



LANSING COMMUNITY COLLEGE
BOARD OF TRUSTEES
January 22, 2024

Regular Meeting
Adopted Meeting Minutes

Call to Order

The meeting was called to order at 6:16 p.m.

Roll Call

Present: Hidalgo, Mathews, Proctor, Thomas, Vaive
Absent: None

Pledge of Allegiance

Trustee Robert Proctor led the Pledge of Allegiance

Approval of Minutes

IT WAS MOVED BY Trustee Hidalgo and seconded Thomas by Trustee that the minutes of the December 11, 2023, Regular Board of Trustees meeting be adopted.

Roll call vote:

Ayes: Mathews, Hidalgo, Thomas, Vaive
Nays: None
Absent: None

Trustee Proctor did not attend the December meeting and abstained from voting.

The motion carried.

Additions/Deletions to the Agenda

The following additions/deletions were made to the agenda:

President Robinson asked that the following revisions be made to the cover sheet for the Cooperative Purchase for Core Network Switch Upgrade

Financial:

The one-time purchase amount of the requested equipment, materials, and installation is \$497,096 and will be funded by the Technology Replacement Fund.

*The annual cost of the requested three-year software subscription and support is \$63,337 **and will be funded by the General Fund**. The aggregate amount for the requested purchase is \$687,107. ~~and will be funded by the Technology Replacement Fund.~~*

Limited Public Comment Regarding Agenda Items

There were no Limited Public Comments.

Linkage Planning/Implementation

President Report

President Robinson presented the January 2024 President's report to the Board.

Action Items – Consent Agenda

The following items were presented under the consent agenda:

- A. ~~2024-25 Course Fees~~ *REMOVED*
- B. Board of Trustees Employees' Expenses
- C. Board of Trustees Employees' Time Reporting
- D. Cooperative Purchase
 - 1. Core Network Switch Upgrade
 - 2. Critical Incident Mapping
- E. Request for Proposals
 - 1. ~~Electric Vehicle (EV) Charging Stations~~ *REMOVED*
 - 2. Water-Cooled Chillers Replacements

Trustee Thomas asked if the 2024-25 Course Fees and the RFP for Electric Vehicle (EV) Charging Stations be removed from the consent agenda for discussion.

IT WAS MOVED BY Trustee Thomas and seconded by Trustee Vaive that the Consent Agenda, removing the 2024-25 Course Fees and the RFP for Electric Vehicle (EV) Charging Stations, be approved.

Roll call vote:

Ayes: Thomas, Hidalgo, Vaive, Proctor, Mathews

Nays: None

Absent: None

The motion carried.

Action Item - 2024-25 Course Fees

IT WAS MOVED BY Trustee Vaive and seconded by Trustee Proctor that the 2024-25 Course Fees be approved.

Trustee Thomas asked questions regarding the courses with higher fees and the courses where the fees were lower.

Trustee Proctor asked about the courses with no fees.

Roll call vote:

Ayes: Proctor, Hidalgo, Mathews, Vaive, Thomas

Nays: None

Absent: None

The motion carried.

Action Item – RFP for Electric Vehicle (EV) Charging Stations

IT WAS MOVED BY Trustee Hidalgo and seconded by Trustee Proctor that the RFP for Electric Vehicle (EV) Charging Stations be approved.

Trustee Thomas asked how many EV Charging Stations were being used and the benefit of adding more.

Roll call vote:

Ayes: Vaive, Thomas, Hidalgo, Proctor, Mathews

Nays: None

Absent: None

The motion carried.

Monthly Monitoring Report

The following Monitoring Reports were presented:

1. Monthly Financial Statements
2. Monthly Public Safety Report

Discussion followed on each report.

Policy Development

Trustee Proctor stated that the Board had a retreat and met with the Administration on January 6, 2024. He stated that the Board's End Statements and the Monitoring Report were reviewed during that retreat and suggested the following revisions:

POLICY TYPE: ENDS

E-100

POLICY TITLE: MISSION, VISION, MOTTO

MISSION

Lansing Community College provides high quality education ensuring that all students successfully complete their educational goals while developing life skills necessary for them to enrich and support themselves, their families, and their community as engaged global citizens.

VISION

Serving the learning needs of a changing community

MOTTO

Where success begins

Adopted: June 12, 1995

Reviewed: May 15, 2006, 3/18/2019, 01/25/2021, 01/22/2024

Revised: 12/12/2016

POLICY TYPE: ENDS

E-101

POLICY TITLE: STUDENT ACCESS AND EQUITY

The college plays a vital role in creating a more equitable society through access to education opportunities. As a result of the work of Lansing Community College:

- 1. All persons shall have maximum feasible access to all college services. ~~regardless of their race, color, religion, national origin, marital status, pregnancy, height, weight, citizenship, age, gender, ethnicity, sexual orientation, gender identity, gender expression, military or veteran status, and parenting status, financial/income status, physical or mental disability.~~*
- 2. The college shall produce equitable outcomes for minority and low-income students, and others often underserved.*

Adopted: June 12, 1995 (Access, Under Executive Limitations EL207)

Revised: 5/15/2006, 12/12/2016 (Moved to Ends Statements E101), 3/18/2019, 02/22/23

Renamed: Student Access and Equity, 01/25/2021

POLICY TYPE: ENDS

E-102

POLICY TITLE: STUDENT LEARNING AND SUCCESS

The college sets expectations for what students should learn, measures whether they are doing so, and uses that information to improve. As a result of the work of Lansing Community College:

1. ~~Upon completion of an award, students will have demonstrated competency in applicable LCC Essential Learning Outcomes. Based on the student's individual educational goals, upon successful completion, students will be capable of demonstrating competency in LCC's Essential Learning Outcomes.~~
2. To fulfill its mission, Lansing Community College facilitates and measures student success in the following areas:
 - a. Credit Momentum (6+ college credits in the first term)
 - b. Gateway Math/English Completion
 - c. Persistence/Retention
 - d. Earned degree or significant credential anywhere within six years.
3. Occupational programs are designed for regional employment needs.
4. Students are employable.

Adopted: Quality of Education, June 12, 1995

Reviewed: May 15, 2006

Revised: 12/12/2016, 3/18/2019, 01/25/2021, 01/22/2024

Renamed: 01/25/2021, Student Learning and Success

POLICY TYPE: ENDS

E-103

POLICY TITLE: COMMUNITY IMPACT

The college is a vibrant and respected academic community with a strong impact on the region it serves. As a result of the work of Lansing Community College:

1. The college is a visible and recognized contributor to area and regional problem-solving.
2. Training and worker preparation needs of the area are satisfied.
3. Vibrant cultural opportunities are present in the community.
4. LCC is a capacity-building resource for community organizations.
5. The college is recognized as a state, regional, and national leader.

Adopted: June 12, 1995

Reviewed: May 15, 2006, 01/22/2024

Revised: 12/12/2016, 3/18/2019, 01/25/2021

POLICY TYPE: ENDS

E-104

POLICY TITLE: DIVERSITY, EQUITY, AND INCLUSION

The college is an open and inclusive environment where students, faculty, and staff feel safe and supported. As a result of the work of Lansing Community College:

- 1. Law enforcement procedures and policies prevent behaviors that impede on racial and social equities*
- 2. Diversity, equity, and inclusion are embedded into academic curriculum/program design*
- 3. Student and employee orientations increase cultural awareness and understanding of diversity, equity, and inclusion*
- 4. Recruitment and hiring practices incorporate diversity, equity, and inclusion in the college's workforce*

Adopted: January 25, 2021

Reviewed: 01/22/2024

IT WAS MOVED BY Trustee Proctor and seconded by Trustee Vaive that the revisions to the Board's Ends Statements be adopted.

Roll call vote:

Ayes: Thomas, Vaive, Mathews, Proctor

Nays: None

Absent: Hidalgo

Trustee Hidalgo stepped out at 7:08 p.m. and returned at 7:11 p.m.

The motion carried.

Linkage Planning/Implementation

Chair's Report – Move the June Board Meeting Date

Chair Mathews stated that the date for the June 18, 2024 Board meeting was set in error and requested that the meeting be moved to Monday, June 17, 2024.

IT WAS MOVED BY Trustee Thomas and seconded by Trustee Vaive that the June 18 Board meeting be moved to Monday, June 17, 2024.

Roll call vote:

Ayes: Thomas, Mathews, Vaive, Hidalgo, Proctor

Nays: None
Absent: None

The motion carried.

Chair's Report – Conflict of Interest Disclosure Statement

Chair Mathews reminded the Trustees that their Conflict of Interest Disclosure Statement is due to the Executive Assistant/Liaison to the Board

Chair's Report – GP 306 Annual Board Planning Cycle

Chair Mathews requested that this item be moved to the February Board meeting.

Board Members Report – Foundation Board Report

Trustee Thomas provided a brief Foundation Board update.

Unfinished Business

There was no Unfinished Business.

New Business

There was no new business

Public Comment

Melissa Kaplan: Melissa Kaplan addressed the Board regarding upcoming LCC events.

Board Comment

Trustees Thomas, Proctor, and Mathews made Board comments.

Closed Session

There was no Closed Session.

Adjournment

IT WAS MOVED BY Trustee Thomas and seconded by Trustee Hidalgo that the meeting be adjourned.

Ayes: Hidalgo, Mathews, Proctor, Thomas, Vaive

Nays: None

Absent: None

The motion carried.

The meeting adjourned at 7:26 p.m.

 Submitted,

Executive Assistant/Liaison to the Board
Benita Duncan