

AQIP Action Project

Title: Improving Processes and Related Documentation-Phase II

Version: 2

Related AQIP Category: 6 – Quality Overview

Timeline:

Planned project kickoff date: December 1, 2015

Target completion date: December 31, 2016

PROJECT DETAIL
PROJECT SUMMARY
<p>Improving Processes and Related Documentation – Phase II is a continuation of Phase I of this project which was completed in June 2015. Phase I focused on identifying a master inventory of college-wide key processes, creating a standardized approach to documenting key processes, and piloting this approach with two college-wide processes. Phase II will continue this work and focus on documenting key processes that have been identified on the master list and are aligned with strategic initiatives currently underway at LCC. Specifically, five key processes (assessment, advising, guided pathways, balanced scorecards, and Argos reports) will be addressed in Phase II. Key organizational areas impacted include Student Affairs, the Center for Data Science, Information Technology Services, the College Assessment of Student Learning Committee, and Academic Departments.</p>