.

New Business

There were no new items of business.

Public Comment

Kreshava Demerath-Shanti: Kreshava Demerath-Shanti, an LCC student, addressed the board regarding a Trustee's response to a public comment made at the February Board meeting.

Melissa Kaplan: Melissa Kaplan addressed the Board regarding the upcoming events at LCC.

Board Comment

Trustees Thomas and Garcia made comments.

Closed Session

There was no Closed Session.

Adjournment

IT WAS MOVED BY Trustee Thomas and seconded by Trustee Garcia that the meeting be adjourned.

Ayes: Garcia, Hidalgo, Mathew, Proctor, Thomas
Nays: None
Absent: Frazier, Vaive

The motion carried.

The meeting adjourned at 7:50 p.m.

Submitted,



Executive Assistant/Liaison to the Board
Benita Duncan