

LANSING COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
September 18, 2023

**Regular Meeting**  
Adopted Meeting Minutes

## Call to Order

The meeting was called to order at 6:00 p.m.

## Roll Call

Present: Abood, Buck, Mathews, Proctor, Thomas, Vaive  
Absent: Hidalgo

Trustee Hidalgo arrived at 6:03 p.m.

## Pledge of Allegiance

Trustee Buck led the Pledge of Allegiance.

## Approval of Minutes

IT WAS MOVED BY Trustee Buck and seconded by Trustee Thomas that the minutes of the June 20, 2023, Regular Board of Trustees meeting be adopted.

Roll call vote:

Ayes: Proctor, Buck, Thomas, Mathews, Hidalgo, Abood

Nays: None

Absent: None

Trustee Vaive abstained from voting.

The motion carried.

## Additions/Deletions to the Agenda

- Dr. Robinson asked that the Ratification of the PTCTU Agreement be added to the meeting agenda. Chair Mathews asked that the item be placed after the Consent Agenda.

## Limited Public Comment Regarding Agenda Items

Giselle Oliver: Giselle Oliver addressed the Board regarding the PTCTU Agreement. She stated that they support the agreement however there is still a way to go with the part-time employees

for salaries and benefits. She further stated that she hopes the Board considers reaching those benchmarks next time.

## Linkage Planning/Implementation

### Community Linkage – President’s Report

President Robinson presented the September 2023 President’s report to the Board. He also presented the Life Saving Awards to Alexis Jones, Ruben Maldonado, Logan Weinman, and Samuel Selleck for their heroic efforts in saving a life on the downtown campus.

## Action Items – Consent Agenda

The following items were presented under the consent agenda:

- A. Certification of Michigan Public Act 103 of 2023, Section 230 of the Education Omnibus Appropriations for FY2024
  - 1. Local Strategic Value Resolution
- B. Cooperative Purchase
  - 1. Streaming Cameras and Lenses
  - 2. Transportation Services
- C. No Bid Purchase
  - 1. Hospital Beds
- D. Request for Proposal
  - 1. Campus-Wide Fire Suppression Inspections & Maintenance Services
  - 2. Dart Auditorium – Theatrical Dimming Control System Upgrade
  - 3. Employee Vision Insurance
- ~~E. Resolution Requesting Conveyance of Property for the Power Plant and Accepting Obligations for the Facilities *REMOVED*~~
- ~~F. Sole Source Purchase
  - 1. Ellucian Company L.P. *REMOVED*~~

Trustee Buck asked that the Resolution Requesting Conveyance of Property for the Power Plant and Accepting Obligations for the Facilities be removed from the consent agenda.

Chair Mathews asked that the Sole Source Purchase for Ellucian Company L.P. be removed from the consent agenda.

IT WAS MOVED BY Trustee Vaive and seconded by Trustee Buck that the Consent Agenda, removing the Resolution Requesting Conveyance of Property for the Power Plant and Accepting Obligations for the Facilities and the Sole Source Purchase for Ellucian Company L.P. be approved.

Roll call vote:

Ayes: Vaive, Thomas, Proctor, Abood, Hidalgo, Mathews, Buck

Nays: None  
Absent: None

The motion carried.

**Action Item – Resolution Requesting Conveyance of Property for the Power Plant and Accepting Obligations for the Facilities**

IT WAS MOVED BY Trustee Buck and seconded by Trustee Vaive that the Resolution Requesting Conveyance of Property for the Power Plant and Accepting Obligations for the Facilities be approved.

Trustee Buck asked for clarity on the word Powerplant.

Trustee Proctor asked for a correction to the reconveyance letter. He asked for the word Lansing Community College to replace “The University” on page 61 of the meeting materials.

Roll call vote:

Ayes: Buck, Abood, Vaive, Thomas, Mathews, Proctor, Hidalgo

Nays: None

Absent: None

The motion carried.

**Action Item – Sole Source Purchase for Ellucian Company L.P.**

IT WAS MOVED BY Trustee Vaive and seconded by Trustee Buck that the Sole Source Purchase for Ellucian Company L.P. be approved.

Don Wilske stated that the Ellucian is the best course of action to take.

Dr. Samuel stated that the college is asking for consulting services from Ellucian.

Roll call vote:

Ayes: Hidalgo, Proctor, Mathews, Buck, Thomas, Abood, Vaive

Nays: None

Absent: None

The motion carried.

**Action Item – PTCTU Agreement**

IT WAS MOVED BY Chair Mathews and seconded by Trustee Proctor that the PTCTU Agreement be moved to the October meeting for approval.

Chair Mathews stated that she wants to have had time to review the information presented to the Board so the Board can do its due diligence in reviewing the draft changes. She stated that the Board received the material at 3:30 p.m. today.

Trustee Proctor also stated that he wants more time to read the materials.

Trustee Hidalgo stated that he asked for the steps not to be added to the pay scale. He stated that he feels that steps don't help employees and thinks it is a deterrent.

Several Trustees asked what the impact of not approving the PTCTU Agreement would be on the employees.

Sr. Samuel stated that employees would not get their pay raise, the PT staff would not get their benefits, and they would not get their signing bonus.

Trustee Hidalgo pointed out that employees would lose roughly \$600.

Chair Mathews stated that she would appreciate in the future that Trustees be allowed the opportunity to read revisions made to labor contracts in the future and that this not happen again.

Roll call vote:

Ayes: None

Nays: Mathews, Proctor, Abood, Thomas, Hidalgo, Buck, Vaive

Absent: None

The motion failed.

IT WAS MOVED BY Trustee Vaive and seconded by Trustee Thomas that the PTCTU Agreement be approved.

Roll call vote:

Ayes: Proctor, Mathews, Vaive, Abood, Thomas, Hidalgo, Buck

Nays: None

Absent: None

The motion carried.

IT WAS MOVED BY Trustee Buck and seconded by Trustee Proctor that the Policy Committee be given the task of setting an appropriate timeframe for the administration to provide labor contract material to the Board of Trustees.

Roll call vote:

Ayes: Buck, Vaive, Abood, Proctor, Hidalgo, Thomas, Mathews

Nays: None

Absent: None

The motion carried.

## Monthly Monitoring Report

### 2023 Five-Year Capital Outlay Plan and Capital Outlay Project Request

Trustees received the first read of the 2023 Five-Year Capital Outlay Plan. A request for action will be submitted at the October Board Meeting.

The other following Monitoring Reports were presented:

- A. Monthly Financial Statements
- B. Monthly Public Safety Report

## Linkage Planning/Implementation

### Chair's Report

Chair Mathews announced that she appointed Trustee Robert Proctor to serve as the ACCT voting delegate for the upcoming ACCT Leadership Congress next month.

### Committee Reports – Audit Committee Update

Trustee Proctor stated that the Audit Committee met to receive a Status Update on the Annual Financial Audit Report from Michelle Fowler of Rehmann. He stated that Ms. Fowler will attend the October Board of Trustees meeting to present the Annual Financial Audit Report to the Board. He further stated that the Audit Committee also approved expenses for trustees who attended the MCCA Summer Conference.

### Board Members Reports – Foundation Board Update

Trustee Thomas provided a brief update on the Foundation Board.

## Unfinished Business

There was no Unfinished Business.

## New Business

The New Business Items for October 2022:

1. Consent Agenda
  - a. 2023 Five-Year Capital Outlay Plan
  - b. FY2024 Capital Project Request
2. Monthly Monitoring Report
  - a. Annual Board Monitoring Report
  - b. Annual Financial Report – Michelle Fowler, Rehmann

- c. Monthly Financial Statements
- d. Monthly Public Safety Report

## Public Comment

Giselle Oliver: Giselle Oliver announced to the Board that she will no longer serve as the MEA Unicef Director at LCC and wish everyone the best. She addressed the Board regarding things that took place while she served at the college and its need for improvement.

Rikki Reynolds: Rikki Reynolds addressed the Board regarding the PTCTU agreement and how happy she was that their union merged with the ESP union.

Eva Menefee: Eva Menefee addressed the Board regarding the faculty contract and hoped it would be ratified at the May Board meeting.

Dawn Cousino: Addressed the Board regarding upcoming theater productions at the BlackBox and other theater events.

Sally Welch: Addressed the Board on behalf of Mark Kelland regarding LCC's 10-year site visit and accreditation.

## Board Comment

Trustees Vaive, Thomas, and Buck gave board comments.

## Closed Session

IT WAS MOVED BY Trustee Hidalgo and seconded by Trustee Buck to enter into a Closed Session for the purpose of consulting with an attorney regarding trial or settlement strategy in connection with the pending litigation of "*Lansing Community College Data Breach Litigation*" under Section 8(e) of the Open Meetings Act and to enter into a Closed Session for the purpose of discussing a written legal opinion exempt from discussion or disclosure by state or federal statute under Section 13(1)(g) of the Freedom of Information Act that exempts from public disclosure information or records subject to the attorney-client privilege.

Roll call vote:

Ayes: Abood, Mathews, Thomas, Hidalgo, Proctor, Buck, Vaive

Nays: None

Absent: None

The motion carried.

The Board entered into a Closed Session at 7:57 p.m.

The Board returned to an Open Session at 8:35 p.m.

Roll call:

Present: Abood, Buck, Mathews, Vaive

Absent: Hidalgo, Proctor, Thomas

## Adjournment

IT WAS MOVED by Trustee Buck and seconded by Trustee Vaive that the meeting be adjourned.

Ayes: Abood, Buck, Mathews, Vaive

Nays: None

Absent: Hidalgo, Proctor, Thomas

The motion carried.

The meeting adjourned at 8:36 p.m.

Submitted,



Executive Assistant/Liaison to the Board  
Benita Duncan